Enrolling In Classes

1. Before you enroll in classes, you’ll need to talk to your advisor, and together you’ll decide which classes you want to take. Your advisor will “term activate” you, which will allow you to register via SOAR. If you are not sure who your advisor is, continue to step two, and your advisor will be listed on your SOAR Student Center page.

2. Log into your SOAR account here: http://soar.usm.edu If you need help with your password, you can call the iTech helpline at 601-266-HELP. Once you are logged in, click Self Service. Click Student Center. On your Student Center page, you’ll be able to see your advisor along with his/her phone number on the right hand side. If your advisor is not listed, or you’d like to change your advisor, please call the English Department office at 601-266-4319.

3. Under academics, under enrollment, click the Add A Class link.

4. Use Search for Classes when you know the prefix and the course number—i.e. ENG 100. Change Search for Classes to Browse Catalog if you want to see all the offerings under a certain department. Click Search.

5. To browse, choose the appropriate letter (E for English!) and then the department. You will get a list of classes. Click the name of the class for a short description. Those classes which have sections being offered will have a link to View Class Sections. Click it.

6. Only the first three sections will be listed. To see all the sections, click View All Sections in the blue bar. Open sections will have a green circle, closed sections a blue square.

7. Choose your favorite section and click Select Class. Add more classes, or click Proceed to Step 2 of 3. (Classes are offered in Hattiesburg, on the Gulf Coast and online. Make sure you’re enrolled where you want to be!)

8. Click Finish Enrolling.

9. If you would like help seeing the different ways your schedule can fit together with the available sections of the classes you need to take, try using the Auto Scheduler. (You will find a link to the Auto Scheduler on the English Department Resources web page, at http://www.usm.edu/english/resources.html under the General category.) Auto Scheduler will allow you to make a list of all the courses you want to enroll in, like ENG 101, MAT 99, SPA 130, etc. and it will show you all the different combinations available.