Faculty Handbook Committee Meeting Minutes
10 January 2018

Conference Room, 5th Floor, International Building
Flemming Education Center 306 (IVN)

Meeting Start 1:00 PM
Meeting End 2:05 PM

Agenda

1. Election of New Chair:
   a. David Holt Elected.
   b. Max Grivno resigned from the committee
   c. Holt presided the remainder of the meeting

2. Progressive Disciplinary Action (committee of the whole)
   a. Need to clear up inconsistencies between Faculty Handbook and Employee Handbook
   b. Faculty are Employees but do have different circumstances
   c. What triggers disciplinary action?
   d. How to handle post-tenure review? Only immediate supervisor can initiate after 2 poor annual reviews
   e. Need more action items, but language needs to come to the FHC not fully drafted by the FHC
   f. State of the committee is to ask the provost to form a committee to draft language for the handbook. That committee needs to have representation from all stakeholders.
   g. Consensus of the committee was for there to be Progressive Disciplinary Action added to the FH.

3. Pre-planning for Spring Handbook Changes (committee of the whole) (Provost announcement due on Friday)
   a. General discussion about possible approaches
   b. Need formal charge from the president about what and how changes will occur
   c. Need to know who will draft the new language (committee’s job is to review language proposed)
   d. Need to prioritize what needs to change first, probably structure, tenure, annual review first
   e. Do we need rules suspended to speed up the process or for governance bodies to meet more than monthly in Spring?
   f. How does the funneling of language reach the FHC – will be good to establish a protocol

4. Next Meeting called January 24 (Moved to Feb 14) at 1 PM in the same locations

5. Charges: Meet with Provost about a PDA committee
Roll Call (All present)

Group One (August 2016 – August 2019)
Present: Voting Ex-officio – Assistant or Associate Provost – Doug Masterson (2017-2019)
Present: Non-Member of Faculty Senate (FS Appointed) – Leisa Flynn (2017-2019)
Present: Member of Faculty (President Appointed) – Jonathan Barron (2018-2019)
Present: Member of Faculty at Large (FS Appointed) – David Cochran (2018-2019)

Group Two (August 2017- August 2020)
Present: Voting Ex-officio – Assistant or Associate VP for Research – Sam Bruton (2013) (2017-2020)
Present: Member of Faculty Senate (FS Appointed) – Sharron Rouse (2017-2020)
Present: Voting Elected member from Dean – Dean Faye Gilbert (2017-2020)
Present: Member of Gulf Coast Faculty (FS Appointed) – David Holt (2017-2020)

Gallery: None Attending