ASSIGNMENT PROCESS POLICY

Policy Statement

Residence Life has set policy in making housing assignments for students who live on-campus housing.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding housing assignment.

Who Needs to Know This Policy

All students of The University of Southern Mississippi community living on campus.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-stua-res-004

Definitions

Policy/Procedures

Acceptance to the University is required for eligibility for assignment. Enrollment at Southern Miss is required for eligibility to reside on campus. Residence Life date of application with non-refundable processing fee is important in obtaining space in University housing.

Specific preferences for residence hall, room or roommate are honored in accordance with availability, but are not guaranteed.
Continuing residents who request housing after the designated reassignment window will lose assignment priority and will be placed as space becomes available.

Wait list housing will be processed after a review of variables such as cumulative GPA, housing history, prior discipline issues, application date, enrollment status, prior balance, etc. The Housing Contract Lease does not guarantee housing if all spaces are filled in the residence halls.

The University encourages diversity and does not make housing assignments on a segregated basis with regard to age, gender, sexual orientation, religion, race, color, national origin, Vietnam era veteran status or disability status.

**Review**

The Director of Student Housing Administration is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

**Forms/Instructions**

N/A

**Appendices**

N/A

**Related Information**

N/A

**History**

03/15/13: Formatted for template. Minor editing throughout.

**Amendments:** Month, Day, Year – summary of changes
Authorization

ASSIGNMENT PROCESS POLICY
STUA-RES-004

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

Edward Stoddard, Director  March 23, 2013
Responsible Officer  Date