Create a Digital Story with Photostory 3.0 (Windows Version)

Sirui Wang

[Preparation]
- Please prepare 5-10 photos to work with for this project. Uniform size and orientation of photos in JPG format would be recommended.
  N.B. The more photos you use and the higher quality they are, the bigger your final project will be.
- Create a folder in your computer or jumpdrive to place those photos. You can label the folder “Digital Story”.
- You probably need a suitable microphone for recording narrations to your digital story.

[Start Photo Story 3]
- Go to Start and find in the menu; click it to enter a welcome screen.
- Step1: Click “Begin a new story” to start working a new project in Photo Story 3. (“Edit a project” will guide to edit a finished project in Photo Story 3; “Play a story” will guide to play and preview your finished digital story. We will create a pretty new project in this tutorial.)
- Step2: Click “Next”, it would guide you with stages to complete the projects in sequence.

[Import & Edit Pictures]
- Step3: To import your photos, click “Import Pictures”.
- Step4: Then you will have the “File Browser”. You can find and select the photos you want for your digital story. (TIP: Hold down Shift/ Ctrl when selecting photos to grab multiple photos at once.)
- **Step 5:** After selecting photos and click “OK”, as shown below, imported photos should be on the (a) **Timeline**. You can select them one by one to edit brightness, contrast, color etc. You can use (b) “**Remove black borders**” to remove black borders from all photos.

- The (c) **arrows** can be used to adjust the showing order of your photos in the final digital story. Click the (c) “**delete**” button, you can delete the photo that you dislike.

- By clicking (d) “**Edit**”, you can also rotate your photos (as shown in the picture below), add effects to photos, auto fit photos.

- When satisfied, click “Next” to go to the next stage.
Add text to photos

- **Step 6**: Add text to each photo. To the right on your screen, there is a textbox, you can type any text you like into the textbox; at the same time, to the left side, text would appear on the photo for preview.
  - You can (a) **align** your text so it sits at the top, middle or bottom of your photo. (a) **Font style** could also be changed here by clicking the icon of font style (Big A).
  - Click (b) **“Effects”** to apply effects to each photo such as black and white and negative.
  - Click (c) **“Next”** to next step if you finished adding text to photos.

Customize photo Motion & Add Narration to photos

- **Step 7**: Click **“Customize Motion”** to change the “motion and duration” and “transition” for photos.
• **Motion & Duration.**
  (a) Check the box of “Specify start and end position of motion” to activate the setting of start/end position of each photos.
  (b) Change duration of each photo motion between “Set duration automatically” and fixed “Number of seconds to display the picture”.
  (c) Use “Preview” to preview your changes of motion of each photo.

• **Transition.** (Choose the tab of Transition)
  (a) Add the transition to photo by clicking on the one you like.
  (b) Using the arrow to apply transition to all photos.
  (c) Click “Preview” to preview your applied transitions.
  (d) When satisfied, click “Close” to start adding narration.

• **Step8:** Add narrations to each photo.
  (a) Test your microphone by clicking on the microphone icon.
  (b) Click “Recording” button to start recording your narration. Below the “Recording button, there is a textbox for you to add narration note.
(c) You can use arrows to add narration for each photo when recording.
(d) Click “Stop” button to stop recording.
(e) You can delete narrations you dislike and re-record it.

Click “Next” when you have finished.

[Add Background Music]
- **Step 9:** There are two different ways for you to add background music for this project: by selecting stored music on your computer (such as MP3 files) or by creating your own, as shown in the image on the right side.
- **Select Music.**
  Click “Select Music”, the dialogue box of selecting music would pop-up. Then you can select the music on your computer.

- **Create Music.**
  (a) Click “Create Music”. This brings up the “Create Music” dialogue box.
  (b) Use the “custom music properties” panel to choose genre, style, band, mood, tempo, intensity of your music.
  (c) You can preview your music with the “Play” icon.
  (d) When you are satisfied with the music you have created, click “OK”.

![Photo Story 3 for Windows](image-url)
Then you will be back to the screen of “Add background music”, as shown below. This makes music file that plays across the entire show. If you want different music for different photos you can do this by clicking on each photo in the timeline.

Move the Volume slider from Low to High to change the volume of the background music.

Click “Preview” to preview the whole project.

NOTE: You can go backwards and forwards and make ANY changes to ANY stage of your story until you feel satisfied with the project.

Click “Next” to save and publish your digital story.

Step10: Choose (a) “Save your story for playback on your computer”, and then click (c) “Next”, Photo Story 3 will automatically save your project to (b) the path you select. You can also choose “send the story in an email message”, “save story for playback on a Pocket PC”, or “save it on a Smartphone” to publish your digital story.
Once the project is saved, you will have the screen of “Completing Photo Story 3 for Windows” as shown below, congratulations! Your first digital story has been completed!

**Congratulations!**
You have your first digital story with Photo Story 3.

**Good luck with your digital story!**