ENROLLMENT STATUS

Policy Statement

The number of credits a student has each semester determines full-time status. The number of completed courses determines a student's classification. Course numbers determine what level the course is and in some circumstances which level of student may enroll in the course.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding enrollment status.

Who Needs to Know This Policy

All members of The University of Southern Mississippi community.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-stua-reg-007

Definitions

Policy/Procedures

Full-Time Status: The typical undergraduate student load is 12 to 19 semester hours (fall/spring); nine to 14 semester hours is considered a full load during the summer session. Nineteen hours (fall/spring) and 14 hours (summer) is the maximum load without dean of college approval.
Classification of Undergraduates: A student is classified as a freshman when he or she has fewer than 30 semester hours of earned credit; sophomore with as many as 30 semester hours but fewer than 60 semester hours; junior with as many as 60 hours but fewer than 90 hours; and senior with 90 or more semester hours of earned credit.

Course Numbering: Freshman courses are numbered from 100 to 199; sophomore courses from 200 to 299; upper division courses from 300 to 499; graduate courses 500 or above. Honors courses carry the prefix H at the end of the course number. Credit-abroad courses carry the prefix of CA at the end of the course number.

Course Sequence and Related Sequences: Certain 100- and 200-level courses may not be taken for credit by a student after he or she has completed higher-level courses in the same subject area. Also, certain sequences of courses may not be taken for credit after a student has completed parallel courses that are similar in subject matter. Specific applications of this policy are indicated in the numbered course descriptions in the “Course Description” section of this Bulletin. Selection of the courses, as well as exceptions to the policy, is left to the department chairs.

Review

The Registrar is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

Forms/Instructions

N/A

Appendices

N/A

Related Information

N/A

History

11/01/11: Formatted for Institutional Policies page.
02/26/13: Formatted for template. Minor editing throughout.

Amendments: Month, Day, Year – summary of changes
Authorization

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STUA-REG-000-007

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

[Signature]
Responsible Officer

3-5-2013
Date