OFFICE OF FINANCIAL AID

EXCESSIVE HOURS APPEAL FORM

<table>
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<th>Students Name</th>
<th>Student ID</th>
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Please circle which semester you are appealing to have your financial aid reinstated:

Summer _____ Fall _____ Spring _____

**NOTE:** Eligibility for federal aid is determined based on a student’s total number of “attempted” hours. Hours for which a student registered, but may not have completed, must be included in this calculation in accordance with federal regulations governing the awarding of federal student aid.

Please review my academic record. I am appealing the loss of my financial aid because I have exceeded the number of hours normally required to complete degree requirements. I meet one of the following criteria for appeal:

1. I am enrolled in a major that normally requires more than 124 semester hours to complete. *(Submit Plan of Study with Advisor’s signature)*

2. I have military or vocational hours that are not included in my program of study. (Note: ROTC courses do not satisfy this requirement.)

3. I will complete degree requirements within the next two to three semesters and have not attempted more than 240 semester hours towards my first undergraduate degree. *Documentation must be provided from the student’s academic advisor outlining the student’s degree plan and course requirements as well as the expected date of completion of degree.*

4. I am seeking a second undergraduate degree and I have not attempted more than 282 semester hours. *(Submit Plan of Study with Advisor signature).* (Note: A change in majors does not satisfy this requirement.)

5. I am enrolled in a graduate program at The University of Southern Mississippi and have not attempted twice the number of credit hours normally required to complete my degree. *(Note: A copy of your plan of study with advisor signature must be submitted with this completed form).*

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<th>Student Signature</th>
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**Special Note:** An appeal and supporting documentation needs to be filed by the appeal processing priority deadline which is 7 business days prior to the semesters add/drop date. The priority deadline is established to ensure the appeal committee can process the appeal in time for the student to withdraw from classes without financial penalty if the appeal is denied.