Passed SOM full faculty 3/28/17

28 yes 4 no 1 abstain

In accordance with section 3.4 of the USM faculty handbook, non-tenure, but full time faculty are considered to be a part of the Corps of Instruction, and are eligible for promotion. In the School of Music, faculty who do not possess a terminal degree upon appointment will be in the Instructor-Lecturer-Senior Lecturer track. Faculty who do possess the terminal degree upon appointment will be in the Assistant Teaching Professor-Associate Teaching Professor-Teaching Professor track. Any Instructor who possesses the terminal degree may request being moved to the rank of Assistant Teaching Professor by sending the request in writing to the Director of the School of Music. In that request the faculty member must show that they meet the criteria given below for Assistant Teaching Professor.

Individuals in either of these two non-tenure full time tracks may apply for promotion within their track. These promotion dossiers are submitted on the same schedule as Pre-tenure dossiers, and are, at the school level, considered by the promotion committee which consists of all tenured associate and full professors.

The School of Music acknowledges and values members of the teaching track as being vital to our mission and success as an institution. In order to maintain its reputation as a leader among arts educators in the region, the SOM also recognizes that tenure-track lines are crucial to long-term stability and that teaching-track lines should never be considered suitable replacements. If financial exigencies should demand a conversion of an existing tenure-track line, then that line will be prioritized for replacement once new tenure-track lines become available unless a 2/3 majority of the faculty agrees to reclassify the position.

**Instructor to Lecturer**– For consideration, candidates need to meet the criteria for Instructors and to demonstrate a continuous record of teaching excellence. Candidates need to demonstrate either the promise of a focused creative and/or scholarly research agenda or the promise of engagement in shared governance. This can include a sustained effort and activity in focused creative and/or scholarly research agenda or engagement in shared governance in the School of Music.

**Lecturer to Senior Lecturer** – Candidates need to meet the criteria for Lecturer and to demonstrate a continuing record of excellent and innovative teaching coupled with notable service and/or scholarly activities. This can include sustained effort and activity in focused creative and/or scholarly research that has a demonstrable impact upon their field. They must also demonstrate significant engagement in shared governance, with a record of service that goes beyond the School of Music.

**Faculty holding the rank of Assistant Teaching Professor** are expected:

* To hold a terminal degree in the field.
* To show promise in being effective in teaching as demonstrated by student success and achievement and/or ability to attract students to our institution.
* To show promise of a focused creative and/or scholarly research agenda or to show promise of engagement in shared governance and of an ability to develop a record of service to the School of Music.

**Assistant to Associate Teaching Professor** – Candidates need to meet the criteria for Assistant Teaching Professor and to demonstrate excellent and innovative teaching coupled with contributions in either service or notable scholarly and/or creative activities. This can include a sustained effort and activity in a focused creative and/or scholarly research agenda that indicates the beginning of a distinguished career paired with a developing reputation in the profession and among peers for outstanding quality and quantity of sustained endeavors in the particular field of competence or engagement in shared governance in the School of Music as well as in their specific discipline.

**Associate Teaching Professor to Teaching Professor** – This promotion is merited by individuals who have met the criteria for Associate Teaching Professor and, following that promotion, demonstrate notable scholarly activities. These might include a sustained effort and activity in focused creative and/or scholarly research activities that indicates a distinguished career and a substantial reputation in the profession and among peers for outstanding quality and quantity of sustained and substantive endeavors in the field.