CHARITABLE REQUESTS TO THE UNIVERSITY OR FOUNDATION

Policy Statement

The university and its foundation receive requests for charitable donations and sponsorship. This policy governs these requests.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding charitable requests to the university or foundation.

Who Needs to Know This Policy

All members of The University of Southern Mississippi community.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-adma-fin-003

Definitions

Policy/Procedures

The university is prohibited from using public funds for the purpose of sponsoring events, being listed as supporters in golf tournaments or supporting charitable causes. The USM Foundation also follows a policy that prohibits it from contributing to charitable organizations. This policy would not prohibit key individuals from personally attending such events or from making...
personal contributions, but reimbursement should be limited to the actual cost, not the charitable portion of an event.

**Review**

The Associate Vice President of Finance/Controller is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

**Forms/Instructions**

N/A

**Appendices**

N/A

**Related Information**

N/A

**History**

Source of Policy: The USM Foundation.
07/01/00: Updated.
11/1/11: Formatted for Institutional Policies website
02/20/13: Formatted for template. Minor editing for punctuation and word usage throughout.

**Amendments:** Month, Day, Year – summary of changes
Authorization

CHARITABLE REQUESTS TO THE UNIVERSITY OR FOUNDATION
ADMA-FIN-000-003

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

Responsibility Officer  3-13-13

Date