**2015-2016 Academic Assessment Report Evaluation Rubric**

**Program (Emphasis) Degree:** Click here to enter text.

Instructions: Mark each statement that applies. If at least one 1 or 2 statement is marked, then that row receives either a 1 or 2 score, with 1 superseding. To receive an overall row score of 4, all statements in the 4 column must be marked. A score of 3 or 4 indicates that instructions for completing 2015-2016 Assessment Reports were followed.

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| **1** | **2** | **3** | **4** | **Score/Comments** | |
| < 5 outcomes  < 2 measures for each outcome  Course grades used as measures  SLOs do not show progressive distinction between degree levels (BA, MA, PhD) | 5 outcomes minimum  2 measures minimum for each SLO but same measure is used repeatedly without distinct targets for each outcome | 5 outcomes minimum; at least 4 student learning outcomes and 1 program objective  2 measures minimum for each SLO. 1 direct measure for program objective. | 5 strong outcomes minimum; at least 4 student learning outcomes and 1 program objective.  2 measures minimum for SLOs; at least one strong direct measure for each outcome. 1 measure for program objective  Overall course grades not used as measures  SLOs show progressive distinction between degree levels (BA, MA, PhD) | **Plan**  **Score**  **1 2  3  4**  **Comments:**  Click here to enter text. | |
| Findings not entered  Findings not separated by site for dual-site/mode programs (indicated by an \* next to program name) | Not all Findings have been entered or the majority of Findings have a “data not gathered” type of statement  Not all Findings separated by site for dual-site/mode programs (indicated by an \* next to program name)  Sample sizes not included  Findings statements do not mirror target statements  Findings were not separated by program | All Findings fields have either actual Findings or an acceptable statement entered  Sample sizes included for the majority of Findings  Most Findings statements mirror Target statements  Target Level Achievement is correctly marked for most Findings  Partial academic year data entered as Findings (data which was to be collected more than once was not) | All Findings have actual Findings data entered  All Findings separated by site/mode for dual-site/mode programs (indicated by an \* next to program name)  Sample sizes included in all Findings  Findings statements mirror target statements  Findings are separated by semester, appropriately collected only once, or indication of combined semesters apparent  Target Level Achievement is correctly marked | **Findings**  **Score**  **1 2  3  4**  **Comments:**  Click here to enter text. | |
| No Action Plans entered | Action Plans entered do not address “target not met” or “partially met” measures/outcomes  Additional Action Plans are necessary to address “target not met” measures/outcomes | An Action Plan is developed and/or appropriately linked to each outcome that had measure(s) with a “Not Met” or “Partially Met” target.  For reports with all “targets met” - at least one Action Plan was developed  For reports with all “targets met” - CII reporting field is sufficient | An Action Plan is developed and/or appropriately linked to each outcome that had measure(s) with a “Not Met” or “Partially Met” target **and** the results of these actions should provide evidence of continuous improvement activities  The appropriate number of Action Plans were developed to provide evidence of continuous improvement activities | **Action Plans**  **Score**  **1 2  3  4**  *(Action Plans are required in Year 2 Reports. 2015-2016 is Year 2; score is required.)*  **Comments:**  Click here to enter text. | |
| Action Plans not updated (indicated by all 2005-2006 through 2014-2015 action plans still in “planned” implementation stage) | Most Action Plans not updated (indicated by most 2005-2006 through 2014-2015 action plans still in “planned” implementation stage) | Most Action Plans updated (indicated by few 2005-2006 through 2014-2015 action plans still in “planned” implementation stage) | Action Plans updated (indicated by no 2005-2006 through 2014-2015 action plans still in “planned” implementation stage) | **Action Plan Tracking**  **Score**  **1 2  3  4**  **Comments:** Click here to enter text. | |
| **1** | **2** | **3** | **4** | **Score/Comments** |
| Analysis not entered | Only one Analysis topic entered (either Strength or Attention Needed)  Analysis is perfunctory | “Strength Analysis” summarizes how the program has provided evidence of improvements based on analysis of assessment results, however **more detail could have been included**  “Attention Needed Analysis” discussion is based on learning outcomes that need improvement, however **more detail could have been included** or plans for improvement could have been summarized | “Strength Analysis” summarizes how the program has provided evidence of improvements based on analysis of assessment results  “Attention Needed Analysis” discussion is based on learning outcomes that need improvement and initial plans for improvement are summarized or discussed | **Analysis**  **Score**  **1 2  3  4**  **Comments:**  Click here to enter text. |
| No Annual Report entered | 1 or 2 Annual Report fields are missing (out of 3)  Instructions for Completing 2013-2014 Annual Reporting Fields were not followed for at least one of the following:  Program Summary  Continuous Improvement Initiatives  Closing the Loop | All 3 Annual Report fields are addressed or an appropriate statement is included for field not addressed.  Instructions for Completing Annual Reporting Fields were followed. However, **more detail could have been included**:  Program Summary  Continuous Improvement Initiatives  Closing the Loop | All 3 Annual Report fields are addressed  Instructions for Completing 2013-2014 Annual Reporting Fields were followed for all of the following and the response is comprehensive and thoughtful:  Program Summary.  Continuous Improvement Initiatives.  Closing the Loop. | **Annual Report**  **Score**  **1 2  3  4**  **Comments:**  Click here to enter text. |

**Overall Assessment of Program’s Assessment Report:**

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| **(Please note rubric scores do not necessarily correlate with the following ratings. )**  Report does not support SACSCOC Comprehensive Standard 3.3.1  Report inadequately supports SACSCOC Comprehensive Standard 3.3.1  Report adequately supports SACSCOC Comprehensive Standard 3.3.1  Report should be commended as one which demonstrates the spirit of SACSCOC Comprehensive Standard 3.3.1 | **Recommendations:**  Improvements could be made next year  Good work, but see IE for assistance  Keep up the good work, it is appreciated |

**Additional Comments:** Click here to enter text.

**New Assessment Plan/Report Requirements**

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| No Technology Use response entered | Technology Use response does not  1) explain how the use of technology:  enhances student learning  is appropriate for meeting the objectives of the program  2) explain how their students have:  access to technology  training in the use of technology | Technology Use response  1) explains how the use of technology:  enhances student learning  is appropriate for meeting the objectives of the program  2) explains how their students have:  access to technology  training in the use of technology | Technology Use response is comprehensive and thoughtful and  1) explains how the use of technology:  enhances student learning  is appropriate for meeting the objectives of the program  2) explains how their students have:  access to technology  training in the use of technology | **Technology Use**  **Score**  **1 2  3  4**  *(Technology Use Response is required in 2015-2016 reports. However, the score will not be a factor in the UAC’s overall assessment of the report. It will be fully incorporated in the 2016-2017 overall assessment process.)*  **Comments:**  Click here to enter text. |
| Neither Graduate Program Student Learning Outcomes nor Measures demonstrate:  Knowledge of the discipline  Ongoing student engagement in research or appropriate professional practice and training experiences | Graduate Program Student Learning Outcomes or Measures demonstrate:  Knowledge of the discipline  Ongoing student engagement in research or appropriate professional practice and training experiences | Graduate Program Student Learning Outcomes and Measures demonstrate:  Knowledge of the discipline  Ongoing student engagement in research or appropriate professional practice and training experiences | Graduate Program Student Learning Outcomes and Measures clearly demonstrate:  Knowledge of the discipline  Ongoing student engagement in research or appropriate professional practice and training experiences | **Graduate Curriculum**  **Score**  **1 2  3  4**  *(Graduate Curriculum SLOs/Measures are required in 2015-2016 reports. However, the score will not be a factor in the UAC’s overall assessment of the report. It will be fully incorporated in the 2016-2017 assessment process.)*  **Comments:**  Click here to enter text. |