Industry Advisory Council
Committee Action Plan Form

Name of the Standing Committee: Certificates, Workshops, & Seminars/Symposium & Conference Committee
Chair Person: Mike Salvetti  Co-Chair: Lee Wagner
Vice-Chair: Scribe/Secretary: CLTT Liaison
Attendees/Members:
Jennifer Steele  Rebecca Brown  Marilyn Minor  Jennifer Steele
Lee Wagner  Steven Austin  Mohammad Rahman

TELECONFERENCE SCHEDULE
The 2nd Tuesday of every month @ 8:30 am CST

VOICE ACCESS to TELECONFERENCE:
a. Dial 571-392-7703
b. Pin code: 396 170 995 379

Action Item 1:
Submit ideas from functional areas.
People Responsible:
Bruce Frallic, Steven Austin, Mike Salvetti
Due Date of Tangible Results
Status as of 9/10/2013
- Began building on ideas for workshops that USM could host and would support the CLTT curriculum
  - Develop a survey of possible subjects.
    - Mike’s email (9-11-2013)

Status as of 10/8/2013
- Mike developed a Google Drive for survey questions
  - Drive Developed
  - Links shared with committee members

Status as of 11/12/2013
- Changing link to Dropbox and link will be posted on the committee webpage.

Action Item 2:
Develop Survey from suggestions from industry functional areas.
Committee
People Responsible:
Due Date of Tangible Results
Status as of 9/10/2013
- Bruce recommended numerous professional groups
- Ports- Bienville, Gulfport and Pascagoula as well as the Mississippi River and Tenn-Tom port in NE MS be included...source for contacts...MDOT.
- Airports- Gulfport-Biloxi, Stennis and Trent Lott for the Coast as well as Jackson, Greenville, Meridian, Tupelo and Columbus...source MDOT.
- Trucking- There are several nationwide carriers with extensive services on the Coast as well as in the state. Some are home-grown in MS...source MDA.
- Rail- There are at least 3 national rail operators in the state and several "short line" operators...source MDOT.
- Port and airport tenants and service providers...source ports and airports.
- Consultants- several consulting firms provide extensive engineering services to ports, airports, rail and trucking companies...source ports, airports, rail and truck operators.
- Government- DHS, TSA, CBP, APHIS, USDA and FDA...source is the CBP "port director".
- USM - CLTT membership...advisory board and past participants.
- MGCCC- Jeff Davis campus logistics curriculum director and faculty.
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Status as of 11/12/2013
- Mike has posted samples, front letter, surveys, etc. on Dropbox
  - This will be moved to Dropbox

**Action Item 3:**
**People Responsible:** Committee
**Status as of 9/10/2013**
Survey needs to be developed to determine seminar/workshops based on professional and industry needs
**Status as of 11/12/2013**
- Survey to be developed from information on Dropbox
**Status as of 12/10/2013**
- Mike to develop a list of questions for the survey for Symposium
  - Data to be compiled after symposium
  - (Look at possible graduate assistants to analyze the data)

**Action Item 4:**
**People Responsible:** Committee
**Due Date of Tangible Results**
**Status as of 10/8/2013**
- Bruce Frallic’s comments: Subject for the next symposium (survey outlined the logic of looking at "security" and "day-to-day" logistics and product handling and clearance issues as an emphasis.
  - We need to ask the industry what they think about this subject line as part of the survey.
  - The gist of it is to include security by mode, the mode interface, federal inspection and domestic/international compliance and product treatment for imports (into the US) and export access to international markets (reciprocal agreements, etc.)
**Status as of 11/12/2013**
- Team will develop an exit survey in December for the symposium
**Status as of 12/10/2013**
- Ties in with action item #3

**Action Item 5:**
**Status as of 12/10/2013**
- Tom to inform IAC of the CEU/PDHs available for the symposium
  - ASTL & MS Engineers and Surveyors
- Mike to follow up with SOLE to determine if CEU/PDHs are available

**Additional Notes:**

**People in Attendance: 9/10 Teleconference**
Mike Salvetti  Bruce Frallic  Mohamed Rahman  Jennifer Steele
Rebecca Brown  Lee Wagner  Tom Schoemann  Tulio Sulbaran

**People in Attendance: 10/8/2013 Teleconference**
Mike Salvetti  Bruce Frallic  Mohamed Rahman  Jennifer Steele
Rebecca Brown  Lee Wagner  Tom Schoemann  Tulio Sulbaran

**People in Attendance: 11/12/2013 Teleconference**
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People in Attendance: 12/10/13 Teleconference

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Created: Aug 6th, 2013 – Updated 8/6/13, 8/26/13, 10/1/13, 10/8/13, 10/14/13, 11/12/13