Statement of Policy on the Evaluation of Teaching
Approved May 22, 2012
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University Committee on the Evaluation of Teaching

All University employees who are instructors of record must undergo a performance review of their teaching on at least an annual basis. This review process applies to all instructional staff: faculty and non-faculty, full-time and part-time, holders of “adjunct,” “visiting,” or “interim” appointments, clinical or research professors with teaching responsibilities, Professors of Practice, and graduate student teaching assistants. Faculty in the Corp of Instruction (as defined in the Faculty Handbook) will receive this review as part of the normal Annual Evaluation process within their units of appointment. Performance reviews of non-faculty instructional staff may be conducted as part of the Annual Evaluation process, or separately by the administrative head of the unit of appointment, but must be based on criteria available to the employee at the time of appointment. Performance reviews of non-faculty should be designed to meet the general purposes of faculty performance reviews: they should provide feedback appropriate to faculty development and provide the basis for reappointment decisions. Graduate students with grading or teaching responsibilities, but who are not instructors of record in the course, will be evaluated by the faculty member responsible for the course. Graduate students who teach as instructors of record should be evaluated using the same procedure as other non-faculty instructors.