STUDY VERIFICATION

Policy Statement

University Libraries employees do not monitor use of library facilities for the purpose of studying.

Reason for Policy/Purpose

This policy is required for the effective communication of university policies regarding the verification of individuals studying in the University Libraries.

Who Needs to Know This Policy

All patrons of the University Libraries.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-acaf-lib-009

Definitions

Policy/Procedures

Library employees do not sign forms verifying a patron's use of the library for the purpose of studying. The library is not staffed to provide study hall monitoring services for library patrons. Patrons requiring such verification need to contact an alternate source.

Review
The Dean of University Libraries is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

### Forms/Instructions

N/A

### Appendices

N/A

### Related Information

N/A

### History

11/01/11: Formatted for Institutional Policies website.
02/18/13: Formatted for template. Minor editing throughout.

**Amendments:** Month, Day, Year – summary of changes
Authorization

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As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

[Signature]
Responsible Officer

5/3/13
Date