

## Using Subprojects (“peel-offs”) to Manage Funding

Some projects with multiple researchers or multiple project components are better managed using subproject or “peel-off” accounts instead of trying to manage all expenses through one budget in one project account. In all cases, a lead Principal Investigator/Project Director (PI/PD) will have responsibility for overall project and financial management.

### When can subproject accounts be used?

- **If there are multiple, discretely defined and budgeted tasks.**

*Example 1:* A large, multi-disciplinary project includes several researchers responsible for individual components of the larger project. Each component includes its own scope of work and budget.

*Example 2:* The sponsor wants to use an existing award for a new, unrelated project. Additional funds will be added to the existing project based on a separate budget and scope of work.

- **If there are multiple PIs with different school/discipline/department IDs.**

*Example 1:* Researchers in two (or more) departments are collaborating on a project. One scope of work and budget is presented to the sponsor in the proposal. However, when the project is funded the projects will be managed separately in each PI’s unit.

*Example 2:* The agreed upon distribution of F&A differs from the 40/40/10/10 standard for one or more collaborating units. Using internal budgets for each participating unit will enable clear, automated F&A distribution.

### How do I request a subproject account?

- Discuss options with your ORA-PAM contracts and grants coordinator/administrator as your proposal is being developed. If the project requires separate task or PI budgets at the proposal stage, it’s likely that the subproject approach is the best option for managing the award.
- If you want to discuss the subproject option after the award is made and an internal account number (800##) has already been established, contact your ORA-FRA accountant.