Evaluation of Teaching
Criteria for Evaluation of Meets Expectation/Satisfactory

Department/School: Public Health

Chair/Director: Ray Newman PhD

Date: 15 May 2016

I. Criteria for All Teaching Personnel (tenure stream, instructors, adjuncts, teaching assistants, clinical faculty, professors of practice, etc.):

• Minimum of 3.5 rating on student evaluations
• Submit properly-completed syllabi by the first class meeting
• Utilize Blackboard for classes
• Attend faculty/adjunct meetings when held
• Submit final grades on time
• Submit textbook listings on time
• Be available for students via communication links
• Respond to students’ inquiries within 24 hours during the week and within 48 hours on the weekend
• Meets classes regularly
• Evaluate student performance fairly

II. Additional Criteria for the Corps of Instruction (tenure stream and instructors only):

• Use/Develop innovative techniques in teaching
• Participate in advising students
• Maintain and publish office hours
• Participate in course committees
• Attend one commencement per year
• Participate in monitoring comprehensive examinations

Comments/additional information (optional):