Faculty Handbook Committee Minutes

January 13, 2020
3:00 – 5:00 p.m.
Asbury Hall, 317B
(IVN – NAB 125)
Chair: Mike Forster
Historian: David Holt

Meeting Start 3 PM
Meeting End

1. Approve agenda
   a. Agenda Approved

2. Approve December 2019 meeting minutes
   a. Approved Minutes

3. Recognize gallery attendees
   a. Denis Wiesenburg
   b. David Beckett
   c. Alan Thompson

4. Reports
   a. Chair:
      i. Notice recommendations from Dec 2019 were approved.
      ii. Draft a memo about being listed under the president over the provost being considered
      iii. Inquiry from SCGS – About implementation about faculty evaluation process – is it in place immediately? After inquiry the annual evaluation is intended to go into effect this year and is now in place. Information should be going out to the schools, but it seems to be moving at different paces.
   b. Historian
      i. URL updates in January

5. Old business
   a. Items tabled in December
      i. Proposals on FEC
         1. Proposal on privacy concerns (1.10.2; 4.5.1.1.2)
            a. Amended to only cover 1.10.2
            b. Amendments removed the penalty of not being able to serve if annual evaluation is below meets expectations
            c. Privacy and original language cumbersome
            d. Passed
         2. Proposal on FEC membership (1.10.2)
            a. Passed
ii. Proposal on adding a statement about work outside the contract period (3.1)
   1. Tabled – trying to find adequate language without causing legal issues.
   2. Holt to rework language

iii. Pre-proposal on striking assistant deans and up from SPTC membership (1.10.1)
   1. Motioner decided not enough support for the change
   2. Pulled – will not advance to proposal phase

iv. Pre-proposal on clinical and research positions (2.3.1.2 ff.)
   1. Tabled
   2. Still issues with defining Corps of Instruction
   3. Holt to rework language on definitions
   4. Resolving to leave rank definitions alone

b. Item remanded to first-vote – The School (5.8.1.2.1)
   i. Pulled
   ii. Motioner reworking language

c. Clarify “university governance bodies”
   i. Holt proposal on definition of university governance bodies (1.8)
      1. 6 yay - 2 Nay
      2. Majority opinion – following V2020 approved recommendation
      3. Minority opinion – there should not be limitations on service

6. Second vote on pending items
   a. Tabled to next meeting to allow for Faculty Senate Meeting – 1 month added to evaluation period
      i. All First Vote Items Passed
         1. Proposal on definition of post-doctoral associates (2.4.1)
         2. Proposal on adding recommendations for mid-year meetings with school directors on “does not meet expectations” (4.5.1.1.2)
         3. Proposal on adding recommendations for mid-year meetings with school directors on development plans (4.5.2)
         4. Proposal on removing non-collegiality statements (4.5.2; 5.4.4)
         5. Proposal on removing parenthetical statement about dates (5.8)
         6. “Notice” (FH opening)
         7. Committee membership, Libraries (1.10.2.5)
         8. CPTC letters transmittal (5.8.1.2.2.2)
         9. UPTC letters transmittal (5.8.1.2.3.2)
         10. By-laws change – Add Library representative to FHC
         11. By-laws change – Clarifying elections

7. New first vote proposals
   a. Lester (Center for Faculty Development) proposal on correcting the name of the Office of Student Ombudsmen Services (3.4.2.6)
      i. Passed
   b. Holt proposal on correcting the name PRISM to Office of Diversity and Inclusion (8.4.1.4)
i. Passed
   c. Holt proposal on correcting the name Department of Human Resources to Employment and Human Resources (“Notice”)
      i. Pulled
      ii. HR prefers HR over Employment and Human Resources (web page title)
   d. Holt proposal on standardizing the use of “the”

8. Review worklist progress
   a. Going to review and assign some to people
   b. Going to draft internal document for elections

Roll Call

**Group One (September 2019 – August 2021) 2021-2024, 2024-2027, 2027-2030**
Present: Voting, Elected Member of Faculty from College of Arts and Sciences – **Stephen Judd** (2019-2021)
Present: Voting, Elected Member of Faculty from College of Nursing and Health Professions – **Jill Rushing** (2019-2021)
Present: Voting Member of Faculty Senate (Senate Appointed) – **Jeremy Scott** (2018-2021 – as long as on senate)

**Group Two (September 2019 – August 2022), 2022-2025, 2025-2028, 2028-2031**
Present: (Proxy **Lance Hopkins**) Voting, Elected Member of Faculty from College of Business and Economic Development – **Marco Wolf** (2019-2022)
Present: Voting, Elected Member of Faculty from College of Education and Human Sciences – **Michael Forster** (2019-2022)
Present: Voting, At-Large Member of Gulf Coast Faculty – **David Holt** (2019-2022)
Present: Voting Elected member from Dean – **Dean Trent Gould** (2017-2022)

**Group Three, 2020, 2023, 2026, 2029, 2032**
None – no elections for the third year