Evaluation of Teaching
Criteria for Evaluation of Meets Expectation/Satisfactory

Department/School: Department of Philosophy and Religion

Chair/Director: David M. Holley

Date: May 20, 2016

I. Criteria for All Teaching Personnel (tenure stream, instructors, adjuncts, teaching assistants, clinical faculty, professors of practice, etc.):

- During the first week of the term provides students with a detailed course syllabus that includes reading and writing assignments, attendance policy, assessment policy, and other information required by the Faculty Handbook
- Is absent from class only for acceptable reasons, such as illness or necessary travel. Makes arrangements for the class when absent and notifies the departmental office in advance
- Treats students respectfully and fairly
- Teaches in accordance with expectations appropriate to the class level
- Responds to student work in a timely fashion
- Submits interim and course grades on time
- Grades reasonably
- Demonstrates teaching effectiveness through satisfactory student evaluations and satisfactory departmental peer evaluations that include a class visit for regular classroom courses

II. Additional Criteria for the Corps of Instruction (tenure stream and instructors only):

- Maintains required number of office hours
- Participates in academic advising and assessment as assigned
- Attends commencement at least once a year
- Accepts course assignments in accordance with departmental needs
- Demonstrates expertise in the assigned class subjects
- Uses creative and effective teaching methods