IT/Business Technology Education Advisee Checklist

Student Name ____________________________________   ID ____________________

Pre-Admission to Professional Education:

My advisor has explained to me and I understand the following:

_____ Admission to the professional education program requires the following:

_____ Completion of a core curriculum of pre-major coursework

_____ *A minimum grade point average of 2.75 on the 44 semester-hour core curriculum of pre-major coursework

_____ A grade of “C” or better in freshman English Composition I and II

_____ Good academic standing at Southern Miss (a student on probation, probation continued, or suspension status cannot be admitted to teacher education until the transcript reflects good academic standing)

_____ A clear background check via www.certifiedbackground.com, the system currently selected by the Southern Miss Professional Education Council. Students who pass the background check process will be issued a background check badge.

_____ All candidates must subscribe to the Tk20 assessment system. Tk20 provides an electronic portfolio and storage system for students as well as tracks, stores, retrieves, and analyzes data for accreditation purposes.

_____ Successful completion of a nationally normed ability/achievement assessment OR a teacher education normed entrance test: Nationally Normed Ability/Achievement Assessment: An ACT composite score of 21 or higher, with no scale score below 18 (all on the same test date).

_____ Teacher Education Normed Test:

Acceptable scores on the Core Academic Skills for Educators Test (CORE): Reading Test Code 5712 with a score of at least 156, Writing Test Code 5722 with a score of at least 162, and Mathematics Test Code 5732 with a score of at least 150. This is the most recent teacher-normed test approved by the State of Mississippi. MDE will begin accepting this test 9/1/2013 with it becoming mandatory as the new test starting 1/1/2014. Code for Combined tests: 5751

_____ If I need to take the CORE, I should register to do so as soon as possible; there are no exceptions for the CORE and test results must be received by USM before I can take restricted courses. Register for the CORE by calling 1-800-853-6773.

_____ The responsibility to apply for admission to Professional Education when I have met the admission requirements is mine (student), and I apply with Sheri Dann in OMH 121A.

_____ A grade of “C” or higher is required in all my Business Administration and Business Technology Education course requirements (or Emphasis requirements).

_____ As soon as I am eligible to register for restricted courses, I should take CIS 313; postponing this required course could postpone the completion of my degree program by 1-3 semesters.

_____ I have been advised that CIS 313 is a prerequisite for all BTE methods courses.

_____ I have been advised that IT 451 Teaching Skill-based Subjects in Business Technology Education and IT 456 Methods in General and Career/Technical Business Education are only offered in the Fall semester and all course work must be completed in the same Fall semester or in a prior semester.

_____ I have been advised that IT 493 Student Teaching in Business Technology Education is only offered in the Spring semester and no other course work may be taken during or after that Spring semester.
I need to register and successfully take the Praxis II exams during my BTE methods.

I understand that The Mississippi Department of Education and/or accrediting agencies can change program requirements at any time.

Student Signature

Date