Department of Public Health
Fieldwork Program
DPH 611- Internship

The University of Southern Mississippi
Department of Public Health
118 College Drive #5122
Hattiesburg, MS 39406-0001

Phone: 601-266-5437 fax: 601-266-5043

Gina.fiorentini.wright@usm.edu  601-266-4839
Contents

Introduction  
Overview of the Fieldwork Program  
Choosing the Organization  
Responsibilities  
Fieldwork Requirements  
Fieldwork Evaluation  
Additional Considerations  

Appendices

<table>
<thead>
<tr>
<th>Appendix</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1</td>
<td>Registration for Fieldwork Health Policy And Administration</td>
<td>8</td>
</tr>
<tr>
<td>A-2</td>
<td>Registration for Fieldwork Health Education</td>
<td>10</td>
</tr>
<tr>
<td>A-3</td>
<td>Registration for Fieldwork Epidemiology And Biostatistics</td>
<td>13</td>
</tr>
<tr>
<td>B-</td>
<td>Registration for Epidemiology/Biostatistics</td>
<td>16</td>
</tr>
<tr>
<td>C-</td>
<td>Preceptor’s Evaluation of Student</td>
<td>19</td>
</tr>
<tr>
<td>D-</td>
<td>Student’s Evaluation of Facility/Preceptor</td>
<td>21</td>
</tr>
</tbody>
</table>
Introduction

The material within provides information about fieldwork in our graduate programs. Departmental policies and procedures are addressed, and the various forms needed are appended.

MPH candidates must complete 400 hours of fieldwork. Fieldwork requires you to use knowledge and skills from the academic setting in an off-campus public health facility. The expertise students bring to the fieldwork facility should make a meaningful contribution to the facility, and the experience gained from hands-on work contributes to the student’s professional development.

Overview of the Fieldwork Program

Your fieldwork course DPH 611 is a culminating experience and should be taken during the last semester of your program. You must be in good academic standing to be approved for fieldwork. Graduate students may take one three-hour course with fieldwork.

Talk with your advisor about potential sites and experiences that will develop your professional competency and help fulfill your career objective. Begin this dialogue your first semester. It is well worth your time to visit a few sites to meet with potential preceptors and discuss the role you would play in the organization. Have a current resume with you, and consider the meeting a two-way interview. The fit should be good for both you and the facility.

Finalize your choice of site with your advisor before beginning the required paperwork. The next step is to notify the field experience coordinator, so that contract, referred to as the Agreement for Field Experiences can be initiated.

Registration for Fieldwork:

**MPH Students** should complete the appropriate emphasis area registration form with the preceptor (Appendices A-1, A-2, or A-3). Please note that MPH candidates in the epidemiology/biostatistics emphasis area must complete an additional registration form (Appendix B). The objectives are derived from the emphasis area competencies, and should be a blueprint for the work you will perform. If your activities are vague, incomplete, or not clearly related to related competency, you will be asked to revise and resubmit the registration form(s). Your academic advisor must approve and sign off on your objectives/activities before you are cleared to register. After advisor approval the field experience coordinator will notify the graduate coordinator to register student for the appropriate course and hours.

If the department does not have an agreement with the chosen facility, a contract will need to be obtained. This is initiated by the field experience coordinator.
After all paperwork is submitted and approved, you will be cleared to register for DPH 611. You may not begin fieldwork until all required paperwork is submitted and approved.

Your work schedule should be negotiated with your preceptor. Be sure to develop a schedule that will lead to completion of the required hours by the end of the semester. With the permission of the academic advisor, and preceptor, hours may carry over into the following semester. In such cases a grade of I will be recorded until hours are completed and the required poster session, seminar, evaluations, and internship binder are submitted.

Students must follow agreed on work schedules and organizational policies, but university holidays and breaks should be observed. If at all possible you should negotiate absences ahead of time with your preceptor. Keep a log of the hours you work each week and submit it to your preceptor for approval and a signature. You may be asked to use the facility’s time sheet, or you may use your daily work log noting the number of hours worked.

Choosing the Organization

There are a number of things you should consider when choosing a site. Candidly and professionally address issues such as:

- compatibility with your interests and career objective
- opportunity for professional development
- potential for employment
- your interest in the duties and projects described by the preceptor
- potential for mentoring provided by the preceptor
- networking opportunities

Although you are not interviewing for a permanent position, you can expect questions much like those found in a job interview. Common questions include, but of course are not limited to:

- What attracts you to this organization/setting/position?
- What is your career objective?
- What are your strengths and weaknesses?
- Where do you see yourself in five to ten years?
- What do you think makes you qualified for placement here?
- What can you contribute to this organization?

Be prepared to present your skills, strengths, knowledge and interest in the facility. Know the facts about the facility and have some ideas about how you can interface with their mission. A well-prepared student can open an intern slot where none has formerly existed.
Think of this interview as a job interview, and prepare accordingly. Preceptors respond favorably to a student whose dress and conduct are appropriately professional. Casual dress such as blue jeans, t-shirts, shorts, and revealing clothing are inappropriate. Each facility may have additional dress code requirements, and, just as an employee, you should follow the dress code of the organization at all times.

Responsibilities

Responsibilities of all involved parties are addressed in detail in this field guide as well as the syllabi for the courses. Please review these documents before beginning your search for a facility.

Fieldwork Requirements

*Internship Binder-* On or before the last day of regularly scheduled classes, submit a 3-ring binder with all contents hole-punched and secured, to your advisor. Insert dividers for each of the following sections:

Section A. **Daily log.** During the fieldwork experience, keep a daily journal of the experience. This is a detailed overview (typed) of work completed, duties, or daily activities each day. Time of day, number of hours worked, and date should be included in each entry. Each week please submit your daily log and hours worked to your preceptor for approval and signature. These detailed entries provide the information necessary to complete the summary paper required at the culmination of the experience.

Section B. **Evidence of your work:** This will consist of tangible evidence of projects completed, pamphlets designed, computer or data work, data analysis, reports prepared, and so forth.

Section C. **Summary:** A typed 5-6 page **single-spaced** overview of the entire experience.

This section is a candid discussion reflecting your opinion. In this overview, be sure to address:

- the facility and unit where you worked, primary mission of the unit and its relationship to the overall organization, services provided, and special populations targeted
- learning objectives and explanation of how the activities of the experience met those objectives
- description of materials developed such as reports, grant applications, educational materials, surveys, questionnaires, focus group guides and reports and so forth
- courses or specific skills and knowledge that were helpful during the experience
- additional courses or expertise that would have been useful
- overall strengths and weaknesses of the experience

**Graduate Seminar Presentation:** In a culminating fieldwork seminar, all students will present an overview of their experience. Your presentation should not exceed fifteen minutes, including a question and answer period, and it should address the key points of your experience. These presentations provide students with an opportunity to interact and learn about each other’s experience. Presentations will be made using PowerPoint.

**Fieldwork Evaluation**

Please refer to the course syllabus for grading criteria. One component of your grade is based on the preceptor’s evaluation of your performance. This evaluation form is attached as Appendix C: *Preceptor’s Evaluation of Student*.

The student’s evaluation of the facility and preceptor is important as well. At the end of the experience, be sure to complete and submit the Facility/Preceptor Evaluation that is attached as Appendix D: *Student’s Evaluation of Facility/Preceptor*.

**Additional Considerations**

Safety Precautions--The University of Southern Mississippi cannot guarantee the safety of fieldwork sites. Students should discuss safety issues with the preceptor prior to finalizing the agreement. Students should take precautions to protect their safety and express any concerns about safety issues to the preceptor or other appropriate organization personnel and advisor. Students should not engage in any activity where there is reason to be concerned about safety.

Sexual Harassment--The University of Southern Mississippi, in its efforts to foster an environment of respect for the dignity and worth of all members of the university community, is committed to maintaining a work-learning environment free of sexual harassment. It is the policy of the university that no member of its community shall sexually harass another. Any employee or student who violates this policy is subject to disciplinary action including termination. Sexual harassment is illegal under both state and federal law.

A student who is subjected to sexual harassment during fieldwork should report the problem to the advisor fieldwork director or to the following office:

**Office of Affirmative Action/Equal Employment Opportunity**
**The University of Southern Mississippi**
**118 College Drive #5168**
Department of Public Health Academic Integrity and Honesty Policy
Integrity is of the highest importance in the academic community and at The University of Southern Mississippi. Faculty, staff and students are expected to conduct themselves with complete honesty and integrity at all times.

Policy
Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action.

The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including but not limited to, cheating, plagiarism, unauthorized collaboration, and multiple submissions.

**Cheating:** the unauthorized giving, receiving, or use of material or information in exams, quizzes, assignments or other course work, or trying to do so with the attempt to influence a grade.

**Plagiarism:** the use of ideas, data, or specific passages or others that are unacknowledged or falsely acknowledge, with the purpose of influencing a grade. Any paraphrasing or quotation must be appropriately acknowledged.

**Unauthorized collaboration:** Collaboration not explicitly allowed by the instructor to obtain credit for examinations or course assignments.

**Multiple submissions:** presentation of a paper of other work for credit in two distinct courses without prior approval by both instructors.

Procedure
1. If dishonesty is witnessed, discovered or brought to the attention of an instructor:
   If an instructor witnesses, discovers or becomes aware of an event of student dishonesty, the instructor “may award failing grades either on the pertinent assignment or for the course; and, at their discretion, report the student to the Office of the Dean of Students for possible judicial proceedings under the University's Code of Student Conduct. Academic dishonesty might involve cheating on examinations, plagiarism, or any violation of reasonable terms and conditions duly established on written course syllabi (USM Faculty Handbook, May 2007, p. 37).”
   If the instructor refers the case to the dean of students of the university, “the dean of students will then investigate any such allegation, and if the dean, in his/her discretion, finds significant basis for the allegation, then the dean will deliver to the student a written notification that the disciplinary proceedings are being initiated (USM Student Handbook, p. 20).”
   If the student is not satisfied and/or does not accept the decision of the instructor, the student may then appeal his/her case to the dean of students. If a disciplinary decision is appealed, no action will be taken except those measures necessary to ensure the safety of the university community and property and to promote an academic environment until the
appellate process as described in the USM Student Handbook has been exhausted (adapted from USM Student Handbook, Disciplinary Procedures for Prohibited Conduct, Section D, p. 20).

2. If dishonesty is witnessed or discovered by another student:
   If a student witnesses or discovers an event of academic dishonesty that student should report that event either to the instructor of the course in which the event occurred or directly to the dean of students. Once the instructor or dean of students is made aware of the event of dishonesty, the procedures as described in section 1 above are to be followed. Students are referred to sections on “Academic Honesty,” “Prohibited Conduct,” and “Disciplinary Procedures for Prohibited Conduct,” in the Student Handbook for information regarding the process and penalties for violation of the provisions contained in this policy and procedure.

Information Sharing Protocol
The intent of sharing information is to eliminate repeated offenses by the same student within the department, to provide support for faculty/instructors, and to establish protocol for managing violations.

- Any Department of Public Health major or minor who commits any action that violates the University’s Honesty policy in a DPH prefix course will be reported to the respective coordinator of their program (Undergraduate student will be reported to Susan Dobson; traditional graduate students will be reported to Vickie Reed; executive graduate students will be reported to Ala Cibotarica.)

- Program Coordinators will maintain a list to include:
  - Student’s name and ID#
  - Instructor of record, the course and the semester that the violation occurred
  - Nature of the violation
  - Action taken

- Program Coordinators during monthly faculty meetings will report any student submitted to the list since the faculty last met.

- At the time of the **first violation**, the instructor of record should provide the student with education regarding their violation and may take appropriate action as outlined in the University Honesty policy (included below).

- At the time of the **second violation**, the program coordinator will notify the Academic Integrity Committee who in consultation with the instructor of record and the Chairman will discuss if further action may be taken on behalf of the department. Action taken by the department does not prevent the instructor of record from taking appropriate action as outlined in the University Honesty policy (included below).

- The instructor of record may request assistance from the Academic integrity Committee or the Chairman on the **first offense** depending on the severity of the student’s violation.
REGISTRATION FOR FIELDWORK DPH 611
Health Policy and Administration Emphasis—6 Hrs

This form should be completed by the student, signed by the student, preceptor, and academic advisor before work begins.

Student Information

Name__________________________________    Student ID_____________________
Address ________________________________________________________________
Phone Number _____________________ E-mail ________________________________
Faculty Advisor ________________   Semester/Year of Internship _________________

Preceptor Information

Name _________________________________     Title __________________________
Education/Degree of Preceptor___________________
Number of Years Worked in Health/Public Health/Health Education _____________
Organization ____________________________    Department _____________________
Phone Number ____________________     E-mail ______________________________
Address ________________________________________________________________

Internship Administration

Dates of placement ______________________________________________________
Work Schedule (hours and days of the week to meet the 400 hour requirement)

Proposed date for mid-term telephone review with preceptor (after completion of 200 hours for MPH candidate).
**Internship Objectives**

Please indicate the program objectives that will be supported by internship activities (check the objectives and list/type the activities):

_____ Use legal and ethical principles in public health decision making.
Activities:

_____ Apply quality and performance improvement concepts to address organization performance issues.
Activities:

_____ Analyze the impact of political, social, and economic policies on public health programs, services and organizations.
Activities:

_____ Apply principles of strategic planning and marketing to public health programs, services and organizations.
Activities:

_____ Apply and utilize management and leadership concepts and skills in public health programs, services and organizations.
Activities:
Communicate health policy and management issues using appropriate channels and technologies.
Activities:

Analyze the current issues of planning, resource allocation and financing and their effects on public health programs, services, and organizations.
Activities:

Analyze current public health systems issues using U.S. and international historical models of health care delivery.

I agree with the above description of the practicum/internship placement:

Student: ___________________________    _________________________   _________
print name   signature   date

Preceptor:   ________________________    _________________________    _________
print name                               signature    date

Academic Advisor: ______________________________     _________
signature                        date

Field Experience Coordinator:  _________________________    ____________
signature                                             date

Appendix A-2 Registration for Fieldwork Health Education

THE UNIVERSITY OF SOUTHERN MISSISSIPPI
DEPARTMENT OF PUBLIC HEALTH
REGISTRATION FOR FIELDWORK DPH 611
Health Education Emphasis—9Hrs.

This form should be completed by the student, signed by the student, preceptor, and academic advisor before work begins.

**Student Information**

Name __________________________________ Student ID ____________________________

Address ________________________________________________________________

Phone Number ___________________ E-mail ________________________________

Faculty Advisor _______________ Semester/Year of Internship ________________

**Preceptor Information**

Name ___________________________ Title __________________________

Organization _______________________ Department ______________________

Education/Degree of Preceptor ______________

Number of Years Worked in Health/Public Health/Health Education ______________

Phone Number __________________ E-mail ________________________________

Address ________________________________________________________________

**Internship Administration**

Dates of placement ______________________________________________________

Work Schedule (hours and days of the week to meet the 400 hour requirement)

_____________________________________

Proposed date for mid-term telephone review with preceptor (after completion of 200 hours for MPH candidate).
Internship Objectives

Please indicate the program objectives that will be supported by internship activities (check the objectives and list/type the activities):

_____ Prioritize individual, organizational, and community concerns, assets, resources, and deficits for public health education programs, interventions, and policy change. Activities:

_____ Develop, implement, and evaluate public health programs, interventions, studies, and policies. Activities:

_____ Conduct public health practices including needs and community assessments and/or evaluation of public health programs. Activities:

_____ Analyze the role of individual, social, and community influences in the challenge and resolution of public health problems through interventions or policy change. Activities:

_____ Evaluate the cultural, social, and behavioral determinants of health and health disparities. Activities:

_____ Design culturally appropriate approaches to contemporary public health problems.
Activities:

Utilize quantitative and qualitative research methods to inform development of public health education programs, interventions, and policy change.

I agree with the above description of the practicum/internship placement:

Student: ___________________________    _________________________   _________
            print name   signature   date
Preceptor:   ________________________    _________________________    _________
            print name                               signature    date
Academic Advisor: ______________________________     _________
            signature                        date
Field Experience Coordinator:  _________________________    ____________
            signature                                             date

Appendix A -3 Registration for Fieldwork Epidemiology and Biostatistics

THE UNIVERSITY OF SOUTHERN MISSISSIPPI
DEPARTMENT OF PUBLIC HEALTH
REGISTRATION FOR INTERNSHIP DPH 611
Epidemiology and Biostatistics Emphasis—9 Hrs.

This form should be completed by the student, signed by the student, preceptor, and academic advisor before work begins.

**Student Information**

Name__________________________    Student ID_____________________

Address ______________________________________________________________

Phone Number ___________________ E-mail ________________________________

Faculty Advisor ________________   Semester/Year of Internship ______________

**Preceptor Information**

Name ___________________________    Title __________________________

Organization ______________________    Department ____________________

Education/Degree of Preceptor_________________

Number of Years Worked in Health/Public Health/Health Education ______________

Phone Number ___________________ E-mail ________________________________

Address ______________________________________________________________

**Internship Administration**

Dates of placement ______________________________________________________

Work Schedule (hours and days of the week to meet the 400 hour requirement)
________________________________________________________________________
________________________________________________________________________

Proposed date for mid-term telephone review with preceptor (after completion of 200 hours for MPH candidate).
________________________________________________________________________
**Internship Objectives**

Please indicate the program objectives that will be supported by internship activities (check the objectives and list/type the activities):

_____ Evaluate the strengths and limitations of epidemiologic study designs and be able to communicate epidemiologic information to lay and professional audiences.

**Activities:**

_____ Examine determinants and prevention strategies for communicable and chronic diseases, both common and newly emerging, that impact the health status of various populations.

**Activities:**

_____ Develop a research proposal that includes proposing a study question and hypothesis, investigating and summarizing the current literature relating to the study topic, selecting a study design and developing a research methodology.

**Activities:**

_____ Apply basic ethical and legal principles pertaining to the collection, maintenance, use, and dissemination of epidemiologic data.

**Activities:**

_____ Apply advanced techniques such as analysis of variance (ANOVA), regression, chi-square test, and other parametric and non-parametric tests for public health problem solving.

**Activities:**
Utilize statistical software (such as SPSS, SAS) for coding, cleaning, recoding, and analyzing public health data to prepare reports.

**Activities:**

Prepare appropriate analytic approaches for public health research questions, use corresponding statistical method to test and draw conclusions based on the results.

**Activities:**

I agree with the above description of the internship placement:

<table>
<thead>
<tr>
<th>Student:</th>
<th>print name</th>
<th>signature</th>
<th>date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preceptor:</td>
<td>print name</td>
<td>signature</td>
<td>date</td>
</tr>
<tr>
<td>Academic Advisor:</td>
<td>signature</td>
<td>date</td>
<td></td>
</tr>
<tr>
<td>Field Experience Coordinator:</td>
<td>signature</td>
<td>date</td>
<td></td>
</tr>
</tbody>
</table>

______________________________

print name

signature

date
Internship Plans in Epidemiology and Biostatistics
Please type your answers.

Name _________________________ ID ___________________ Phone _____________

1. Internship site (name of the hospital/clinic etc and address)

____________________________________________________________

____________________________________________________________

2. Preceptor/supervisor at the Internship site (Name, position and title)

____________________________________________________________

3. Project Description
   a. Title of the project

________________________________________________________________

________________________________________________________________

b. Aim

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

c. Specific Objectives

1. __________________________________________________________________

2. __________________________________________________________________

3. __________________________________________________________________

4. __________________________________________________________________

d. Rationale/significance (what benefit to the student and the community)

______________________________________________________________________________
e. Description of the data
   i. Record length (how many subjects) _________________________
   ii. Variables (name of all variables to be used, major input variables
       and outcome variables)

f. Data analysis plan for the stated objectives (maximum one page)
## Preceptor’s Evaluation of Student

### Organization ________________________  Fieldwork Dates ________________________

Name of Preceptor ______________________ Name of Student ________________________

<table>
<thead>
<tr>
<th>I. Relations with others:</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Preceptor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Supervisors</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. Communication Skills:</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Oral</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Written</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. Attitude, initiative and appearance:</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Willingness to accept constructive criticism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Self-reliance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Resourcefulness</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Flexibility</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Thoroughness</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Dependability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Personal appearance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IV. Results, performance and knowledge improvement:</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Improved knowledge of function of the program or organization</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Productive use of time</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Completes work assignments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Quality of work</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Level of skill</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>V. Application/development of professional skills and knowledge:</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Common sense usage</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Decision making ability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Ability to conceptualize</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VI. General comments or specific recommendations (strengths and weaknesses, level of achievement, commitment, etc.):</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>N/A</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>VII. Recommended grade: MPH CANDIDATES</th>
<th>Pass</th>
<th>Fail</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS CANDIDATES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___A, ___B, ___C, ___D, ___F</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

_________________________  ________________________
Signature of Preceptor          Date

Please return to appropriate faculty advisor by mail to 118 College Dr., #5122, Hattiesburg, MS 39406 OR by fax to 601-266-5043.
THE UNIVERSITY OF SOUTHERN MISSISSIPPI
DEPARTMENT OF PUBLIC HEALTH
Facility/Preceptor Evaluation

Name of student completing evaluation ________________________________

Site/Organization_____________________________________________________

<table>
<thead>
<tr>
<th>Name of Preceptor</th>
<th>Semester</th>
<th>Strongly agree</th>
<th>Agree</th>
<th>Neutral</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Evaluation:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Organization is an appropriate site for a DPH practicum experience.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Organization responded positively to a student worker.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Organization provided an atmosphere suitable for learning.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Organization is capable of providing public health experiences to students.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Daily operations of the organization involve public health practice.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Organization provided orientation and/or explained policies and procedures.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Organization provided appropriate work space for student.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Organization provided adequate resources to complete work assignments.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preceptor Evaluation:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Preceptor was knowledgeable and skilled in public health practices.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Preceptor was knowledgeable about organization’s practices.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Preceptor was willing to be a mentor.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Preceptor was dependable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Preceptor was organized.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Preceptor spent an adequate amount of time with me.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Preceptor was available to assist me when needed.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Preceptor provided constructive feedback on my work activities.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overall experience:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Experience improved my knowledge of public health organizations or programs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Experience improved my skills in public health practice.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Daily work/activities contributed to my knowledge and/or skills.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Strongly agree</td>
<td>Agree</td>
<td>Neutral</td>
<td>Disagree</td>
<td>Strongly disagree</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>----------------</td>
<td>-------</td>
<td>---------</td>
<td>----------</td>
<td>-------------------</td>
<td></td>
</tr>
<tr>
<td>4. Experience created opportunity for potential employment.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Experience fostered relationships that will be beneficial in my professional development.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Experience was valuable to my long term career goals.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Experience contributed to my development as a professional.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Experience was enjoyable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. I would recommend this site to other students.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please explain why or why not.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. I would recommend this preceptor to other students.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please explain why or why not.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please list strengths of your practicum experience.

Please list weakness of your practicum experience.

Other Comments: