PLANNING FOR SEMESTER(S): __________

Describe your overall goal.

1. If achieved, would this goal contribute to a departmental, divisional, and/or a university goal? Yes ___ No___
   Describe how here (optional):

2. List your desired outcome(s) (frame as operational, program, or learning & development outcomes)

3. Describe related new programs, initiatives, or plans designed to facilitate these outcomes.

4. Method: How, when, and from whom will evidence of success be collected for each outcome?

5. Who are the responsible staff members and stakeholders for each outcome?

Results

6. Results for each outcome

7. Analyses, Limitations, and Recommendations

8. What decisions, action plans, or initiatives resulted from this assessment?