Faculty Handbook Committee Minutes

February 10, 2020
3:00 – 5:00 p.m.
Asbury Hall, 317B
(IVN – NAB 125)
Chair: Mike Forster
Historian: David Holt

Start: 3:04
End: 5:02

1. Approve agenda
   a. Vote to approve - Carried

2. Approve January 2020 meeting minutes
   a. Vote to approve - carried

3. Recognize gallery attendees
   a. David Beckett
   b. Alan Thompson

4. Reports
   a. Chair
      i. Communication regarding faculty evaluation period change (process)
         1. Faculty senate brought up communication and outlined process
         2. Minutes are posted
         3. Maybe adjust the bylaws to address natural gaps in meetings times of other governance bodies – Holt will evaluate
      ii. Website – not up to date, depending on where you search
          1. Office of the Provost – is working on updating
      iii. Requested to the President that FHC be listed under the President
          1. Still without formal response
   b. Historian
   c. Other
      i. Jeremy (Faculty Senate) – Clarification of priority item concerning award of tenure date
         1. Need to remove statement from obligations

5. Old business
   a. Items tabled in January to allow for Faculty Senate Meeting – 1 month added to evaluation period
      i. All First Vote Items Passed
         1. Proposal on definition of post-doctoral associates (2.4.1)
            a. Passed
         2. Proposal on adding recommendations for mid-year meetings with school directors on “does not meet expectations” (4.5.1.1.2)
a. Passed
3. Proposal on adding recommendations for mid-year meetings with school directors on development plans (4.5.2)
   a. Passed
4. Proposal on removing non-collegiality statements (4.5.2; 5.4.4)
   a. Passed
5. Proposal on removing parenthetical statement about dates (5.8)
   a. Passed
6. “Notice” (FH opening)
   a. Passed
7. Committee membership, Libraries (1.10.2.5)
   a. Passed
8. CPTC letters transmittal (5.8.1.2.2.2)
   a. Passed
9. UPTC letters transmittal (5.8.1.2.3.2)
   a. Passed
10. By-laws change – Add Library representative to FHC
    a. Passed
11. By-laws change – Clarifying elections
    a. Passed

b. Tabled in January – Proposal on adding a statement about work outside the contract period (3.1)
   i. Tabled, pending alternative language from Faculty Senate

c. Tabled in January - Pre-proposal on clinical and research positions (2.3.1.2 ff.)
   i. Pulled and sent to CoD for further review

6. Second vote on pending items –
   a. Concerning University governance body definition (1.8)
      i. Delayed 1 month for CoD review
   b. Correcting the name of the Student Ombudsmen (3.4.2.6)
      i. Passed
   c. Changing name of PRISM (8.4.1.3)
      i. Passed
   d. Bylaws change standardizing use of the word THE
      i. Passed
   e. Concerning FEC membership (1.10.2)
      i. Delayed 1 month for CoD review
   f. Allowing FEC participation with poor evals (1.10.2)
      i. Delayed 1 month for CoD review

7. New first vote proposals
   a. Proposal concerning school director requirements (1.7.2)
i. Tabled for further review

b. Proposal concerning minimizing adjuncts on website language (2.4.2)
   i. passed

c. Proposal concerning Chapter 8 being rendered an appendix
   i. Possible remove whole chapter
   ii. Possible reword absences
   iii. Tabled for refinement

8. Review worklist progress
   a. List completed or assigned

Roll Call

Group One (September 2019 – August 2021) 2021-2024, 2024-2027, 2027-2030

Present: Voting, Elected Member of Faculty from College of Arts and Sciences – Stephen Judd (2019-2021)
Absent: Voting, Elected Member of Faculty from College of Nursing and Health Professions – Jill Rushing (2019-2021)
Present: Voting Member of Faculty Senate (Senate Appointed) – Jeremy Scott (2018-2021 – as long as on senate)

Group Two (September 2019 – August 2022), 2022-2025, 2025-2028, 2028-2031

Present: Voting, Elected Member of Faculty from College of Business and Economic Development – Marco Wolf (2019-2022)
Present: Voting, Elected Member of Faculty from College of Education and Human Sciences – Michael Forster (2019-2022)
Present: Voting, At-Large Member of Gulf Coast Faculty – David Holt (2019-2022)
Present: Voting Elected member from Dean – Dean Trent Gould (2017-2022)

Group Three, 2020, 2023, 2026, 2029, 2032

None – no elections for the third year