The University of Southern Mississippi

Appeal for Tuition Charges

Instructions: Complete form, attach any appropriate documentation and send to: Appeals Committee
Business Services
118 College Drive #5133
Hattiesburg, MS 39406-0001

<table>
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<tr>
<th>Name:</th>
<th>Student ID:</th>
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<td>Address:</td>
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TERM  [ ] FALL  [ ] SPRING  [ ] SUMMER  YEAR_____________

PLEASE ANSWER THE FOLLOWING QUESTIONS:

Did you attend any classes during the term covered by this appeal? If no, request each instructor to confirm this fact by emailing confirmation to Tommy.Hillman@usm.edu.

Were you enrolled at another institution during the term covered by this appeal? If yes, attach a certification of enrollment from the Registrar’s Office of the institution you attended.

Are you requesting an exception due to extraordinary circumstances, such as family illness or death in family? If yes, MUST attach any supporting documentation, such as a letter from your doctor (with specific dates), obituary or copy of a death certificate and explain below.

Are you requesting an exception due to University error? If yes, MUST attach a letter from the department that made the error, and explain below.

PLEASE PROVIDE ADDITIONAL INFORMATION ABOUT YOUR APPEAL IN THE SPACE BELOW (you may attach additional pages, if necessary):

____________________________________  __________________________________
Student Signature  Date

Committee:  Review Date__________________________  Decision:  APPROVED  DENIED