

# ADA/Section 504 Committee Meeting Minutes

April 5, 2017 12:00 pm – 1:00 pm

R.C Cook Union Room A

## Attendees:

Chair   Ex Officio	Marks Elder	Disability Accommodations
Vice Chair   Ex Officio	Scott Dossett	Disability Accommodations
Secretary	Elizabeth Killinger	Disability Accommodations
Voting Member	Casey D. Odom	Safety Officer
Voting Member	Sarah Hill	Physical Plant Planning Person
Voting Member	Scott Blackwell	Residence Life
Voting Member	Matthew Quin	Counseling Center
Voting Member	Belinda Patterson	Parking Management
Voting Member	Karen Reidenbach	iTech
Voting Member	Geoff Locicero	University Communications
Voting Member	Susan Rayburn	Office for Online Learning
Voting Member	Kylie Amato	Athletics
Voting Member	Dr. Emily Stanback	Arts and Letters, Faculty
Voting Member	Dr. Gregory Smith	Education and Psychology, Faculty

## Audio Recording of this Meeting:



ADA Meeting.m4a

- I. Meeting called to order by Marks Elder at 12:06 pm.
- II. Marks Elder motioned to approve our Mission Statement.
  - a. Sarah Hill suggested that we update the last part of the statement to include ADA specifically.
  - b. Marks Elder's motion to approve the Mission Statement passed with the condition that this suggestion be added to the statement.
- II. Minutes from November 10, 2016 meeting were reviewed and approved as written. These minutes are available on our website and available for review at the meeting.
- III. Business Items
  - a. Member Rotation
    - i. Marks reported on Member Rotation for the committee for the coming Fiscal Year (FY18), which will be starting on July 1, 2017.
    - ii. Matthew Quin will be doing an additional term on behalf of the Counseling Center; this will be his third term.

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- iii. Dr. Jerry Purvis was not here to confirm if he will be continuing for another term. Marks Elder will confirm outside of committee before our next meeting in Fall 2017 if he will be continuing behalf of College of Health as a faculty representative.
- b. New Members
  - i. Marks reported the following individuals will be joining the ADA Committee:
    1. Elizabeth Killinger ODA (Secretary)
    2. Scott Blackwell (Residence Life, sitting in for Justin Long's replacement)
    3. Kylie Amato (Athletics)
- c. Canvas
  - i. Elizabeth Killinger discussed the impact of campus moving from Blackboard to Canvas, which will be in effect by for all classes by the Fall 2017 semester.
  - ii. ODA has made the recommendations to the Office of Online Learning that their up-to-date syllabus statement be added to the top of each syllabus' entry webpage within Canvas, to ensure that the correct information is given out to students.
  - iii. Auto-Captioning software is to be introduced within Canvas.
    1. It will only affect videos within Canvas.
    2. It has an accuracy rate of 80 to 90%, which is higher than average for auto-captioning software.
    3. This software will allow for professors to caption their videos more accurately, but corrections/additions will need to be made by professors to comply with federal WCAG standards. This will not affect videos that are distributed in other ways, such as those uploaded straight to YouTube or through online textbooks (OERs – Online Educational Resources).

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4. Susan Rayburn informed the group that iTech and the Office of Online Learning are currently looking to implement captioning in May 2017.
- iv. Susan Rayburn will be attending Canvas Accessibility Training tomorrow on April 6, 2017. She will share any information she gets from this training with the committee.
- d. iSouthern Miss App
  - i. iTech is working with ODA to get their information added to their campus app, the iSouthern Miss app. They have asked that the Help or Useful Links sections be updated to include information about ODA. Additionally, ODA will be reaching out to those that attend our upcoming Web Access Meeting about any concerns or suggestions they have regarding accessibility and the iSouthern Miss app.
- e. Open Textbook Initiative Committee
  - i. ODA was invited to answer web accessibility related questions at the library's Open Textbook Initiative for professors/departments looking to create online textbooks or OERs (Online Educational Resources). Elizabeth Killinger will be attending this committee later this semester.
- f. Scott Dossett spoke about the growing demand for ODA's services.
- g. Scott Dossett updated the committee on the positive effect ODA's electronic record keeping (AIM) has been for their office.
- h. Campus Construction Updates
  - i. Casey D. Odom updated the committee on ongoing construction on campus.
    1. Piping Replacement.
    2. Construction in front of Payne Center.
- i. Physical Access Issues
  - i. South Football Stadium curb is too steep for students.

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- ii. Lack of Entrances to the gated Pride Field – might be too late to fix; there are only too entrances.

j. Web Access

- i. Geoff Locicero updated the committee regarding the ongoing web upgrade from Drupal 6 to Drupal 8. Full rollout to campus is happening, but the timeline is currently to be determined.
- ii. The redesign will be more accessible for students.
- iii. Testing of the site will be done with Site Improve.
- iv. Elizabeth Killinger will contact Valerie regarding testing for accessibility for the new site and JAWS.

k. ADA Compliance

- i. Per Scott Dossett, there is currently no new updates regarding ADA Compliance.
- ii. Scott Dossett stated he was willing to come to any groups on campus to speak about this topic.

l.

IV. New Business

- a. ODA will be having two meetings coming up open to the campus community.
  - i. Web Access Meeting Wednesday April 19<sup>th</sup>
  - ii. Physical Access Meeting Wednesday April 26<sup>th</sup>
- b. Scott Dossett will be speaking at the Dubard School Conference in September. He will be presenting on what USM and ODA can do to accommodate dyslexia disabilities. His presentation will be one hour.
- c. Sarah Hill will be having an ADA Compliance Meeting next week on April 11, 2017 from 3:00 pm to 3:45 pm in Union 216 with USM's Architecture vendor.
- d. Emily Stanback announced that there will be a new undergraduate Disability Major coming for the Fall 2017 or Spring 2018 semester. She

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will be teaching some of the courses about this, and will update this committee's Secretary, Elizabeth Killinger, once she has more information.

This major will be within Interdisciplinary Studies. The curriculum passed in 2016 and hopefully will be announced soon.

- e. Sarah Hill will be speaking Thursday, April 13, 2017 at 5:30pm in the Fleshed Our Bodies Series.
- V. Next Meeting: Fall 2017
- a. Marks Elder will be sending out communications via email closer to the date of the event to talk specific times/dates.
  - b. Most likely the meeting will occur in October, as it has in the past.
- VI. Meeting was adjourned at 12:31 pm by Marks Elder.