Grading of Honors Thesis Research (XXX492H or equivalent)

You and your advisee developed the attached thesis completion timeline in HON 301. While small modifications may be necessary as the student’s research and writing progress, the completion plan should guide the work and should be used in your assessment of your advisee’s performance in research/thesis hours. The Honors College will use your grades to assess whether a student is making satisfactory progress in the Honors Keystone curriculum.

Guide for Assessing Student Performance in Honors Research/Thesis Courses

- The grade in research/thesis hours should accurately and honestly assess the student’s progress towards thesis completion, as agreed upon in the Thesis Timeline.

- An Incomplete (I) grade should not be assigned except in extraordinary circumstances beyond the student’s control (e.g. a lengthy health crisis, a death in the immediate family, etc.), and only with very clear expectations and deadlines for submission of outstanding work. An I in thesis hours triggers review and Honors College probation.

  - **A (Excellent):** student is truly engaged and committed, submitting/executing consistently impressive work according to the completion plan, remaining in good communication, and being highly responsive to suggestions for development and revision. Student is on track to submit or has submitted an excellent final thesis.

  - **B (Good):** student is generally engaged and committed, submitting/executing good work according to the completion plan, remaining in communication, and making good use of suggestions for development and revision. Student is on track to submit or has submitted a solid final thesis.

  - **C (Average):** student is engaged, with occasional lapses; student has met deadlines, but the work is not meeting full potential. Student could exercise more initiative and do more with suggestions for development and revision. Student is on track to submit or has submitted an acceptable thesis.

  - **D (Below Average):** student demonstrates significant lapses in engagement and commitment and has missed some deadlines and meetings. Student does not seem to feel ownership over the project or to be significantly invested; student is distracted and performs inconsistently. Student needs to improve performance in order to be on track to submit an acceptable thesis, or student has submitted a thesis that is only minimally acceptable.

  - **F (Failing):** student missed multiple deadlines and meetings, communicated seldom or not at all, and did not respond to requests for information/revision/development. Student cannot submit an acceptable thesis in the time available or did not submit an acceptable thesis.