REQUEST FOR BIDS/PROPOSALS COVERSHEET
THE UNIVERSITY OF SOUTHERN MISSISSIPPI
Procurement and Contract Services
118 College Drive #5003, Hattiesburg, Mississippi  39406-0001
Date:

Bid No. 17-04
THE UNIVERSITY OF SOUTHERN MISSISSIPPI is considering the purchase of the following item(s). We ask that you submit your bid and retain one copy for your files. Right is reserved to accept or reject any part of your bid. Your quotation will be given consideration if received in Bond Hall, Room 214 on or before:

2:00 p.m. CST

September 27, 2016

AWARDING CONTRACT - Cash terms will not be used as a basis for awarding contracts; however, the University will accept cash discounts when earned.

NOTE: If you cannot quote on the exact material shown, please indicate any exception giving brand name and complete specifications of any alternate. If additional space is required, use a separate sheet or letter of transmittal.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL NET PRICE</th>
</tr>
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<tbody>
<tr>
<td>RFB for Xpert CTNG</td>
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DESCRIPTION

RFB for Xpert CTNG

We quote you as above-F.O.B. The University of Southern Mississippi. Shipment can be made in N/A days from receipt of order. DATE N/A TERMS

Return quotation to Procurement Services at above address.

Signature Required

AA/EOE/ADA1
GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS TO BIDDERS

1.) Failure to examine any drawings, specifications, and instructions will be at bidder’s risk.

2.) Samples of items when called for must be furnished free of expense and if not destroyed in testing, will, upon request, be returned at the bidder’s expense. Request for the return of samples must be made within ten (10) days following opening bids. Each individual sample must be labeled with bidder’s name and manufacturer’s brand name and number.

3.) Bids must be signed and sealed with bidder’s name and address on outside of the envelope, and the time and date of the bid opening and the bid file number shown in the lower-left corner of the envelope.

4.) In order for your bid to be considered, it must be received in our office by 2:00 p.m. of the bid opening date. It is the responsibility of the vendor to ensure their bid is received within the appointed time. If your bid package is not received in Bond Hall, Room 214, by 2:00 p.m. on the bid opening date, it will not be considered.

If you are delivering your bid, hand-carry the bid package to:

The University of Southern Mississippi
Procurement Services
Bond Hall, Room 214
Hattiesburg, Mississippi

If you are mailing your bid package via U.S. Postal Service, mail to:

The University of Southern Mississippi
Procurement Services
118 College Drive #5003
Hattiesburg, MS 39406-0001

If you are express mailing your bid package via Federal Express or UPS, or any other delivery service which requires the use of a physical address, deliver to:

The University of Southern Mississippi
Receiving Department
2609 West 4th Street
5.) The bid file number and the date & time of bid opening is to be shown in the lower-left corner of all bid packages; envelopes, express mailing labels, boxes, etc.

6.) Bids and modifications or corrections thereof received after the closing time specified will not be considered. No bid shall be altered or amended after the specified time for opening bids.

7.) The University of Southern Mississippi reserves the right to reject any and all bids, to waive any informality in bids, and unless otherwise specified by the bidders, to accept any items on the bid. If the bidder fails to state the time within which bids must be accepted, it is understood and agreed that The University of Southern Mississippi shall have 60 days to accept.

8.) Contracts and purchases will be made or entered into with the lowest, responsible bidder meeting specifications.

9.) A written purchase order or contract award mailed or otherwise furnished to the successful bidder within the time of acceptance specified in the Invitation for Bid results in a binding contract without further action by either party. The contract shall not be assignable by the vendor in whole or in part without the written consent of The University of Southern Mississippi.

10.) Bid files may be examined during normal working hours by bid participants. Non-participants will be prohibited from obtaining any information relative to the bid until the official award has been made.

11.) If purchase orders or contracts are canceled because of the awarded vendor’s failure to perform or request for price increase, that vendor shall be removed from our bidders’ list for a period of 24 months.

12.) No addendum will be issued within a period of two (2) working days prior to the time and date set for the bid opening. Should it become necessary to issue an addendum within the two-day period prior to the bid opening, the bid date will be re-scheduled to give bidders ample time to answer the addendum.

13.) Alternate bids unless specifically requested will not be considered.

14.) Bid openings will be conducted open to the public; however, they are held only to open the bids. No discussion will be entered into with any vendor as to the quality or provisions of the specifications, and no award will be made either stated or implied at the bid opening. After the close of the bid opening meeting, the bids will be considered to be
in the evaluation process and will not be available for review by bidders.

15.) Prices quoted shall be firm for the term of the contract or for the stated time of acceptance.

16.) The bidder understands that The University of Southern Mississippi is an equal opportunity employer and, therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, or any other such discrimination; and the bidder, by signing this bid, agrees during the term of agreement that the bidder will strictly adhere to this policy in its employment practices and provision of products or services.

17.) Bidders must upon request of The University of Southern Mississippi furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. The University of Southern Mississippi reserves the right to make the final determination as to the bidder’s ability.

18.) Questions or problems arising from bid procedures or subsequent order and delivery procedures should be directed to:

   Jo Berry
   The University of Southern Mississippi
   118 College Drive #5003
   Hattiesburg, MS 39406-0001
   Phone: (601) 266-4131

19.) All items must equal or exceed the specifications listed. The absence of detail specifications or the omission of detail description shall be recognized as meaning that only the best commercial practices are to prevail and that only first quality materials and workmanship are to be used.

20.) It is the intent of the specifications to obtain a product that will adequately meet the needs of the user while promoting the greatest extent of competition that is practicable. It is the responsibility of the prospective bidder to review the entire Invitation to Bid or Proposal packet and to notify The University of Southern Mississippi if the Specifications, Instructions, General or Special Conditions are formulated in a manner which would unnecessarily restrict competition. Any protest or question concerning the specifications or bidding procedures must be received in the Purchasing office not less than 72 hours prior to the time and date set for bid opening.

21.) It shall be incumbent upon the bidders to understand the specifications. Any requests for clarifications shall be in writing and shall be submitted to our Procurement Services
office at least five (5) days prior to the time and date set for the bid opening.

22.) The minimum specifications are used to set a standard and in no case are used with the intention to discriminate against any manufacturer. Bidders should note the name and the manufacturer and model number of the product they propose to furnish and submit descriptive literature.

23.) Trade names, brand names, and/or manufacturer’s information used in these specifications are for the purpose of establishing quality. Unless specifically stated otherwise, bids on products of other qualified manufacturers are acceptable, provided they are demonstrated as equal to those specified in construction, design, and suitability. Each bidder shall submit with his bid a complete brochure with pictures on each item and shall point out specifically any deviations from the specified items. Failure to do so may disqualify any bid. Please bid as specified or an approved equal.

24.) A copy of the manufacturer’s standard guarantee shall accompany and become a part of this bid.

25.) There are no federal or state laws that prohibit bidders from submitting a bid lower than a price or bid given to the U.S. Government. Bidders may bid lower than U.S. Government contract price without any liability as The University of Southern Mississippi is exempt from the provisions of the Robinson-Patman Act and other related laws. In addition, the U.S. Government has no provisions in any of its purchasing arrangements with bidders whereby a lower price to The University of Southern Mississippi must automatically be given to the U.S. Government.

26.) Unless otherwise specified in the specifications, all invoices are to be billed to:

The University of Southern Mississippi
Accounts Payable
118 College Drive #5104
Hattiesburg, MS 39406-0001

27.) Unless otherwise specified, all equipment bids shall be of current production and of the latest design and construction.

28.) Where all, or part(s), of the bid is requested on a unit price basis, both the unit prices and the extensions of the unit prices constitute a basis of determining the lowest responsible and responsive bidder. In cases of error in the extension of price, the unit price will govern.

AA/EOE/ADAII
NOTICE TO BIDDERS

Sealed bids will be received in the Office of the Director of Procurement Services, The University of Southern Mississippi, 118 College Drive #5003, Bond Hall, Room 214, Hattiesburg, Mississippi, until Tuesday, September 27, 2016 at 2:00 p.m. for the purchase of the following:

Bid 17-04 Xpert CTNG

Detailed specifications may be secured from the above office upon request or our website https://www.usm.edu/procurement-contract-services/current-bid-opportunities

Right is hereby reserved to reject any or all bids.

Steve Ballew
Director of Procurement and Contract Services
The University of Southern Mississippi
(601) 266-4131

Publish 2 times and charge to The University of Southern Mississippi:

RUN DATE 8/31/2016
RUN DATE 9/7/2016
CT/NG, Trichomonas, & Flu/RSV Testing Bid Specifications

Single, On-Demand, scalable, random access, Real Time Polymerase Chain Reaction (RT-PCR) system to perform Chlamydia (CT), Gonorrhea (NG), Trichomonas, Flu A/B and Respiratory Syncytial Virus (RSV) Testing.

**Functional Specifications:**

- CT/NG assay to be FDA cleared for male and female urine.
- Chlamydia and Gonorrhea assay must be in a single, simple, unit dose cartridge with all reagents, probes, primers and controls necessary to do RT-PCR all in one.
- Two distinct markers must be positive for diagnosis of NG to prevent false positive results.
- No more than 90 minute run time for CT/NG
- System must be able to provide Trichomonas results in 40-60 min.
- CT/NG and Trichomonas must be able to be run from same urine collection device
- Flu A/B and RSV assay must be in a single, simple, unit dose cartridge with all reagents, probes, primers and controls necessary to do RT-PCR all in one.
- Closed system with individually housed thermo cyclers to reduce contamination.
- System must be able to continue to process specimens should an individual thermo cycler fail.
- Assay should require less than two minutes of hands on time to prepare a specimen for testing
- Sample Adequacy Control – this should be built into the assay to prevent false negative results due to inadequate sample or non-human sample.
- System should not require daily maintenance
- CLIA Moderately Complex System and Assays
- All reagents to be stored at room temperature
- System must be able to run any combination of tests at the same time. No batching of tests required.
- System should not require daily external controls
- System and reagents to be manufactured in US
- Must have LIS connectivity
- Due to space restrictions, system bench top footprint cannot exceed: 12 in. Depth x 12 in. Height x 12 in. Width (not including computer or Uninterruptible Power Supply)
- Volume of testing to be performed: CT/NG – 250 tests per month. Flu/RSV – 50 tests per month.