Internship Information Sessions - November 27

Introduction to Peer Tutoring Offered for Spring 2019

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Kinney, Fernandez, and Boire Scholarship

Cengage Unlimited Program

Internship Information Sessions - November 27

Internship Information Sessions will be held Tuesday November 27 from 9:45-10:15 a.m.,
Wednesday November 28 from 9:45-10:15 a.m., and Thursday November 29th from 9:45-10:15 a.m. or 1:15-1:45 p.m.. All sessions will be located in College Hall 104. You must attend one of these sessions in order to register for the internship class. For any additional questions about these sessions, please contact Dr. Cindy Blackwell at cindy.s.blackwell@usm.edu

Introduction to Peer Tutoring Offered for Spring 2019

This class will introduce you to the work of writing centers, communication center, and peer-to-peer teaching through reading, discussion, and observations. This class will be an 8-week one course (Jan. 25- Mar 8). For more information about this course, please contact Dr. Laura Stengrim at laura.stengrim@usm.edu or Amy Carey, M.A. at amy.carey@usm.edu

Internship and Job Opportunities

A. Internship Opportunities

I. Special Events Internship at the Smithsonian's National Museum of American History

As part of the Development branch of the museum, the Office of Special Events at the National Museum of American History plans and coordinates over 100 events each year including: exhibition openings, press conferences, donation ceremonies, staff receptions, donor cultivation events, and corporate dinners and receptions.

Attached is an internship description which includes testimonials from former interns. Additional information concerning qualifications, responsibilities, and learning objectives can be found here. Information about events at the Museum can also be found by visiting http://americanhistory.si.edu/museum/special-events. To apply, please create an account on SOLAA and choose “National Museum of American History (NMAH) Internship Program” with Special Events as your program choice. The application deadline is Thursday, November 1st.

While unpaid, we typically offer a one-time $500 stipend to help with travel and transportation expenses.

II. Mississippi Department of Transportation Internship for Spring 2019

It’s that time of year again. The Mississippi Department of Transportation (MDOT) Public Affairs Division is seeking an intern for the 2019 Spring Semester. We are looking for a junior, senior or graduate student to fill this position. Interviews will begin in November. For any
additional information about this internship, please contact Jason Scott at jscott@mdot.ms.gov

III. Mississippi Republican Party Internship
The Mississippi Republican Party is looking for interns during the fall semester. The internship program will provide direct grassroots field experience in candidate, political, and issue-oriented campaigns that will also enhance and augment students’ classroom education. Students will learn from fast-paced GOP operatives who have years of presidential, in-state, and local experience throughout the country. The Republican Leadership Initiative will teach interns the expertise needed to become a professional political organizer by developing leadership and interpersonal skills of their own, building a network, and mastering cutting-edge campaign technology. The internship offers an unparalleled way to gain first-hand experience in voter contact operations, campaign strategy, and mobilizing for events. The internship is specifically designed to work with class schedules in order to be completed during the fall semester. With completion of the internship and an individual direction through a designated departmental advisor, students can receive 400 level Political Science course credit. This is a great opportunity to gain work experience, build your resume and make valuable connections. For inquiries, please contact Alex Tapia at alexandriat@msgop.org or 505-469-0530.

B. Job Opportunities

I. Marketing Assistant Job Opening
Davis & Crump in Gulfport are looking for a Marketing Manager! Job duties include: Assists with the creation, implementation, and management of an effective marketing strategy for the company. Evaluates and reports on results including everything from budgets to client responsiveness.

- Updates and maintains the website, including creating new content, blogging and responding to clients’ messages or questions.
- Manages all aspects of social media marketing by creating content, taking photos, posting company updates, interacting with clients and other businesses, through Facebook, Twitter, Google+, LinkedIn, YouTube and Vimeo.
- Designs internal and external marketing materials in print and digital. Examples include items such as brochures, newsletters, mailers, posters, signs, flyers, training documents, invitations, and mass email communication. Also responsible for creating press releases.
- Plans social functions for the law firm including attorney parties, employee events, golf and sport outings, Mardi Gras events, and Christmas parties.
- Updates and maintains a large, detailed contact list for attorneys to be used for mailing things such as newsletters, brochures, Christmas cards and baskets.

II. Account Executive Needed
CALA Broadcast has an opening for an aggressive, knowledgeable and goal-oriented Account Executive. Individual must excel at client relations, develop solutions to help grow clients’ business through multiplatform opportunities, and in managing contracts through all stages of the sales cycle. Organization, communications, and time management skills are a must.

Job Responsibilities include:

• Responsible for generating revenue by growing existing advertising revenue from current clients.
• Able to develop effective marketing plans to meet clients’ needs and objectives.
• Able to obtain budgets and meet deadlines.
• Responsible for ensuring superior client relations.
• Superior management of sales through the entire sales cycle.
• Keep up-to-date on all station product lines and programming features.
• Prepare and present both written and oral presentations.
• Prepare effective advertising schedules.
• Effectively negotiate advertising rates. If interested please send cover letter along with resume to: kalston@deltanews.tv

III. Job Opening at the Foundation
A Communication Specialist position is open at the University of Southern Miss Foundation. To apply and see additional details about this position, please visit https://usm.csod.com/ats/careersite/JobDetails.aspx?id=408&site=1

Graduate Assistantship Openings at the Office of Admissions
The Office of Admissions is currently hiring two graduate assistant positions beginning Spring 2019 for the following areas:

Campus Tour Experience: reports directly to the Assistant Director of the Campus Tour Experience
Duties and responsibilities for the Campus Tour Experience graduate assistant include, but are not limited to supervising student tour guides, campus tour data entry and payroll, assist with campus campus tours and events, assist with new student recruitment, and other daily activities required by the Office of Admissions, including answering the main office phone.

Processing: Reports directly to the Assistant Director of Admissions Processing
Duties and responsibilities for the Processing graduate assistant position include working through the evaluation process for new freshmen and transfer students, manage data entry, assist with posting transfer credit, and other daily activities required by the Office of Admissions, including answering the main office phone.
Candidates should have a passion for enhancing the student experience, strong organizational skills, and be an effective communicator. In addition, these positions rely on the applicant's ability to take initiative and accomplish task independently.
Interested in applying for this position? Please click https://forms.usm.edu/adm_swga/view.php?id=1466 to submit an application! The deadline for application submission is Monday, November 19.

Kinney, Fernandez, and Boire Scholarship
The KF&B Scholarship was created to help students get the education that they need to take the journey into adulthood. The Tampa personal injury attorneys at KF&B understand that education is expensive and want to help one lucky student take a little bit of the stress away from wondering how they’re going to afford school.
Applicants will be required to submit a 500-word essay by no later than March 31, 2019, and the winner will be awarded a $1,000.00 scholarship by April 31, 2019.

Eligibility
You are eligible to apply for this $1000 scholarship if you meet one of the below requirements.
A high school senior that has been accepted into a college or university
A current college student that is not in their final year.

Guidelines
KF&B wants to hear your answer to the question, “What is one law that you think should be implemented to make the world a better place and why?”, in 500 words or less.

Submission Deadline
The deadline for submissions is March 31, 2019. Applications submitted after this date may be considered for the following years scholarship.

Winner Selection
Committee members will review all of the applicants and present the top contenders to the greater scholarship committee for the selection of one winner. The winner of the $1000 KF&B Scholarship will be contacted in April 2019 and will have two weeks to respond before a runner up is selected.

Cengage Unlimited Program
This Fall 2018, Riddle & Bloom is seeking applicants to support the cause of Cengage digital course materials on our campus. This program will give you valuable experience with Riddle & Bloom as a Start Strong Student Advocate for students about Cengage Unlimited (a first of its kind digital subscription that gives students total on-demand access to digital learning platforms, e-books, online homework, and study tools) nad show them how to register to use their assigned Cengage digital course materials. Cengage is looking for a persuasive and influential with friends and peers with strong campug connections, are active, outgoing, and comfortable with public speaking, and are interested in gaining experience in marketing & communications. Student applicants must be full-time or part-time undergraduate students and must participate in an online training program launch. For questions about this program, please email Kathleen@riddleandbloom.com