CANCELLATION OF CLASSES FOR NONPAYMENT

Policy Statement

Students must pay tuition and fees for the current term by the end of the term or face having their classes in the next term cancelled.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding cancellation of classes for nonpayment.

Who Needs to Know This Policy

All students attending The University of Southern Mississippi.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-adma-bus-002

Definitions

Policy/Procedures

Students will be allowed to pre-register for an upcoming term even if they have an outstanding balance for the current term. Classes for the upcoming term may be cancelled if the current term balance is not paid by the end of the term. A $100 Late Payment Fee will also be assessed.

When classes are cancelled, a service indicator blocking enrollment will be placed on all students owing a balance for prior terms. Once the student pays in full, the service indicator will be
removed. If the student is eligible to enroll, he/she will be able to register on SOAR and will not have to have add/drop forms signed as long as the late registration period has not ended.

### Review

The Bursar is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

### Forms/Instructions

N/A

### Appendices

N/A

### Related Information

N/A

### History

11/01/11: Formatted for Institutional Research website.
02/20/13: Formatted for template. Minor editing of punctuation and word usage throughout.

**Amendments:** Month, Day, Year – summary of changes
Authorization

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ADMA-BUS-000-002

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

Barbara E. Madison

3.13.13

Responsible Officer

Date