STORAGE FEES POLICY

Policy Statement

Students will be charged for storage if they fail to remove all belongings when they leave the residence halls.

Reason for Policy/Purpose

This policy is required for the effective communication of university policy regarding storage fees in the residence halls.

Who Needs to Know This Policy

All students of The University of Southern Mississippi community living on campus.

Website Address for this Policy

www.usm.edu/institutional-policies/policy-stua-res-048

Definitions

Policy/Procedures

When a student leaves the university but does not remove personal belongings from his/her room, the items become property of the university and will be disposed of after 30 days. Students claiming items within the 30-day time period will be assessed a $100 storage and packing fee.

Review
The Director of Student Housing Administration is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

### Forms/Instructions

N/A

### Appendices

N/A

### Related Information

N/A

### History

03/15/13: Formatted for template. Minor editing throughout.  
**Amendments**: Month, Day, Year – summary of changes
Authorization

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STUA-RES-048

As the Responsible Officer, I have reviewed this policy and believe it represents the current policy.

[Signature]
Responsible Officer  

[Signature]  
Date  

March 22, 2013