Student Agreement for Use of Interpreter Services  
Office for Disability Accommodations (ODA)  
The University of Southern Mississippi

Upon request, interpreters are provided for students with documented hearing loss or deafness. Students qualifying for interpreter services are expected to follow the policies and procedures as outlined in this agreement.

- Students must make requests for interpreters in a timely manner through ODA. When making a request, students must provide ODA with the exact dates, times, and locations for interpreter services. ODA will contact interpreters to arrange services.

- Students must notify ODA of changes in schedules, cancellation of classes or events, planned absences, illness or emergency absences. Assuming there is no emergency, ODA requires 24 hour notification for changes in interpreter schedules. If a student is repeatedly absent without notification, the student must meet with the ODA director or assistant director and the need for this accommodation may be reviewed and possibly discontinued.

- If a student personally requests services from an individual interpreter, he or she will assume personal financial responsibility or payment for these services. Interpreters are not provided for personal use.

- Students are responsible for promptly informing ODA if there is a problem with interpreter services.

I, _________________________________, read and understand the policies and procedures as described in The Student Agreement for Use of Interpreter Services at The University of Southern Mississippi.

Student Signature ______________________________________    Date ____________________

ODA Staff _____________________________________________   Date  ____________________