SAFETY POLICY

Policy Statement

Students are expected to understand their responsibilities for safety while residing in campus housing.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding safety in on-campus housing.

Who Needs to Know This Policy

All students of The University of Southern Mississippi community living on campus.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-stua-res-007

Definitions

Policy/Procedures

(A) Firearms, Explosives, Fireworks, Flammables – The possession or use of firearms including BB guns, air soft guns and other gun replicas; ammunition; tazers; explosives; fireworks; candles; halogen lamps and other items detailed in the Residence Life handbook are prohibited and can result in immediate eviction from University housing and/or suspension from the University.
(B) Fire Safety – Evacuation of University buildings is mandatory when a fire alarm sounds. The sounding of false alarms and tampering with fire-fighting or safety equipment including extinguishers, hoses, smoke detectors, sprinkle systems, EXIT signs or pull boxes is prohibited. Those suspected of such offenses are subject to appropriate disciplinary action by the University.

(C) Security – Visitors must enter and exit through the main entrance only. Disciplinary action will be taken against students who prop doors open or exit alarmed doors. For personal safety, windows must be kept locked.

(D) Keys and Access Cards – The resident agrees not to loan/duplicate keys and/or access cards. All lost/stolen keys or access cards must be reported immediately. Keys must be returned when occupancy is terminated. If a key is not returned at checkout, a fee will be assessed to the resident.

(E) Incident Reports – An incident report constitutes administrative written notice concerning an infraction of the University housing policy. These reports are issued by University staff members. Once processed, the student will be required to attend an administrative conference.

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**Review**

The Director of Student Housing Administration is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

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**Forms/Instructions**

N/A

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**Appendices**

N/A

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**Related Information**

N/A

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**History**

03/15/13: Formatted for template. Minor editing throughout.
**Amendments:** Month, Day, Year – summary of changes
Authorization

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STUA-RES-007

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

Edward Smith, Director

March 22, 2013

Responsible Officer

Date