August 1, 2018

ADDENDUM 1 TO RFP 19-03

This addendum provides answers to questions submitted by prospective bidders. The University’s answers are shown in RED.

Steve Ballew
Director of Procurement and Contract Services
1. Did I understand correctly that USM wants to stay with Acquia? No, that is not a preference. We are open to other hosting solutions.

2. Can we have access to the marketing strategy and mock ups in order to form a response? The design mock ups and style guide are available upon request from the procurement office. The designs along with the information architecture (Appendix D) reflect the operationalization of the marketing strategy and should be sufficient information to submit a bid response. The complete strategy reports will be provided to the successful vendor upon contract award.

3. Can you share with us who the marketing agency is? This information will be shared with the successful vendor upon contract award.

4. Is that same agency bidding on the project as well? No, this agency is not allowed to bid.

5. In the sense of the ownership of developed software: whoever you partner with (3rd party), will software have to be relicensed back to them? We want ownership of anything developed for USM. However, if it is 3rd party, we expect the vendor to be able to negotiate licensing. The intent is to have a single point of contact vendor to handle any integration of 3rd party products that may be necessary.

6. You have worked with a different organization that has created all of the designs that we would be working off of. Are those currently meeting WCAG 2.1 standards for design? The design templates given to us were not operational web pages. They were mock ups of what the pages should look like. We are not aware of anything in the design template that will create an accessibility issue, but we measure accessibility in the functional piece, regarding how it works, not how it looks. The actual nuts and bolts of how you get from point A to point B,
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we want the vendor to provide through implementation. So we would want the vendor to state that the design is being implemented in a way that meets web accessibility standards, that functions appropriately with screen reading tools, that everything within the CMS has the appropriate tags for accessibility. We don’t have a way to measure accessibility on a flat visual design.

7. The vendor is specifically responsible for ensuring the accessibility is met from a functional aspect, but not from a design aspect. Correct? We already have the design, so I don’t know that the answer to your question is yes or no because I don’t know if you can measure accessibility for a design.

8. If we are implementing the actual functionality in the core of the design, and if there are areas that are not compliant, are you open to the vendor suggesting changes to colors, etc. in order to meet accessibility standards? Yes, that will part of the completion of the design for completing the website.

9. You mentioned that might be a series of databases or files located on campus that will need to be integrated into the search component. Do you have a list of those that would require security of VPN connections? We do not, but it can be fleshed out. Interface wise are Digital Measures for Faculty profiles. News could be a separate database. The events calendar could be integrated, along with our ERP system for Faculty, Staff and Students directory information.

10. Is PeopleSoft hosted on campus? Yes, it is on campus.

11. Since this is a state-issued contract, is there a preference for a Mississippi-based company? No.

12. Is there any advantage to be gained from being a local company? No. We will work with whoever meets the requirements.

13. Are there other domains that need to be migrated? That information is contained in the outline.
14. Will all current news content be migrated? No. Some will be stored in a static environment.

15. Do you have any idea of the number of content editors? How many users that could upload content (at a minimal level)? 500 to 1000

16. Is there a preference for onsite meetings and/or trainings or can this be handled remotely? We are open to the best course of action proposed by the vendor.

17. Is the content audit inventory strategy completed or are you looking for this to be completed by the vendor? How far along is USM in completion? Planning 80%, execution 50%. We are currently making progress daily.

18. Of the 7000 pages, how much will be migrated? Approximately 50% or more. We are looking to the vendor to provide a technology option.

19. Is content load from a hosting standpoint or is it from loading the content into the new CMS as far as content migration? Some content will be migrated, and it is possible that a tool will be needed to accomplish. New content is being developed and some can be provided by spreadsheet, word, etc.

20. Can we receive the notes from the pre-bid meeting along with the recording of the meeting? Yes, if you requested the minutes by the deadline stated in the RFP.

21. When is the ideal project start date? Technical design will begin as soon as possible but not greater than six (6) weeks from the bid award date.

22. What budget range has been allocated and approved for this project? The budget for the project will not be published, provide lowest & best if you meet the mandatory requirements.

23. Will vendors be evaluated differently if they have a local presence? No, the award criteria are in the RFP section 6.3

24. Please clarify the functional design and technical design noted in 6.1.
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- “Vendor who can demonstrate significant experience in technical design and implementation of university websites at an enterprise level for public state institutions and/or large municipalities or other large local governments comparable in size to USM - guaranteeing an end to end solution”. Please confirm.

- “A functional design has been completed and will be provided as a guide to build the site in addition to the IA documentation”. Appendix D is the draft IA that will need to be built out fully. The design templates & style guide are available upon request from the procurement office.

25. What security vulnerabilities have previously occurred and are currently issues?
   There are no specific known security vulnerabilities that have not been addressed.

26. Please list any URLs to be included into the vendor’s evaluation / proposal.
   - Usm.edu - Drupal 6 (unsupported)
   - Usm.edu/gulfcoast – Drupal 6 (unsupported)
   - News.usm.edu - Drupal 6 Open Publish (unsupported)
     - Existing news content will not be migrated to new platform, but vendor must develop solution for posting future news.
   - Info.usm.edu - Drupal 7
     - Light-weight intranet, with nearly all content behind log-in
   - Home.usm.edu - Drupal 8
   - Gcrl.usm.edu - Dream Weaver
     - Most existing content will not be migrated. Site content is being reworked for new templates.

27. What would a successful outcome or metrics be on the new site for:
   - Recruitment

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- Retention
- Engagement
- Brand Reputation

All required web pages are built in the new site within the agreed-upon timeline and budget.

All web pages are in responsive designed templates.

Information for prospective students is easy to find with specific conversion actions (i.e., apply) highlighted throughout the site.

The user can get to the information needed within a ‘5 second’ experience.

Accessibility requirements are met.

Content is correct as provided.

The University’s core messages and visual identity are prominent throughout the site.

Analytics demonstrate engagement through user clicks on key call to action buttons.

28. What is currently not working with the search functionality on the site? Can you give examples of ways in which your current search implementation and management have caused pain points for you and your users? We implemented Google search a year ago, it is working fine but wanted to see if there were any other products available.

29. What are user examples of successful search improvements? From a basic user perspective, search results are relevant and effective. We are interested in achieving industry standards for search performance in higher education, including the ability to identify traffic generated through search and time spent on pages found through search results.
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30. Please elaborate on “Implement tools to become more data-informed and data-driven for decision-making.”
   
   - What types of data is the organization seeking to understand?
   - Has there been any research or indication of possible tools to implement? We want to use web analytics to track user behavior and identify areas of the site that should be improved based on user interactions.

31. Would Google Analytics meet your team’s criteria for: “Develop and integrate an Analytics framework tied to target user actions for tracking campaigns, events/actions, etc. Reduce bounce rate and keep users engaged with related content that is now currently separate.” If this is the best solution in the market, include it in the proposal. The selected product will need to be implemented so it can be determined what page/content is viewed for improving the user experience as well as the above-mentioned items.

32. What is the Universities ideal scenario for training users on the new CMS.
   
   - “Provide improved training for CMS users through vendor-provided materials and methodology.”

   We will need training resources and recommendations for:

   Current central web team and super users – need detailed technical and content training for approximately 20-30 individuals (front end & back end developers, CMS administrator, content editors, software developers, managers).

   Training resources the vendor provides will need to be scalable and in a format that can easily share with all users across the University (estimated 500-1000 content editors).
33. How does the campus anticipate the calendar being used?
   - Are their multiple domains needing their own use of a customized calendar?
   - Will any events need to be global to all sites in the network?
     The objective is to have the calendar available on the main university site but have the capability to be able to identify/tag a segment of events for display in a college or school page where only some of the events would apply to that group. It would be nice to be able to use the information for other third-party systems as well as the mobile app iSouthernMS. Yes, some events would need to be global.

34. Will form submissions need to be encrypted if they are stored internally on the same hosting platform as the website, or is there only a need for encryption if the submissions are sent to a third-party system (such as a CRM)? Forms could potentially contain PII information, so the requirement is to encrypt all for data.

35. Is there any need for individual departments or discrete sections of your site to exist as separate sites, or will this be a single site?
   - If multiple sites, does data need to be shareable amongst the various sites? For example, will blog posts from Site A need to be published to Site C?
   - Is there any need for individual sites to be visually distinct from one another in a substantial way? (i.e. drastically different navigation patterns, layouts, designs, functionality, etc). Or will each site be visually similar to the others in order to present a consistent brand identity? Our objective is to build a single site for the sites identified above with consistent design, navigation, and brand identity. There will be third party sites that will be links from the USM site. Any information
36. Does acting as a Publishing Hub indicate that the web platform will *push* to external sources, or that external sources will *pull* from the web platform? We would like the option to push to external sources such as social media feeds if possible within the new CMS. We are also interested in having news and calendar feeds push to our mobile app iSouthernMS as an RSS feed or API if possible.

37. Are there any requirements for external sources (such as a third-party publishing system) to be able to push content to the website? We want to be able to feed content from Digital Measures (faculty profile data) to the CMS. If a third-party calendar is proposed as part of this RFP, we want to be able to embed calendar feeds in the CMS.

38. Do you anticipate that the intranet will live within the same site as the public website and be managed via permissions (i.e., only internal users have access to intranet content), or will it exist as a separate site within the same platform? Our requirement for this is to have the ability to log-in with the university credentials within the normal navigation path. We will not have a separate site as an intranet.

39. How many visitors do you typically get? What level of scaling do you anticipate needing? (e.g., scaling from 100k visitors/day to 1mil visitors/day?) On average per day it is 8,000 with peak period days of 13,000, scaling to 20,000

40. Are there any content restrictions based on user roles? For instance, are there pages that only Staff can access and those that only Students can access? Are all role types required to have associated user accounts? This will be handled within the IA navigation for specific content that is not public where we will require a
41. Are there any “apps” on the current site(s) that would need special attention when developing the new site? Some common examples are JavaScript-powered Staff Directories, interactive maps, Course Planning tools, etc. We do have a mobile app, iSouthernMS, maps, cashnet, integration to peoplesoft or LDAP for directory information.

42. How will content be migrated from the current sites to the new site? Who will be responsible for this content migration? New content is currently being collected in Word & Excel documents. Existing content within the current CMS is being reviewed and updated now. As part of the implementation schedule it will be determined when the migration will be done. We are looking to the vendor to propose technical solutions to move the existing content in addition to loading new content.

43. Is the University open to a proprietary solution, or looking for an open-source solution? All options will be considered.

44. Does the University have a CMS preference currently? No preference.

45. How many content editors would there be? If this is in reference to the number of individuals that will have CMS content change (add, update, delete) access, it is estimated to be 500 – 1000 users.

46. Can you please specify the current news platform? Drupal version 6 open publish

47. What is the approximate award & start date of this project? Late September/early October award, Technical design will begin as soon as possible but not greater than six (6) weeks from the bid award date

48. Please specify if most recent audited financial statement or annual report is mandatory or not for contractor? It will be required.
49. Please clarify regarding guarantors? A guarantor of a company promises a fixed amount of money to the company if it is unable to cover its own liabilities.

50. Please specify if higher education institution references from past 2-year experience is compulsory or would any private firm experience and past performance be considered for this project? It will be considered but not preferred.

51. Please confirm if U.S citizenship is mandatory for contractor or personal? Preferred but not mandatory.

52. What is the period of performance of this project? Needs to be completed as soon as possible.

53. Please specify is there any hardware requirement? If hosted, yes.

54. Please specify if presentation/services/training is to be performed on-site or off-site? Can be done with either options.

55. Please confirm can we perform the task offsite/offshore? As per RFP, all staff will be based in the U.S.

56. Please confirm if website hosting is mandatory or not? As per RFP, hosting is preferred but not mandatory.

57. Please specify if State of Mississippi business registration requirement before or after award? Company must be registered prior to making an award.

58. Section 6.2 page 24 – can you clarify:

   - Integration of separate news platform, currently running D6 OpenPublish, into the main installation.
     Are these content areas represented in the Information Architecture provided in appendix d? If so, where?
     Yes. As noted in Appendix D, 2.2 should link to a news landing page. Within the design templates, a feature news feed should be able to be displayed on the home page, and we want the capability to include unit-
59. Section 6.2 page 24 – can you clarify:
   - Integration/upgrade of separate D7 intranet platform for a more unified system, shared content, etc.

   Are these content areas represented in the Information Architecture provided in appendix d? If so, where? We expect these content areas to be included within section 4 – Audience Navigation, but specific details and functionality will need to be determined in the process to complete the IA.

60. Section 6.2 page 24:
   - Structure the CMS so it can serve as a publishing hub that can feed other digital platforms such as mobile apps.

   Is there a list of the digital platforms/mobile apps that will need to have content pushed to them? We would like the option to push to external sources such as social media feeds if possible within the new CMS. We are also interested in having news and calendar feeds push to our mobile app iSouthernMS as an RSS feed or API if possible.

61. Section 6.2 page 25:
   Calendar:

   We do not have a central integrated university wide calendar tool, include costs and integration of a tool that will handle this function as part of this bid (if available).

   Is the purpose of this calendar to handle only public information? The objective is to have the calendar publicly available on the main university site but have the capability to be able to identify/tag a segment of events for display in a college or school page where only some of the events would apply to that group. Being able to create a private event feed would be a nice feature to have but is not required.
62. Appendix C - #18 – Can you clarify or provide examples of what you expect? Specifically, what new content types are needed to be supported? We are looking for recommendations on new content types that may be trending, or content types that can assist in reducing the number of attachments on our web pages. We would like the ability within the CMS to create new content types in the future that can then be “locked” so that individual users cannot override the source code.

63. #35 and #36 - Is the purpose of these features to allow the tracking/approval of site content creation? Yes

64. #37 – How many mobile data services integrations are included within the scope of this RFP? Can you provide a list of these mobile data services and the specific integrations required? There are no existing specific mobile data services that require integration. The ability to integrate future services, if opportunities arise, is an optional spec for the CMS.

65. Appendix D - Our assumption is that anything that contains a linked site within the Information Architecture will continue to be a linked site within the site platform. For example, 4.3.5.4 Class Schedule Search, this content will continue to be served from the site: Class Schedule Search. Yes, that would be a correct assumption but will need to be verified as part of completing the IA.

66. If there is not a template key listed within a given navigation bullet, is it correct to assume that this will be just a menu item with no content/page associated to it? Generally, yes, but all template assignments will need to be verified as part of completing the IA.

67. If a given navigation bullet has a reference to another section within the Information Architecture, is it correct to assume that this means that the menu item will link to that section? Yes, there will only one version of content, all other references will be back to that source.
68. Has USM worked with a web design or web development agency in the past? 
   Yes. Is there an incumbent for this opportunity? If so, who? No

69. Regarding the format of the response, in section 1.5, the RFP states, "Vendors need to use the same outline numbering and respond to each one..." Please confirm whether we are to include the full RFP document as the response. How should the appendices (A-G) be treated? Yes, the full document and each appendix where applicable should be included in your bid package.

70. While we are an Acquia partner company and we have a fair amount of experience building higher education sites on the Drupal CMS experience, we do not meet the criteria listed in 2.4.1.6. Will USM only consider vendors who do meet these criteria? If you do not meet this particular section we will still consider your bid.

71. Section 2.4.3, 6th paragraph. Regarding the need to list the number of clients using the current version of the proposed solution...number of upgrades released in the past (3) years." - this appears to be more related to a software vendor and not applicable to this project. Can you confirm? We are looking for the vendor history in developing web solutions over the last three years.

72. If a vendor has an exception to any provision within the RFP, should the exception be detailed within the corresponding section or within the Proposal Exception Summary Form or both? Both is the preference.

73. Scope. Can USM clarify what services/deliverables are the responsibility of USM outside of content authoring, photography and videography - i.e. those services the vendor is not responsible for providing? For instance, on page 24, section 6.1, the RFP states the functional design has been completed. However, in section 6.2, an objective of the project is to "create a more dynamic, interactive...animated user experience..." and Appendix C states design/UI, from
wireframes to CMS theming is mandatory. If functional designs exist, is it possible to review them as part of the bid process?

The base set of design templates are done and available upon request from the procurement office. The vendor will be responsible for all front end and back end development to create the web pages per the designs and style guide. There will be a few templates that are built based on elements in the provided templates. In addition, the IA will need to be completed.

74. Do all sites/all content need to be migrated by June 2019? Our current hosting contract with Acquia will end June 2019 so hosting services will need to be secured if all content is not migrated by then. Also, our objective is to complete the migration as soon as possible within the financial limitations. Vendor should provide best proposed schedule as part of their bid response.

75. What is the hoped for final resting place for those sites? All on the same domain, existing domains, sub domains? All the same domain.

76. Are these site pages included in the 10,000-page total referenced in the document? Yes.

77. From page 28: Warranty coverage should also include provision for enhancements, fixes, and upgrades free of charge for work defined in this project. Vendor must acknowledge the inclusion of all required warranty features. While a warranty period for all in-scope work product is fair, a warranty period that covers enhancements and upgrades free of charge is asking the vendor to supply free work for up to 4 months that may have come up after the launch of the site. Upgrades to the Drupal core vendors cannot control and we believe that should be an exception. How does USM intend to control the number of post-launch enhancement requests? If you feel the Post launch drupal core upgrades are exceptions, just state that in your bid response. Post launch
enhancement requests will be reviewed, justified and prioritized by project leadership before any request is made to the vendor.

78. From page 37: Remote or video conference CMS training will need to be scheduled no later than six (6) weeks from the bid award date. CMS training is being requested before content strategy, IA, design or any build has taken place. Is there a reason why CMS training is requested so early on such a long project? We would normally expect CMS training to take place approximately halfway through a given project of this size. The content strategy was completed by the marketing firm who produced the design templates.
We are open to your suggestion on where it is most efficient to hold the CMS training. We felt our resources would be more available at the start of the project rather than at the end. Also, if our resources are trained early, they would be better equipped to provide some support for the entirety of the project.

79. Are Appendix B, C, D, E, F and G supplied as separate documents or are we to fill in details within each Appendix title as shown on page 41 of the RFP? It would be easier to include your responses in each appendix where necessary.

80. Is Appendix B required for our initial response submission? Or is that required after final negotiations with USM? This is not required on bid submittal but nice to have if possible.

81. What are your metrics or KPIs for success that will be applied to this project?
All required web pages are built in the new site within the agreed-upon timeline and budget.
All web pages are in responsive designed templates.

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Information for prospective students is easy to find with specific conversion actions (i.e., apply) highlighted throughout the site. The user can get to the information needed within a ‘5 second’ experience. Accessibility requirements are met. Content is correct as provided. The University’s core messages and visual identity are prominent throughout the site. Analytics demonstrate engagement through user clicks on key call to action buttons.

82. Has there been any user, market research or user testing completed? If so, can this be shared? Yes, user research, market research & user testing was done to develop the information architecture and design templates. All documentation will be shared with the successful vendor upon contract award.

83. Can we have access to Google Analytics or any usage data reports? The successful vendor will be provided access upon contract award.

84. How many Drupal applications are involved in this project? Which of these migration? Upgrade? Which of those live inside the intranet? URLs and Drupal versions are listed above. Most content on these platforms will need to be migrated, unless otherwise noted above. Some new content will also be provided. We currently do not have a separate intranet, only info center has a university user log-in to access that information.

85. The RFP mentions that a “functional design” will be provided. Is this just a visual design, or has it been themed for a particular CMS with all needed CSS, etc.? The work done by the marketing firm to produce the design templates includes a style guide and some behavior recommendations, but the designs are not built in
86. Will the vendor be required to translate this design into a CMS theme/template? Yes.

87. Can you provide a list (or show samples) of the pattern library elements included in this design so the vendor can evaluate how comprehensive the design is and which missing elements will need to be generated for a live website? This information is available on request through the procurement office.

88. Objectives For the 7000+ pages of content to be migrated for this project, what percentage will be kept as is and what will be added as new? Approximately 80% as is and 20% new.

89. Please rate your current satisfaction level with current Hosting platform? (1 being poor, 10 being best). No known issues with the current vendor.

90. If the scope of the project requires deployment to your hosting platform. Please provide technical details of the hosting infrastructure. Is it your preference to move away from Acquia? What is your hosting preference? We are looking for all hosting options, we have no preference to stay with or move away. Factors will be customer support, reliability and cost.

91. Section 6.2 Content authoring is out of scope and the University expects the pages to be reduced by 3000. How is the University planning on staging / organizing the content in preparation for migration? New content is currently being collected in Word & Excel documents. Existing content within the current CMS is being reviewed and updated now. As part of the implementation schedule it will be determined when the migration will be done. We are looking to the vendor to propose technical solutions to move the existing content in addition to loading new content.
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92. Section 6.2 Does your site integrate (or will need to integrate) with any 3rd party services to be factored into this project? If yes, please list all integration points. Please note which are mandatory or can be recommended/replaced.
   a) Digital Measures – Faculty profiles
   b) Calendar as quoted in this RFP
   c) Forms
   d) Peoplesoft – phone directory
   e) Analytics
   f) Cashnet may need integration
   g) News
   h) Visit Days admissions tour scheduler

93. Objectives lists D6 OpenPublish which is a distribution, since OpenPublish is not available for Drupal 8 is the university looking for a custom solution? Is the functionality of OpenPublish accounted for in Appendix C or another document? A news platform will be required. There are no other requirements stated for this function.

94. Section 6.2 Intranet is mentioned in Section 6.2, can you provide the requirements for the Intranet? Our requirement for this is to have the ability to log-in with the university credentials within the normal navigation path. We will not have a separate site as an intranet.

95. Are there any existing or new ecommerce applications or payment gateways that need to be developed and/or integrated? Please list out what’s deemed critical for this project. Cashnet is used for payment processing and may need integration.

96. How many key stakeholders will be involved in the decision making, revisions,
feedback and input process of the project? The successful vendor will work with two project leads (University staff) who will act as liaisons for all decision-making, revisions, and feedback. The total number of individuals involved in the feedback process will vary for each deliverable.

97. How many in-house resources are committed to this project? What are their roles for this project?
2 project leads – will manage all communication with vendor, as well as project schedule, budget, approval of deliverables, and allocation of other University resources (staff) to provide some project support.
1 front end, 2 back end developers – will be available for consultations with the vendor and may be able to provide some project support.
5 managers – involved in leading communications and technical staff and may also provide some project support.

98. Is there an incumbent agency or vendor participating in this RFP? No.

99. Are there other vendors or partners that will be involved in this project? Current hosting provider is Acquia.

100. Appendix C - It is noted that there is reference material, specifically design assets. Can these be shared? Do the designs account for animation and other interactions or is this not in scope? Yes, these are available upon request from procurement. Views of animations like hover states and navigation drop-down views are included and will be expected to be delivered.

101. Appendix C, question 25 - Can you further explain and provide a use case for form submission? Is this role based? The example used here is related to submission of event information. If a user completes a form to submit details about a specific event, we would like the ability to publish that content directly from the form submission rather than manually copying and pasting, for example.
102. Appendix C, question 29 - Is the cloning of group / site expected to be done on production instance? Can you provide more information on use case?
This may or may not be on production, depending on CMS capabilities and ease of use. In the example provided, if a significant amount of information on a site needs to be changed, and it will take a while to implement all changes, we would like the ability to clone a group/site to create a “sandbox” copy that the user can manipulate until all changes are ready to go live. At that time, the original site would be replaced by the new, updated site.
Currently we have the ability to do this on production by blocking the new/cloned site from search, so that you can only navigate to it with its full URL.

103. Appendix C, question 39 - Email newsletter is mentioned, is the university already using an email newsletter service? No current newsletter service is being used. We have basic listservs that are used to email all faculty, staff, or students, but we are not able to create dynamic content, text, or run reports on messages.

104. Appendix C, Section Analytics - A large number of the questions mention analytics, lead scoring, user tracking these requests are typically managed by a marketing automation platform. What MarTech tools is the university already using or plans to use? Currently only using Google analytics to track some pages/actions.

105. Appendix D Items noted as F, is the University providing a digital style guide of components or is that the responsibility of the vendor? This will be provided and is currently available upon request from the procurement office.

106. Appendix D As noted in Appendix D, Information Architecture (IA) is it to remain as-is? Is the University open to validating the IA using tree tests or similar methods?
The IA is only a draft, one of the stated deliverables in Appendix C, section 3, is to complete this document.
107. Appendix D Has the University completed a content audit to help produce the IA? A high-level content audit was completed prior to producing the IA. We are in the process of reviewing the current site at a more detailed level but will need to work with the vendor to complete.

108. Appendix D Based on the review of the IA, it appears the web properties and subdomains are accounted for in the draft IA and will be part of one Drupal 8 instance? Our objective will be to have one domain for all the subdomains mentioned above to be in one instance/site.

109. Is it correct to assume that the Intranet will be a separate Drupal 8 instance? Our definition of the intranet will be a point in the navigation that requires a log-in, so this will not be a separate instance.

110. Appendix E, Admin Requirements - Could some of the administration live outside of the LDAP authentication or is this a hard requirement? Explain what available and what exceptions there may be for this requirement, this will be considered.

111. Appendix E, Integration Requirements - Can you list the environments / sites? How many different sites? Will the search also exists on those environments? Is there a requirement to index environments that don’t require a rebuild?

We expect search to include all of the new integrated site, which will include all of the existing URLs listed above. We would also like to index the following separate environments, if the inclusion of these does not negatively impact search results for the main site. This will need to be evaluated during implementation and testing for a final decision in conjunction with the vendor.

Possible index sites:
Online.usm.edu
Lib.usm.edu
Southernmiss.com
Southernmissalumni.com
112. How many records are in the directory? What is the size of this directory?  
Approximately 20,000

113. For ability to use calculation fields, can you clarify what types of calculations are necessary? Standard basic math calculations.

114. Appendix F, Functional Requirements “Ability to perform bulk creation of new users by importing them via LDAP with permissions to be later applied by administrator(s).” Is this a form building task? This is an administration task to build user accounts.

115. “Ability to automate the bulk migration of all existing forms created in the Machform form-building product.” How many existing forms? Total active forms – 2239

116. Appendix G, Integration Requirements - What is the level of integration with non-drupal / static environments? Is the request for a rss feed that could be pulled into a static site or is this a full javascript include that could be pulled into a static site? The objective is to be able to feed calendar event data into the system from a user or out of to feed other systems.

117. Appendix G, Functional Requirements - Can you elaborate on the integration with the map element of the calendar? Would like the ability to be able to link to a map for a specific event to show the location of that event.

118. Appendix G, Functional Requirements - “The web calendar version shall have or integrate to a mobile app.” What is the mobile app that this is integrating with? Is the mobile app part of the scope of the project? All web pages must be responsive, but we do have iSouthernMS mobile app that is not part of this development project.