Scheduling Task Force

• Included campus-wide representation

• Charges:

  1. Increase summer enrollment (and revenue)
  2. Shorten the fall/spring semesters to enable three intersessions each year, while staying within federal financial aid and IHL regulations for contact minutes
     • Results in adjustments to the entire academic calendar to create 15-week fall and spring terms (instead of 17)
     • Requires new meeting patterns for all terms
     • Highlights the critical importance of consistent start times to maximize room usage
  3. Increase the number of appropriate course offerings during alternative terms to support students’ progression to degree
     • Grow the number of appropriate 8w1/8w2 classes
     • Increase the number of intersession classes

• Earliest possible change of schedule if approved – Fall 2018
Research and Motivation for Changes

1. Research indicates shorter-term courses can be more effective than full semester courses for some subjects.

2. Increasing the number of sessions over the course of the year supports student progress to timely graduation.

3. Scheduling adjustments create flexibility for faculty assignments (e.g., to enable time to focus on research and creative activity)

4. A revised calendar can build in “dead” time or scholar reading days” prior to exams.

5. Increased break time between some classes (45 minutes for MWF) allows students to take care of university business, talk with their professors after class, and make their way to the next class on time.

6. Longer meeting patterns for classes allow for more active learning opportunities, including group discussions and extensive in-class projects.

7. Standardized start times for classes allows students and faculty to move between MWF or MW classes easily.

8. Creating a 4-day schedule (M-TH) in Hattiesburg for upper-division courses coincides with USMGC schedule, allowing increased opportunities for IVN.

9. Structuring a 3-day pattern for lower-division courses allows more frequent interaction with newer students who need additional interaction and support.
Challenges and Points to Consider

1. With a shorter fall and spring term, internships or specialized courses requiring 15 weeks plus exam will need to begin earlier than the regular term.

2. Shorter terms and longer class meetings result in fewer time slots for classes.
   • Space utilization will increase because of fewer options, and substantial enrollment growth could impact facility options for peak times.

3. Increased summer and intersession enrollments could potentially reduce housing options for conferences, camps, and recruitment-related events.

4. Earlier start dates for summer (intersession) could impact students from other institutions who wish to come to Southern Miss.

5. Fee structure for intersession courses needs to be reviewed and/or clarified.
Proposed 2018-2019 Academic Calendar
Fall 2018 – Proposed

15 Weeks in Regular Term – August 29 - December 7

**August**

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

**September**

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**October**

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**November**

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

**December**

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Fall Intersession**

Aug 6 - 23

**Fall Full Term starts**

August 29

**Fall Session 1**

Aug 29 - Oct 8

**Labor Day**

September 3

**Fall Session 2**

Oct 9 – Nov 29

**Fall Break**

Fall Break Oct 18-19

**Thanksgiving**

Nov 21-23

**Scholar Day (no class)**

Nov 30

**Exam Week**

Dec 3 - 6

**End of Fall Term**

December 7

**Grades Due**

December 10
Spring 2019 – Proposed

15 Weeks in Term – January 24 – May 10

<table>
<thead>
<tr>
<th>January</th>
<th>April</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W T F S</td>
<td>S M T W T F S</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7</td>
<td>1 2 3 4 5 6 7</td>
</tr>
<tr>
<td>8 9 10 11 12</td>
<td>8 9 10 11 12 13</td>
</tr>
<tr>
<td>13 14 15 16 17 18 19</td>
<td>14 15 16 17 18 19 20</td>
</tr>
<tr>
<td>20 21 22 23 24 25 26</td>
<td>21 22 23 24 25 26 27</td>
</tr>
<tr>
<td>27 28 29 30 31</td>
<td>28 29 30 31</td>
</tr>
</tbody>
</table>

Winter Intersession | January 3 - 23
Spring Term starts | January 24
Spring Session 1 | January 24 - March 8
Mardi Gras | March 4 – 5
Spring Break | March 11 - 15
Spring Session 2 | March 18 - April 26
Easter Holiday | April 19 & 22
Scholar Days (no class) | May 2-3
Exam Week | May 6-9
End of Spring Term | May 10
Grades Due | May 13
Summer Intersession | May 13 - 31

Intersession | Start of Term
Summer Term | Spring Term
Holiday | Spring Break
Exams | End of Full Term
Grades Due
### Summer 2019 - Proposed

#### Intersession
- **Start of Term**: May 13
- **Summer Term**: June 3 – July 31
- **Spring Term**: May 31 – August 22
- **Holiday**: May 27; July 4 & 5
- **Exams**: Last day of class
- **End of Full Term**: August 22

#### Summer Session
- **Summer Session 1**: June 3 – June 28
- **Summer Session 2**: July 1 – July 31

#### Exam Week
- **Last Day of Class**: July 29

#### Grades Due
- **Aug 1**

---

#### Meeting Pattern
- **Intersession**: Every day for 3 weeks (M-F)
- **Summer Terms**: 2 days per week (MW or TTH)
- **Summer Session 1 & 2**: Meet every day for one month (M-F)

#### Exam Schedule
- **Interim examined last day of class

#### Class Schedule
- **May 13 - 31**: 14 class meetings
  - 165 minutes/class
  - 2310 total minutes
- **June 3 - July 31**: 15 class meetings
  - 150 minutes/class
  - 2250 total minutes
- **July 1 - July 31**: 20 class meetings
  - 115 minutes/class
  - 2300 total minutes

#### Exam Dates
- **Interim Exam**: July 31
- **Summer Session Exam**: June 28

---

<table>
<thead>
<tr>
<th>May</th>
<th>June</th>
<th>July</th>
</tr>
</thead>
<tbody>
<tr>
<td>s</td>
<td>m</td>
<td>t</td>
</tr>
<tr>
<td>t</td>
<td>w</td>
<td>f</td>
</tr>
<tr>
<td>f</td>
<td>s</td>
<td></td>
</tr>
<tr>
<td>s</td>
<td>m</td>
<td>t</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>28</td>
<td>29</td>
<td>30</td>
</tr>
<tr>
<td>31</td>
<td></td>
<td></td>
</tr>
<tr>
<td>s</td>
<td>m</td>
<td>t</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>23</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>28</td>
<td>29</td>
<td>30</td>
</tr>
<tr>
<td>31</td>
<td></td>
<td></td>
</tr>
<tr>
<td>s</td>
<td>m</td>
<td>t</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>10</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>21</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>30</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>May</th>
<th>June</th>
<th>July</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 class meetings</td>
<td>15 class meetings</td>
<td>20 class meetings</td>
</tr>
<tr>
<td>165 minutes/class</td>
<td>150 minutes/class</td>
<td>115 minutes/class</td>
</tr>
<tr>
<td>2310 total minutes</td>
<td>2250 total minutes</td>
<td>2300 total minutes</td>
</tr>
<tr>
<td>Exam – last class day</td>
<td>Exam – last class day</td>
<td>Exam June 28</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>May</th>
<th>June</th>
<th>July</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Pattern - every day for 3 weeks (M-F)</td>
<td>Meeting Pattern - every day for 3 weeks (M-F)</td>
<td>Meeting Pattern - every day for 3 weeks (M-F)</td>
</tr>
<tr>
<td>May 27 - holiday</td>
<td>Meeting Pattern – 2 days per week (MW or TTH)</td>
<td>Meeting Pattern – 2 days per week (MW or TTH)</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>May</th>
<th>June</th>
<th>July</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-10:45</td>
<td>8:00-10:30</td>
<td>8:00-9:55</td>
</tr>
<tr>
<td>11:00-1:45</td>
<td>10:45-1:15</td>
<td>10:15-12:10</td>
</tr>
<tr>
<td>2:00-4:45</td>
<td>1:30-4:00</td>
<td>12:30-2:25</td>
</tr>
<tr>
<td>5:00-7:45</td>
<td>4:15-6:45</td>
<td>2:45-4:40</td>
</tr>
<tr>
<td>8:00-9:30</td>
<td>7:00-9:30</td>
<td>5:00-6:55</td>
</tr>
</tbody>
</table>

---

15 Weeks between Sp & Fa
May 13 – Aug 22
(including the Intersessions)
## Proposed Meeting Patterns (3 timeframes)

- **MWF** – 60 min; 45 min break between (primarily for GEC and lower division courses)
- **MW/TTH** – 90 min; 15 min break between (primarily for upper-division courses and IVN)
- **Night classes** – 195 minutes
- **Block classes MUST BE paired in the same room with another block class at the same time (MW together or TTH together)**

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 9:30</td>
<td>8:00 - 9:00</td>
<td>8:00 - 9:30</td>
<td>8:00 - 9:00</td>
<td>8:00 - 9:30</td>
</tr>
<tr>
<td>11:30 - 1:00</td>
<td>11:30 - 1:00</td>
<td>11:30 - 1:00</td>
<td>11:30 - 1:00</td>
<td>11:30 - 1:00</td>
</tr>
<tr>
<td>1:15 - 2:45</td>
<td>1:15 - 2:45</td>
<td>1:15 - 2:45</td>
<td>1:15 - 2:45</td>
<td>1:15 - 2:45</td>
</tr>
<tr>
<td>3:00 - 6:15</td>
<td>3:00 - 6:15</td>
<td>3:00 - 6:15</td>
<td>3:00 - 6:15</td>
<td>3:00 - 6:15</td>
</tr>
<tr>
<td>4:45 - 6:15</td>
<td>4:45 - 6:15</td>
<td>4:45 - 6:15</td>
<td>4:45 - 6:15</td>
<td>4:45 - 6:15</td>
</tr>
<tr>
<td>6:30 - 8:00</td>
<td>6:30 - 8:00</td>
<td>6:30 - 8:00</td>
<td>6:30 - 8:00</td>
<td>6:30 - 8:00</td>
</tr>
<tr>
<td>8:15 - 9:45</td>
<td>8:15 - 9:45</td>
<td>8:15 - 9:45</td>
<td>8:15 - 9:45</td>
<td>8:15 - 9:45</td>
</tr>
</tbody>
</table>
Next Steps to for 2018-2019 Implementation

1. Seek approval from Provost Council
2. Seek approval from Executive Cabinet
3. Communicate positively to University community and stakeholders
   - Academic Leadership
   - Faculty
   - Students
   - Prospective students and families
   - Community members
4. Adjust SOAR meeting patterns in the system
5. Review schedule-entry process and adjust
6. Develop comprehensive marketing plan to increase intersession and summer enrollment, targeting appropriate course sequences and innovative combinations of classes to help students progress to degree