

**REACH MS**

***Mississippi’s State Personnel Development Grant***

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*Realizing Excellence for ALL Children in Mississippi*

**SWPBIS Team**

**School Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team Leader:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Administrator:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**District Contact:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Role** | **Responsibilities** | **Team Member** |
| Team Leader | facilitates meeting by reviewing purpose and keeping the team focused on the task |  |
| Administrator | assimilate PBIS into existing school efforts  plays an active role in the PBIS change process and communicates this commitment  identifies how to free staff for participation on the PBIS team |  |
| Recorder | transcribes the team’s responses on flip chart paper, transparency, or team agenda/minutes form |  |
| Timekeeper | monitors the amount of time available and keeps the team aware of time limits by prompting (i.e., “10 minutes left”) |  |
| Data Specialist | trained in entering and accessing data from the discipline data management system |  |
| Behavior Specialist | competent with behavioral principles and assists in analyzing data |  |
| Communications | acts as the point person for communication between the team and staff regarding PBIS and behavior issues |  |
| **Role** | **Responsibilities** | **Team Member** |
| Reinforcement |  |  |
| Reinforcement |  |  |
| Reinforcement |  |  |
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