Proposal to Modify a Course

To: [Academic Council]

Through: College of Arts and Letters  PEC (if indicated)  ☐ Yes ☐ No

From: [Department of] History

Current Course Information:
Title: (limit to 50 spaces/characters) World Civilization I

Course Prefix: His  Course Number: 101

Note: If proposal is to modify course to an online format, please complete the Online Course Approval Form.

Does this request affect a course in the General Education Curriculum including computer competency, writing intensive, speaking intensive, and capstone requirements? ☐ Yes ☐ No

The AC chair will refer all GEC items to the General Education Committee for review before presentation to the full Council.

Does this request affect a degree plan? ☐ Yes ☐ No  If yes, please follow the instructions for modifying a degree plan.

Reason for Modification: We are adding an online version of this course to the curriculum.

Indicate below ONLY the items to be modified:

<table>
<thead>
<tr>
<th>Semester Credit Hours</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grading Method</td>
<td>Select Grading</td>
<td>Select Grading</td>
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<tr>
<td>Course Number</td>
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<tr>
<td>Course Title</td>
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<tr>
<td>Abbreviated Title (19 char)</td>
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<tr>
<td>CIP Code</td>
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<tr>
<td>GEC Course</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>Course Repeat for Credit</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>Total Number of completions</td>
<td></td>
<td></td>
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<tr>
<td>Method of Instruction Code</td>
<td>CF</td>
<td>CO</td>
</tr>
<tr>
<td>Other</td>
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</tbody>
</table>

Effective semester for implementation: ☐ Fall ☐ Spring ☐ Summer 2015

Note: Course modification must be approved prior to early registration for the semester that the course is to be offered.

Bulletin Description including prerequisites (264 characters)

The course description will be the same for the online class.

Explain how assessment results were used in the determination of this action.

The university is increasingly moving towards multiple delivery systems in order to attract and retain more quality students. As this is one of our GEC courses, we thought it would be attractive to students to be able to choose an online or face-to-face option for this course to better cater to student learning styles and needs.
Explain how credit weighting for the course meets the U.S. Department of Education definition of a credit hour (include both in-class and out-of-class expectations).

Because the course meets at least three hours a week (video-taped lectures will be uploaded) and involves at least six hours of coursework in the form of readings, discussion board posts and graded assignments, it meets the minimum requirements for a 3 credit course as outlined by the Department of Education.
Online Course Approval Information

Please complete this form and attach to the appropriate add or modify course forms. NOTE: This form can be edited and saved with either Adobe Acrobat Professional or Adobe Reader.

Course Prefix & Number: His 101
Course Title: World Civilization I

Describe the target student audience for this course (take into consideration the online delivery).

History 101 is a part of the GEC requirement for students at The University of Southern Mississippi. The course introduces students to the world and through a look at the evolution of human society from the cave to the spice trade exposes students to the major political, social, cultural, economic, technological, and ideological changes that have shaped human history. Further, students in these classes learn basic geography and are taught how to write critically and thoughtfully. The course would be available for both on-campus and off-campus students, offering students more access to a key GEC requirement and more flexibility for those who are not on campus or whose schedule will not allow them to take a face-to-face class.

Is this course part of the GEC (including capstone, writing-intensive, & oral communication courses)?
Yes

Address the appropriateness of online delivery for this course.

His 101 is a lecture-based class and the online class will be as well. Adapting a model that has been employed for nearly ten years in the Department of English, we plan to record lectures each semester and offer those lectures online. These lectures will be supplemented with online discussions and tutorials, and students will be assessed with a combination of automated online quizzes and writing assignments. Full-time tenure-track faculty will teach the course. We do not believe that the model we are adopting requires any significant change in the material we cover, the quality of assessment, or the overall effectiveness of the course. The model we are adapting is dynamic, allowing for lectures to be updated as the field changes.

Provide information about how this online course will be equivalent to the same or a similar course delivered in a face-to-face, classroom-based format. See explanations here.

Over the past three years, approximately a thousand students have enrolled in His 101 each fall and over six hundred have enrolled in 101 each spring. Our plan is to migrate two large sessions of History 101 online during the fall semester when demand is high. (In the spring, we will offer His 102 online.) Consistent with current practice, the online class will be assigned two instructors. The amalgamated class will have a maximum enrollment of 400 students and the support of three graduate graders. This ensures that the online class will have the same faculty to student ratio as well as the same grader-to-student ratio as our face-to-face classes. In addition, we will have a coordinator to help oversee the day-to-day operation of the website and to moderate interactions with students.

Does course involve demonstration of performance-based skills (e.g., laboratory work, clinicals, practica, oral communication, etc.)
No

If yes, describe methods of content delivery
Provide evidence of appropriate training for faculty member teaching this course initially. Check all that apply:

☑ Has taught using Blackboard before
☑ Has attended Blackboard training
☐ Will attend WebCT Training by [Semester] [Year]
☐ Has attended Live Classroom training
☐ Will attend Live Classroom training by [Semester] [Year]
☐ Will be mentored by [Name]
☐ Other (describe)

The course will be team taught. Anyone teaching the class will be required to have LEC Blackboard training and experience using Blackboard in a traditional face-to-face class. Drs. Ken Swope and Courtney Lockhardt will teach it in Fall 2015. Swope, as coordinator, has had significant LEC training. Both are experienced with Blackboard.

Provide information of how students will access course-related materials, support, and/or resources. Check all that apply:

☑ Textbook
☐ paper-based ☑ electronic ☐ both
☑ Online Presentations
☐ Chat Logs
☑ Discussion Boards
☐ Physical reserve
☐ Physical reserve
☐ Podcasts
☐ Instructor Notes
☐ Full-text online journals (For graduate course, provide titles of at least five full-text journals in the field available online)

☑ Other (describe)

The current textbook is available as an e-book for purchase or rental. The primary source reader used for the face-to-face class was developed by the Department of History and we will work with the publisher to make it available (as copyright restrictions allow) through the University’s Blackboard portal. It may not be possible to offer these online at first.

Provide information concerning student-instructor and student-student interaction. Check all that apply:

☑ Chat
☑ Discussion Boards
☑ Email
☑ Online Office Hours
☑ Telephone
☑ Face-to-Face Sessions
☑ Live Classroom (Wimba)
☑ Whiteboard
☑ Other (describe)

All assignments will be completed online. Asynchronous online discussion boards will give students a chance to comment on primary sources and raise questions that can be addressed by instructors both online and in the recorded lecture. Faculty will be available through a moderated e-mail account.
Describe methods of student assessment/testing.

Check all that apply:

- [ ] Proctored quizzes/tests/exams
- [x] Graded discussions
- [x] Timed quizzes/tests/exams
- [ ] Presentations
- [ ] Open-book quizzes/tests/exams
- [ ] Performance-based skills
- [x] Written Projects/Papers
- [ ] Participation
- [x] Other (describe)

Following the model used by instructors of English 203, we plan to offer regular, timed quizzes (multiple choice supplemented by some short-answer questions). We will offer more formal writing assignments than our face-to-face classes. Grading will be overseen by the faculty, but will be done by assigned graduate assistant graders.