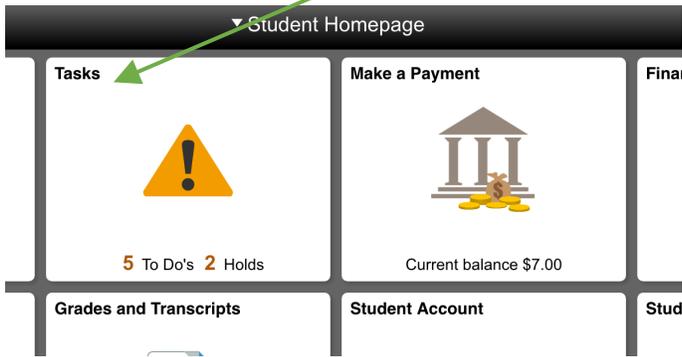
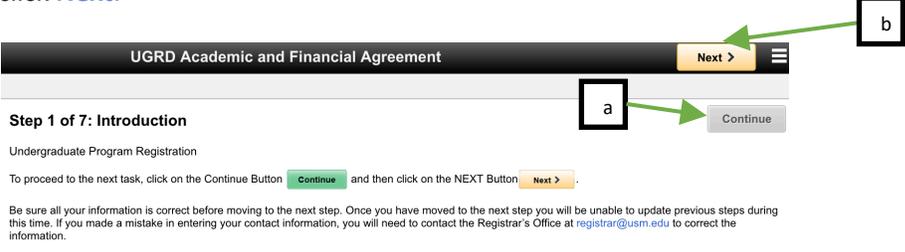
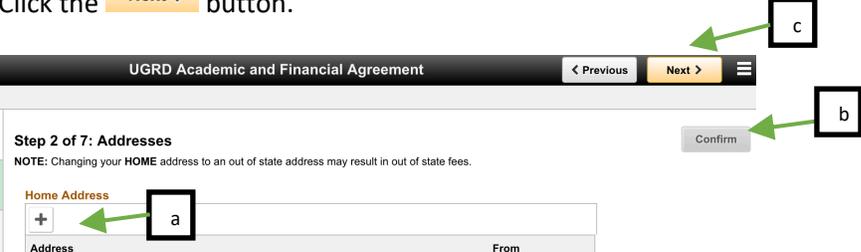
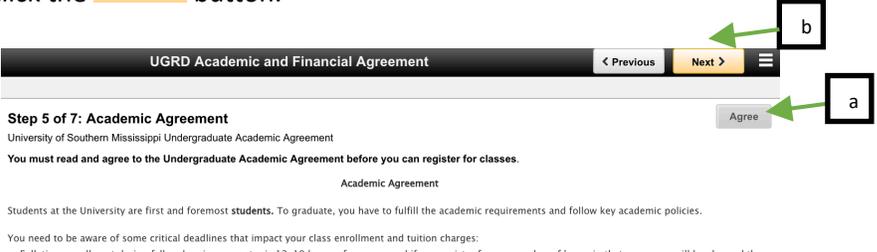


Completing the Academic / Financial Agreement

Step	Action																		
1.	<p>After logging into SOAR, click the Tasks tile.</p> 																		
2.	<p>Click the To Do List.</p> 																		
3.	<p>Click the *XYZ Academic and Financial Agreement option.</p> <table border="1" data-bbox="381 1207 1161 1480"> <thead> <tr> <th>Task</th> <th>Due Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>TEACH Grant Not Eligible Major</td> <td>Overdue</td> <td>Initiated</td> </tr> <tr> <td>TEACH Grant Not Eligible Major</td> <td>Overdue</td> <td>Initiated</td> </tr> <tr> <td>Summer App Decision</td> <td>Overdue</td> <td>Initiated</td> </tr> <tr> <td>NEW FAFSA Reminder</td> <td>Overdue</td> <td>Initiated</td> </tr> <tr> <td>UGRD Academic and Financial Agreement</td> <td>10/10/2019</td> <td>Assigned</td> </tr> </tbody> </table> <p><i>*This verbiage is dependent on your student / employee status and may look different than the picture.</i></p>	Task	Due Date	Status	TEACH Grant Not Eligible Major	Overdue	Initiated	TEACH Grant Not Eligible Major	Overdue	Initiated	Summer App Decision	Overdue	Initiated	NEW FAFSA Reminder	Overdue	Initiated	UGRD Academic and Financial Agreement	10/10/2019	Assigned
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NEW FAFSA Reminder	Overdue	Initiated																	
UGRD Academic and Financial Agreement	10/10/2019	Assigned																	

Step	Action
4.	<p>Once you've read the introduction:</p> <ol style="list-style-type: none"> click the Continue button. click Next. 
5.	<p>Review the address information:</p> <ol style="list-style-type: none"> To add an address, click the + button. Otherwise, click the Confirm button. Click the Next > button. 
6.	<p>Review the email and phone information:</p> <ol style="list-style-type: none"> To add an email or phone, click the + button. Otherwise, click the Confirm button. Click the Next > button. 
7.	<p>Review the emergency information:</p> <ol style="list-style-type: none"> To add an emergency contact, click the + button. Otherwise, click the Confirm button. Click the Next > button. 

Step	Action
8.	<p>Once you have read the Academic Agreement:</p> <ol style="list-style-type: none"> Click the  button. Click the  button. 
9.	<p>Once you have read the Financial Responsibility Agreement:</p> <ol style="list-style-type: none"> Click the  button. Click the  button. 
10.	<p>Click the  button.</p> 
11.	<p>Click the  button.</p> 