Job Description: Graphic Artist Intern

United Way of Southeast Mississippi is a local non-profit organization that strives to make a positive impact in Forrest, Lamar and Perry counties. By providing funds to partnering agencies, United Way addresses community issues in four impact areas: education, financial stability, health, and support services.

Position: Marketing and Communications Intern
United Way of Southeast Mississippi is seeking a graphic design intern to assist in the development of promotional materials to help raise awareness of the United Way vision and mission.

Responsibilities:
- Design clear engaging graphic communications for print and web. This will include logos, direct mail pieces, branded promotional items, web site and social media graphics, posters, flyers, and other marketing materials as needed.
- Work closely with United Way staff to translate their messaging concepts into marketing materials.

Qualifications:
- Be proficient in Adobe InDesign, Illustrator, & Photoshop and/or other common design and layout applications
- Having a computer and access to graphic design and layout software is preferred but not required
- Must be extremely organized and detail oriented
- Must have excellent time management skills
- Must have ability to work independently as well as in partnership with team
- Must be able to define and work to deadlines

Send resume and cover letter to:

Staci Cox
Director of Marketing and Communications
United Way of Southeast Mississippi
staci@unitedwaysems.org