# Table of Contents

INTRODUCTION .......................................................................................................................... 3

ATHLETIC TRAINING OVERVIEW .......................................................................................... 4

MISSION STATEMENTS ........................................................................................................... 5

NATA CODE OF ETHICS ........................................................................................................... 7

AT PROGRAM DEGREE PLAN ................................................................................................. 8

CLINICAL WORKSHOP AND ORIENTATION ............................................................................ 9

AT PROGRAM STRUCTURING OF CLINICAL EXPERIENCES .................................................. 9

CLINICAL RESPONSIBILITIES AND DOCUMENTATION .................................................... 10

CLINICAL SUPERVISION POLICY ........................................................................................... 11

SPECIAL EVENTS & SCHOLARSHIP PROGRAMS .................................................................. 11

CLINICAL INTEGRATED PROFICIENCIES (CIP) .................................................................... 12

ATHLETIC TRAINING STUDENT CONDUCT GUIDELINES .................................................. 15

STUDENT CONDUCT AGREEMENT ......................................................................................... 18

STUDENT GRIEVANCE PROCEDURES ................................................................................. 21

ALCOHOL AND DRUG POLICY ............................................................................................... 23

PROFESSIONAL SETTING PERSONAL APPEARANCE POLICY ........................................... 24

STUDENT ILLNESS & COMMUNICABLE DISEASE POLICY ................................................. 26

GAMBLING POLICY ............................................................................................................... 27

COMPENSATION FOR CLINICAL EXPERIENCE POLICY .................................................... 27

HIPAA LETTER OF INSTRUCTION FORM .............................................................................. 29

FIRST RESPONDER STATEMENT FORM .............................................................................. 30

TECHNICAL STANDARDS FOR PARTICIPATION FORM ....................................................... 31

INFRACTION NOTICE FORM ................................................................................................. 33

GENERAL PHYSICAL EXAMINATION AND IMMUNIZATIONS ........................................... 34

GENERAL PHYSICAL EXAMINATION FORM ....................................................................... 35

BLOOD BORNE PATHOGENS EXPOSURE CONTROL PLAN ................................................. 38

GOALS AND OBJECTIVES ..................................................................................................... 40

RETENTION EXPECTATIONS AND STANDARDS .................................................................. 40

APPEAL FOR READMISSION .................................................................................................. 42

STANDARDS FOR BOC EXAM APPLICATION ..................................................................... 42
This manual provides valuable information regarding the Southern Miss Athletic Training (AT) Program. You are encouraged to refer to this manual throughout your time in the program, as it addresses several questions that you may have regarding the program curriculum and clinical experiences. The materials in this manual are not intended to supersede any undergraduate policies or to duplicate material already in print, but rather to provide clarification of policies and procedures specific to the Southern Miss AT Program. This manual provides rules that you should follow to remain in good standing in the program. Additional information regarding student life and university policies can be found in the Undergraduate Bulletin.

Welcome to THE SOUTHERN MISS AT Program!!

Dr. Bill Holcomb

Bill Holcomb, PhD, ATC, LAT, FNATA, CSCS*D, FNSCA
Professor and Director, Athletic Training Program
School of Kinesiology
College of Health
The University of Southern Mississippi
Athletic training is a critical element of the Sports Medicine profession. Athletic training requires many hours of educational coursework and practical experience to meet the entry-level expectations of a Certified Athletic Trainer (ATC).

An ATC is a highly educated and skilled professional whose primary emphasis is assisting active populations during the injury process. In cooperation with physicians and other allied health personnel, the athletic trainer functions as an integral member of the athletic health care team in secondary schools, colleges and universities, sports medicine clinics, professional sports programs, and other health care settings. Athletic training students (ATS) are educated in a number of content areas:

- Evidence-Based Practice
- Prevention and Health Promotion
- Clinical Examination and Diagnosis
- Acute Care of injury and Illness
- Therapeutic Intervention
- Psychosocial Strategies and Referral
- Healthcare Administration
- Professional Development and Responsibility

To become a Certified Athletic Trainer, students must obtain a BS in athletic training from a program accredited by the Commission on Accreditation of Athletic Training Education (CAATE). Athletic Training students will participate in extensive clinical education rotations with athletic teams and other active individuals where they receive clinical instruction from approved preceptors.

To become a Certified Athletic Trainer, one must fulfill the requirements for certification established by the Board of Certification Inc. (BOC). The certification examination administered by the BOC consists of a computer based exam that evaluates the skill components of the content areas within athletic training, and a simulation test consisting of athletic training related approximations of real life situations and decision making designed to resolve cases similar to those they might encounter in actual practice. Athletic Trainer Students, who pass the certification examination, proving they have the entry-level skills and knowledge within each of the content areas listed above, earn the credential “ATC.”

The athletic training profession is very dynamic, offering new challenges every day. In the classroom, students are challenged to learn the most up to date methods for injury prevention, recognition, and care. Athletic training students also learn from preceptors during their clinical internships each semester within the AT Program. The student must learn early how to take full advantage of both types of learning environments.

During the next five semesters at Southern Miss, you, as an ATS, will face many challenges. One of the hardest things is balancing a full class load with your clinical experiences, and trying to maintain a normal life. Your first obligation is to school so make sure you are attending and participating in all of your classes in order to maintain a minimum GPA of 2.8. As a student in the AT Program you are expected to be committed to your clinical assignment which requires you to log many hours, master many competencies and complete clinical integrated proficiencies. The specific requirements for your clinical experience are provided within this document. It is imperative that you take advantage of any time and experience that you can while in the AT Program. Students who use sound time management skills should be able to handle the stresses placed upon them in life along with this demanding academic program. You should understand that your education includes classroom, laboratory and clinical experiences and all are critical for your success. You will get out of this experience what you put into it so study hard and always look to learn in any situation you are placed in during your participation in the AT Program at Southern Miss.
MISSION STATEMENTS

SOUTHERN MISS ACADEMIC MISSION STATEMENT

Our Heritage

Founded by Legislative Act on March 30, 1910, The University of Southern Mississippi was the state’s first state-supported teacher training school. Originally named, Mississippi Normal College, the school was built on 120 acres of cutover timber land. Over the decades, the college received several facelifts and name changes until February 27, 1962, when the college became a university: The University of Southern Mississippi.

Our Mission

The mission of The University of Southern Mississippi includes generating new knowledge, applying knowledge in service to humanity, facilitating an appreciation of artistic creations and performances, promoting cultural understanding, and most importantly, fostering learning among students in ways that prepare them to become contributing citizens and leaders in a global society.

Our Vision

As a Carnegie Doctoral/Research-Extensive and a Four-Year Class 1 Southern Regional Education Board (SREB) institution, The University of Southern Mississippi is a premier, comprehensive, dual-campus University that is distinguished by its established excellence in undergraduate education with nationally known graduate programs, a groundbreaking economic development emphasis, and a demonstrated commitment to improving quality of life.

Our Belief

Our success as an institution of higher learning is ultimately measured by the satisfaction of our students (past and present), the extent to which we facilitate their development, and the utility of their degrees upon graduation. We believe that our ability to fulfill this responsibility to the students, now and in the future, is driven by a vigorous commitment to the following goals.

- Offering traditional and innovative undergraduate and graduate degree programs as well as courses in lifelong learning
- Providing exemplary instruction and personalized academic advising
- Delivering an effective orientation, counseling and support network for each student
- Evaluating our institution’s performance in providing quality education with the goal of continuously improving our institution
- Providing opportunities for students to examine, clarify and strengthen religious and ethical values
- Encouraging the cultivation of an intercultural and global awareness
- Presenting educational opportunities to a diverse student body
- Serving as a center for educational, cultural, religious and social enrichment
- Cooperating with both private and public sectors to enhance community life

SOUTHERN MISS COLLEGE OF HEALTH MISSION STATEMENT

The mission of the College of Health is to create, apply and transmit expert knowledge, within and across the domains of its constituent disciplines, for the well-being and betterment of individuals, community, state, nation and world.
SOUTHERN MISS SCHOOL OF KINESIOLOGY MISSION STATEMENT

Through distinctive endeavors in teaching, discovery, and engagement related to physical activity, the school of kinesiology promotes and advances health and quality of life for all people.

SOUTHERN MISS ATHLETIC DEPARTMENT MISSION STATEMENT

The mission of the Athletics Department is "nested" within the mission of the University of Southern Mississippi. A seamless relationship (between Athletics and the University) exists whereby we prefer to view Athletics as a member of the College Team, vice Auxiliary organization.

SOUTHERN MISS ATHLETIC TRAINING PROGRAM MISSION STATEMENT

Our Mission

The mission of The Southern Miss AT Program is to provide challenging didactic (classroom) and clinical education for students pursuing certification and a career as an athletic trainer.

Our Philosophy

The AT Program faculty, instructors and preceptors believe a curriculum that requires students to take an active role in the learning process is the most beneficial and productive method of instruction. To this end, traditional lecture courses, as well as, lab and clinical courses include activities that invite the students into the learning process.

Our Goals & Objectives

1. To provide didactic and clinical experiences which prepare students for success on the BOC exam and to perform the tasks of an entry-level certified athletic trainer.

2. To provide a variety of clinical experiences and opportunities for interaction with a variety of health care professionals in sports medicine settings.

3. To provide students with quality undergraduate experiences which enable them to address the needs of a physically active population.

4. To provide a comprehensive academic curriculum that prepares the students to gain employment as entry-level certified athletic trainers, or to pursue advanced studies in athletic training or a related health-care field.

5. To regularly evaluate all aspects of the AT Program to ensure that we are providing a quality educational experience for our students, and to regularly evaluate our students to ensure that they are gaining competence in the following content areas: evidence-based practice, prevention and health promotion, clinical evaluation and diagnosis, acute care of injury and illness, therapeutic interventions, psychosocial strategies and referral, healthcare administration, and professional development and responsibility.
All certified athletic trainers affiliated with the Southern Miss AT Program should abide by the National Athletic Trainers’ Association code of ethics. Athletic Training students (ATS) should become familiar with the NATA code of ethics and should abide by all principles that apply to students. In addition, students should adhere to the policies and procedures that are included in this manual.

NATA CODE OF ETHICS

The National Athletic Trainers’ Association (NATA) Code of Ethics states the principles of ethical behavior that should be followed in the practice of athletic training. It is intended to establish and maintain high standards and professionalism for the athletic training profession. The principles do not cover every situation encountered by the practicing athletic trainer, but are representative of the spirit with which athletic trainers should make decisions. The principles are written generally; the circumstances of a situation will determine the interpretation and application of a given principle and of the Code as a whole. When a conflict exists between the Code and the law, the law prevails.

PRINCIPLE 1:
Members shall respect the rights, welfare and dignity of all.
1.1 Members shall not discriminate against any legally protected class.
1.2 Members shall be committed to providing competent care.
1.3 Members shall preserve the confidentiality of privileged information and shall not release such information to a third party not involved in the patient’s care without a release unless required by law.

PRINCIPLE 2:
Members shall comply with the laws and regulations governing the practice of athletic training.
2.1 Members shall comply with applicable local, state, and federal laws and institutional guidelines.
2.2 Members shall be familiar with and abide by all National Athletic Trainers’ Association standards, rules and regulations.
2.3 Members shall report illegal or unethical practices related to athletic training to the appropriate person or authority.
2.4 Members shall avoid substance abuse and, when necessary, seek rehabilitation for chemical dependency.

PRINCIPLE 3:
Members shall maintain and promote high standards in their provision of services.
3.1 Members shall not misrepresent, either directly or indirectly, their skills, training, professional credentials, identity or services.
3.2 Members shall provide only those services for which they are qualified through education or experience and which are allowed by their practice acts and other pertinent regulation.
3.3 Members shall provide services, make referrals, and seek compensation only for those services that are necessary.
3.4 Members shall recognize the need for continuing education and participate in educational activities that enhance their skills and knowledge.
3.5 Members shall educate those whom they supervise in the practice of athletic training about the Code of Ethics and stress the importance of adherence.
3.6 Members who are researchers or educators should maintain and promote ethical conduct in research and educational activities.

PRINCIPLE 4:
Members shall not engage in conduct that could be construed as a conflict of interest or that reflects negatively on the profession.
4.1 Members should conduct themselves personally and professionally in a manner that does not compromise their professional responsibilities or the practice of athletic training.
4.2 National Athletic Trainers’ Association current or past volunteer leaders shall not use the NATA logo in the endorsement of products or services or exploit their affiliation with the NATA in a manner that reflects badly upon the profession.
4.3 Members shall not place financial gain above the patient’s welfare and shall not participate in any arrangement that exploits the patient.
4.4 Members shall not, through direct or indirect means, use information obtained in the course of the practice of athletic training to try to influence the score or outcome of an athletic event, or attempt to induce financial gain through gambling.
# ACADEMIC REQUIREMENTS

## SOUTHERN MISS ATHLETIC TRAINING PROGRAM

## AT PROGRAM DEGREE PLAN

### FALL FIRST YEAR (16 credits) | SPRING FIRST YEAR (14 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr.</th>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101</td>
<td>Composition I</td>
<td>3</td>
<td></td>
<td>ENG 102</td>
<td>Composition II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>*MAT 101</td>
<td>College Algebra</td>
<td>3</td>
<td></td>
<td>*BSC 251/L</td>
<td>Anatomy &amp; Physiology II</td>
<td>3/1</td>
<td></td>
</tr>
<tr>
<td>*BSC 250/L</td>
<td>Anatomy &amp; Physiology I</td>
<td>3/1</td>
<td></td>
<td>*KIN 218</td>
<td>AT &amp; Therapeutic Terminology</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>*PSY 110</td>
<td>General Psychology</td>
<td>3</td>
<td></td>
<td>GEC (pick 1)</td>
<td>HIS 102, PHI 151, REL 131</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS 101</td>
<td>World Civilization I</td>
<td>3</td>
<td></td>
<td>Advisor approved elective</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### FALL SECOND YEAR (15 credits) | SPRING SECOND YEAR (18 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr.</th>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 203</td>
<td>World Literature</td>
<td>3</td>
<td></td>
<td>KIN 371</td>
<td>Injury Care &amp; Prevention for AT</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>KIN 301</td>
<td>Kinesiology</td>
<td>3</td>
<td></td>
<td>KIN 371/L</td>
<td>Introduction to AT Clinical</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC 101</td>
<td>Sociology</td>
<td>3</td>
<td></td>
<td>KIN 311/L</td>
<td>AT Emergency Care</td>
<td>3/1</td>
<td></td>
</tr>
<tr>
<td>*KIN 219</td>
<td>Intro to Athletic Training</td>
<td></td>
<td></td>
<td>KIN 308/L</td>
<td>Exercise Physiology I</td>
<td>3/1</td>
<td></td>
</tr>
<tr>
<td>GEC (pick 1)</td>
<td>ART 130, DAN 130, MUS 165, THE 100</td>
<td>3</td>
<td></td>
<td>Advisor approved elective</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### FALL THIRD YEAR (16 credits) | SPRING THIRD YEAR (17 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 374/L</td>
<td>AT Clin Exam &amp; Diagnosis I</td>
<td>3/1</td>
<td></td>
<td>KIN 375/L</td>
<td>AT Clin Exam &amp; Diagnosis II</td>
<td>3/1</td>
<td></td>
</tr>
<tr>
<td>KIN 372/L</td>
<td>AT Therapeutic Modalities</td>
<td>3/1</td>
<td></td>
<td>KIN 378/L</td>
<td>Rehabilitative Exercise</td>
<td>3/1</td>
<td></td>
</tr>
<tr>
<td>KIN 355L</td>
<td>AT Clinical I</td>
<td>4</td>
<td></td>
<td>KIN 454L</td>
<td>AT Clinical II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>KIN 423/L</td>
<td>Biomechanics</td>
<td>3/1</td>
<td></td>
<td>NFS 362</td>
<td>Nutrition</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Advisor approved elective</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### FALL FOURTH YEAR (16 credits) | SPRING FOURTH YEAR (12 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
<th>Course</th>
<th>Title</th>
<th>Cr</th>
<th>Gr</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 319</td>
<td>Org &amp; Admin of AT Programs</td>
<td>3</td>
<td></td>
<td>KIN 409</td>
<td>Sport Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>KIN 475</td>
<td>Medical Aspects of AT</td>
<td>3</td>
<td></td>
<td>KIN 470/471</td>
<td>Principles of Strength &amp; Cond.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>KIN 455L</td>
<td>Advanced AT Clinical I</td>
<td>4</td>
<td></td>
<td>KIN 456L</td>
<td>Advanced AT Clinical II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>KIN 472</td>
<td>Pathophys &amp; Pharm for AT</td>
<td>3</td>
<td></td>
<td>KIN 479</td>
<td>AT Capstone</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY 360</td>
<td>Intro to Statistics</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Prerequisites to apply to the AT Program

GEC note: MAT 103 can substitute for MAT 101

• 124 total credit hours

8
Each fall, ATS are required to attend an orientation and workshop. The purpose of this workshop is to provide ATS with introductory and procedural information necessary to ensure a smooth transition into the AT Program. Athletic training students are required to report for this workshop two to three days prior to pre-fall semester practice. This reporting date depends on the athletic schedule but is typically around August 1.

The fall workshop will consist of the following:

- CPR review: Each ATS, graduate assistant and staff member is required to maintain current CPR certification that includes BBP and AED certification. The specific certification that is required is CPR/AED for professional rescuers and healthcare providers with the addition of BBP training. Any ATS without current certification in each area will not be permitted to start their clinical internship in the AT Program until certification is achieved. Students must provide documentation of certification that is valid through August 1 of the following year or they will be required to complete the appropriate certification at this time.
- Emergency recognition and transportation: This program will consist of a hands-on laboratory experience on the use of emergency equipment, including: CPR masks, various splints and vacuum immobilizers, face mask removal, and spine boards used to transport the catastrophic athlete.

Other topics will include, but may not be limited to:

- Policies and procedures for intercollegiate athletics
- Department of Athletic Training policies and procedures
- Heat related concerns and the importance of hydration
- Injury recognition and initial on-the-field assessment
- Treatment and rehabilitation protocols
- Medical records documentation and procedures
- Medical referral procedures
- Drug testing procedures
- Practice and game preparation

One goal of the AT Program is to provide each student with a variety of clinical rotation experiences including: individual and team sports, sports requiring protective equipment, patients of different sexes, non-sport patient populations, and a variety of conditions other than orthopedics. In addition, students will have the opportunity for a rotation at a local high school or sports medicine clinic affiliated with Southern Miss. The Program Director (PD) and Clinical Education Coordinator (CEC) will ensure that the appropriate assignments in all of the above mentioned areas are made for each student in the AT Program. Students will be permitted to make a specific request for an assignment each semester. Athletic training students with more experience and more favorable evaluations will be given assignments with greater responsibility. However, the priority will be to ensure that all students get a varied and appropriate clinical experience.
Athletic training students are required to complete clinical rotations as a part of their clinical courses. The minimum and maximum hour requirements are included below. There are seven clinical time frames. Five of these are during the five semesters that students are enrolled in classes. Hours for these five time frames include those documented from the first to the last day of instruction. The other two time frames are during preseason camp which begins three or four weeks before fall semester. The preseason camp experience typically involves logging more hours per week because students are not attending class. However, it should be noted that these hours are affiliated with the fall clinical classes which are four credits rather than three credits. The minimum and maximum requirement for logged clinical hours during the seven time frames is included below:

<table>
<thead>
<tr>
<th>Semester</th>
<th>SEMESTER REQUIREMENT</th>
<th>WEEKLY AVERAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring semester 1 (15 weeks)</td>
<td>175</td>
<td>300*</td>
</tr>
<tr>
<td>Preseason (3-4 weeks)</td>
<td>30</td>
<td>150</td>
</tr>
<tr>
<td>Fall semester 2 (15 weeks)</td>
<td>175</td>
<td>300*</td>
</tr>
<tr>
<td>Spring semester 3 (15 weeks)</td>
<td>175</td>
<td>300*</td>
</tr>
<tr>
<td>Preseason (3-4 weeks)</td>
<td>30</td>
<td>150</td>
</tr>
<tr>
<td>Fall semester 4 (15 weeks)</td>
<td>175</td>
<td>300*</td>
</tr>
<tr>
<td>Spring semester 5 (15 weeks)</td>
<td>175</td>
<td>300*</td>
</tr>
</tbody>
</table>

*If the sport that your preceptor is covering is involved in post-season play (e.g., conference tournaments, invitational tournaments, bowl games) an additional 100 hours of clinical experience may be completed pending PD approval.

- Students must have a minimum of one day off every seven day period. It is the responsibility of the student to ensure that they do not log hours on seven consecutive days.

- Each ATS will inform their individual preceptor of their class schedule prior to the beginning of each semester.

- Classes should be completed before 1:00 PM, when possible.

- Students should make a concerted effort to minimize conflicts such as outside work and other activities, which should not interfere with clinical assignments.

- Clinical assignments may include activities in the early mornings, evenings, and on weekends.

- All ATS are responsible for attending the learning activities associated with their clinical assignment. Students should contact their preceptor if they will be absent from an assigned activity.

- All ATS are responsible for recording clinical hours. All hours must be approved by their preceptor.

- Clinical hours must be entered in ATrack at assigned intervals. Students are responsible for maintaining a copy for their own records.

- All hours that involve clinical education or any athletic training-related activities in a clinical education setting under supervision of a preceptor should be documented by the ATS, verified by the preceptor and entered in ATrack.
During your clinical assignments there will be periods of “down time” where you are not performing athletic training related duties and are not involved in clinical education (e.g. travel to away events, athletes are in meetings, meal breaks). These hours should not be recorded as clinical hours.

All ATS will be evaluated by their preceptor twice each semester. A meeting to discuss the evaluation will be held between each student and preceptor.

---

**CLINICAL SUPERVISION POLICY**

**SOUTHERN MISS ATHLETIC TRAINING PROGRAM**

Athletic Training Students will be learning in a variety of settings as part of the AT Program at Southern Miss. You will have different responsibilities based on the level of supervision that is provided. Definitions are provided below so that you will have a better understanding of these responsibilities.

You will be assigned to a preceptor during each semester of the AT Program. When you are learning and performing assigned duties under the direct supervision of a preceptor you are considered to be involved in clinical education. This direct supervision is defined as constant visual and auditory supervision and the intent is that the preceptor will be readily available to intervene and protect the patient should this be needed. It is only the preceptor who can formally evaluate the clinical integrated proficiencies (CIPs) assigned to this experience. In addition, regular communication between the preceptor and CEC will occur via mid-term and final evaluations, and at least one clinical site visit per semester.

A portion of your clinical education may be supervised by other appropriately state credentialed medical or allied health care professionals. The supervision and instruction by other experts in the field should be valued. However, it is only the preceptor who can formally evaluate your CIPs during a clinical experience.

---

**SPECIAL EVENTS & SCHOLARSHIP PROGRAMS**

**SOUTHERN MISS ATHLETIC TRAINING PROGRAM**

Although not required, ATS are encouraged to participate in clinical education during special events not directly affiliated with your clinical assignment because these opportunities can be very beneficial to your educational experience. Examples of special events are tournament and sports camps. From time to time, the Southern Miss preceptors will post such events. Students can "volunteer" and will not be compensated. The hours that you are under the direct supervision of a preceptor during special events will count toward your semester totals as long as approved by your assigned preceptor. In addition, the clinical staff encourages you to participate in public relations programs, career days or any other programs, which encourage or promote the athletic training profession. It is strongly suggested that each ATS seriously consider applying for scholarship programs through Southern Miss and at the state, district and national levels of the NATA. As an ATS, these programs and awards help establish a resume which will separate you from the hundreds of other ATS who are seeking employment, graduate assistant positions, or other postgraduate opportunities. Therefore, when you do engage in one of these special event programs or are awarded scholarships or academic awards, take time to document these experiences. This will help you remember all of your experiences and assist you in preparing a professional resume.
The clinical integration proficiencies (CIPs) represent the synthesis and integration of knowledge, skills, and clinical decision-making into actual client/patient care. The CIPs have been reorganized to reflect their global nature. For example, therapeutic interventions do not occur in isolation from physical assessment.

In most cases, assessment of the CIPs should occur when the student is engaged in real client/patient care and may be necessarily assessed over multiple interactions with the same client/patient. In a few instances, assessment may require simulated scenarios, as certain circumstances may occur rarely but are nevertheless important to the well-prepared practitioner.

The CIPs are designed so that the AT Program faculty and preceptors can teach and evaluate your clinical skills with athletes in your clinical assignments over the next five semesters. As you begin to learn new athletic training skills we classify your newly attained skills as emergent. The term emergent refers to the initial development or surfacing of the task; you have only just learned about something and can speak about that skill with some guidance. As you become more comfortable, knowledgeable, and your skills are more refined we assess you as being competent. Having competence in a skill means that you are able to apply what you have learned in a supervised setting. In many instances, you know what needs to be done without being specifically directed to apply a skill each time it needs to be completed. Once you have competence in clinical skills and understand the cognitive aspects of those skills, your role as an ATS and the role of the certified athletic trainer, you will be deemed proficient. Being proficient in a skill means you have the ability to apply your knowledge by knowing both what to do and why it is done. Should you not meet the minimum standards (emergent level) for the CIP that you are attempting, it is possible to fail on that particular proficiency.

The incorporation of evidence-based practice principles into care provided by athletic trainers is central to the optimization of outcomes. Assessment of student competence in the CIPs should reflect the extent to which these principles are integrated. Assessment of students in the use of Foundational Behaviors in the context of real patient care should also occur.

The following CIPs must be completed during the assigned clinical class. You will be given instructions or a plan on how to carry out each CIP while caring for the patients in your clinical assignment. You will then carry out the plan with specific instruction and supervision provided by your assigned preceptor. Your preceptor will provide a final grade for the CIP assignment at the end of semester based upon the previously mentioned terminology. The grading scale for these terms is as follows:

(P)roficient: 100%
(C)ompetent: 85%
(E)mergent: 70%
(F)ail: 0%

Point values and deadlines for each CIP will be included in the clinical class syllabi.

It should be the goal of each student to earn a score of proficient on each CIP. However, to earn endorsement from the Athletic Training Program Director to sit for the BOC exam it is required that students earn a score of at least competent on each of the CIPs with the exception of those assigned during the final semester. Therefore, to earn endorsement a score of at least competent must be earned for CIPs 1, 2, 3, 4, 6, 7 and 8. Students who do not earn at least a score of competent on these CIPs may be required to perform remedial assignments with a faculty member in order to earn endorsement.
KIN 354L

None Assigned

KIN 355L

PREVENTION & HEALTH PROMOTION

CIP-2. Select, apply, evaluate, and modify appropriate standard protective equipment, taping, wrapping, bracing, padding, and other custom devices for the client/patient in order to prevent and/or minimize the risk of injury to the head, torso, spine, and extremities for safe participation in sport or other physical activity.

CIP-3. Develop, implement, and monitor prevention strategies for at-risk individuals (eg, persons with asthma or diabetes, persons with a previous history of heat illness, persons with sickle cell trait) and large groups to allow safe physical activity in a variety of conditions. This includes obtaining and interpreting data related to potentially hazardous environmental conditions, monitoring body functions (eg, blood glucose, peak expiratory flow, hydration status), and making the appropriate recommendations for individual safety and activity status.

CLINICAL ASSESSMENT & DIAGNOSIS / ACUTE CARE / THERAPEUTIC INTERVENTION

CIP-6. Clinically evaluate and manage a patient with an emergency injury or condition to include the assessment of vital signs and level of consciousness, activation of emergency action plan, secondary assessment, diagnosis, and provision of the appropriate emergency care (eg, CPR, AED, supplemental oxygen, airway adjunct, splinting, spinal stabilization, control of bleeding).

- In addition, there will be at least one required ambulance “ride along” during this semester in order to expose the student to an emergency setting. This is required for successful completion of CIP-6.

KIN 454L

PREVENTION & HEALTH PROMOTION

CIP-1. Administer testing procedures to obtain baseline data regarding a client’s/patient’s level of general health (including nutritional habits, physical activity status, and body composition). Use this data to design, implement, evaluate, and modify a program specific to the performance and health goals of the patient. This will include instructing the patient in the proper performance of the activities, recognizing the warning signs and symptoms of potential injuries and illnesses that may occur, and explaining the role of exercise in maintaining overall health and the prevention of diseases. Incorporate contemporary behavioral change theory when educating clients/patients and associated individuals to effect health-related change. Refer to other medical and health professionals when appropriate.

PSYCHOSOCIAL STRATEGIES AND REFERRAL

CIP-8. Demonstrate the ability to recognize and refer at-risk individuals and individuals with psychosocial disorders and/or mental health emergencies. As a member of the management team, develop an appropriate management plan (including recommendations for patient safety and activity status) that establishes a professional helping relationship with the patient, ensures interactive support and education, and
encourages the athletic trainer’s role of informed patient advocate in a manner consistent with current practice guidelines.

**KIN 455L**

**CLINICAL ASSESSMENT & DIAGNOSIS / ACUTE CARE / THERAPEUTIC INTERVENTION**

**CIP-4.** Perform a comprehensive clinical examination of a patient with an upper extremity, lower extremity, head, neck, thorax, and/or spine injury or condition. This exam should incorporate clinical reasoning in the selection of assessment procedures and interpretation of findings in order to formulate a differential diagnosis and/or diagnosis, determine underlying impairments, and identify activity limitations and participation restrictions. Based on the assessment data and consideration of the patient’s goals, provide the appropriate initial care and establish overall treatment goals. Create and implement a therapeutic intervention that targets these treatment goals to include, as appropriate, therapeutic modalities, medications (with physician involvement as necessary), and rehabilitative techniques and procedures. Integrate and interpret various forms of standardized documentation including both patient-oriented and clinician-oriented outcomes measures to recommend activity level, make return to play decisions, and maximize patient outcomes and progress in the treatment plan.

**PSYCHOSOCIAL STRATEGIES AND REFERRAL**

**CIP-7.** Select and integrate appropriate psychosocial techniques into a patient’s treatment or rehabilitation program to enhance rehabilitation adherence, return to play, and overall outcomes. This includes, but is not limited to, verbal motivation, goal setting, imagery, pain management, self-talk, and/or relaxation.

**KIN 456L**

**CLINICAL ASSESSMENT & DIAGNOSIS / ACUTE CARE / THERAPEUTIC INTERVENTION**

**CIP-5.** Perform a comprehensive clinical examination of a patient with a common illness/condition that includes appropriate clinical reasoning in the selection of assessment procedures and interpretation of history and physical examination findings in order to formulate a differential diagnosis and/or diagnosis. Based on the history, physical examination and patient goals, implement the appropriate treatment strategy to include medications (with physician involvement as necessary). Determine whether patient referral is needed, and identify potential restrictions in activities and participation. Formulate and communicate the appropriate return to activity protocol.

**HEALTHCARE ADMINISTRATION**

**CIP-9.** Utilize documentation strategies to effectively communicate with patients, physicians, insurers, colleagues, administrators, and parents or family members while using appropriate terminology and complying with statutes that regulate privacy of medical records. This includes using a comprehensive patient-file management system (including diagnostic and procedural codes) for appropriate chart documentation, risk management, outcomes, and billing.
Observe all rules and regulations set by the PD, CEC, the Director of Sports Medicine, Preceptors, Head Coaches, Team Physicians, and the Director of Athletics.

Act with professionalism at all times and treat each individual with respect.

Act only within the scope of your education and do not exceed the responsibilities of an ATS.

**Athletic training students should refrain from the following:**

- Talk to any media personnel (press, radio, TV) about student athletes, injuries, policies or procedures, treatments, return days, or any other material that may be detrimental to the athlete, Southern Miss, parents or yourself.

- Discuss any student athlete’s medical conditions or records with anyone other than AT staff or faculty. These discussions are only permitted when they are part of your clinical education.

- Post any information about student athletes, injuries or the healthcare provided, including photos, on any social media site.

- Make any diagnosis, administer treatments, administer medications, or prescribe rehabilitation programs without first consulting a preceptor or team physician.

- Discuss with the athlete the options, seriousness, or surgical procedures associated with an injury.

- Determine the playing status of any athlete.

- Make any derogatory, critical, or judgmental statements about the Department of Intercollegiate Athletics, Southern Miss, the National Athletic Trainers’ Association or CAATE.

- Make any medical appointments for athletes without the consent of the preceptor or the team physician.

- Bring cell phones to any athletic facility or into the athletic training clinic.

- Fraternize with athletes outside of the healthcare setting. Students who establish a relationship with an athlete that may compromise medical care for the athlete or interfere with the student’s ability to successfully complete their clinical experience will be moved to another setting.

**Academic Misconduct**

- As stated previously, students are expected to abide by the NATA Code of Ethics and the AT Program guidelines for professional and ethical academic conduct. Unethical academic conduct includes, but is not limited to:
  - Receiving credit for work completed by someone else.
Offering information to another student before or during an exam (practical exams are ongoing until all students have completed the exam).

Receiving information from another student before or during an exam (practical exams are ongoing until all students have completed the exam).

Using unauthorized aides during an exam (notes, previous exams, textbook, etc.).

Plagiarism, which is defined as using someone else’s work without giving proper credit to the creator of the work. See the University Bulletin for further description regarding the consequences of plagiarism.

Selling, lending or giving away information, questions or answers to quizzes or exams, when these items are not available to all students.

Failure to uphold the ethical principles of the AT Program or the University.

When, in the opinion of the instructor of record, a student is guilty of academic misconduct, the instructor must first notify the student(s) involved, the PD, and the School of Kinesiology Director of their intent to take action. The instructor may do one of the following:

- Grant the student(s) an “F” in the course
- Grant the student(s) an “F” on the assignment or exam
- Mutually agree with the student to another appropriate disciplinary action

When, in the opinion of the instructor of record, the student is guilty of academic dishonesty to a degree which warrants an “F” in the course, the instructor must notify the School of Kinesiology Director who follows University procedures.

If found guilty of academic misconduct a second time, the student will be dismissed from the AT Program.

Attendance for class, clinical experiences, in-services and AT Program Meetings

The Athletic Training curriculum is a very demanding and rigorous major. Athletic training students are held to a high standard because of the potential risks and medical emergencies to which they may be exposed in the course of their career. To be late or to miss class demonstrates a lack of understanding of the standard by which athletic trainers are measured.

All students are expected to be in attendance for every class, clinical assignment, in-service or required meeting throughout their time in the AT Program.

The syllabus for each class is an agreement between the instructor and the students. Students are encouraged to be familiar with, and abide by, the policies of each class and note that the policies may be different for each instructor.

Attendance is excused for travel that is related to the clinical assignment with an athletic team. Students are to notify the instructor prior to the absence in order to remain up-to-date on the class content and assignments. Students are responsible to complete all missed assignments and to be familiar with the information from the missed class.
At no time are students excused from class to cover home events and/or practices.

Students should refer to the Bulletin for additional information regarding emergency absences.

Temporary Academic Leave

The AT Program is limited access and students are admitted as a cohort. Students must progress through the 5-semester program by taking all required classes included for each semester in the degree plan.

If a student withdraws from a class and enrolls at a later date, this is considered a repeat. Students are only allowed two repeated classes during their enrollment in the AT Program.

Students may request temporary academic leave. Students are encouraged to discuss their options with the PD before making the final decision regarding a temporary academic leave.

A contract which stipulates the conditions of temporary academic leave and return to the AT Program will be created on a case-by-case basis, and will be signed by the ATS, PD, and School of Kinesiology Director.

A student must be in good academic standing in order to apply for temporary academic leave.

The student is responsible for submitting a letter requesting temporary leave to the PD. Students who leave the program without approval will be dismissed from the program. The letter should include the following items:

- Name, Address, Phone Number, E-Mail
- Reason(s) for requesting the leave
- Expected length of the Academic Leave

The student is responsible to contact the PD 60 days prior to the date of anticipated return or the request will be denied.

Reinstatement is not guaranteed, and may be affected by the number of students in the cohort that the student is attempting to join.
As an ATS in the Athletic Training Program at The University of Southern Mississippi, students must agree to abide by the following expectations to retain a position in the program. Students will be given a copy of this contract to keep in their AT Program folder. Review each statement and initial in the space provided to acknowledge your understanding.

I understand that I am required to have a pre-participation screening completed by a physician along with a copy of my immunization record. I understand that I must submit these documents to the PD before the first day of class for my first semester of the AT Program. If medical conditions change, additional screening by a physician is required.

Student initials: _____

I understand that I must complete the following classes by the semesters outlined below, or as amended by PD:

Semester 1:  KIN 371, KIN 354L, KIN 311/L, KIN 308/L
Semester 2:  KIN 374/L, KIN 372/L, KIN 355L, 423/L
Semester 3:  KIN 375/L, KIN 378L, KIN 454L, NFS 362
Semester 4:  KIN 319, KIN 475, KIN 455L, KIN 472, PSY 360
Semester 5:  KIN 409, KIN 470 or KIN 471, KIN 456L, KIN 479

Student initials: _____

I understand that I must maintain a cumulative collegiate GPA of 2.8 at all times and that if I fail to maintain this GPA I will be placed on academic probation from the AT Program. I understand that I will have one semester to raise my GPA to the minimum standard of 2.8 or I will be dismissed from the program.

Student initials: _____

I understand that I must complete all assigned CIPs and ensure that they are submitted in a timely manner as assigned by the PD and the CEC. I understand that if I do not complete and have the CIPs submitted by the deadline I will receive an incomplete in the corresponding clinical class.

Student initials: _____

I understand that I must report for athletic training in-service orientation during the first week of August each semester which will start my clinical experience for the semester. I understand that failing to return during this time will result in an official infraction notice.

Student initials: _____

I understand that I am required to gain clinical internship hours as an ATS for a minimum of 5 semesters consisting of a minimum of 175 hours each semester and 30 hours during preseason; while in the AT program.

Student initials: _____

I understand that if I do not gain the minimum number of clinical internship hours per semester I will receive a failing grade in the corresponding clinical class.

Student initials: _____

I understand that if I receive a failing grade in one of my clinical classes I will be placed on probation until I can remediate the class, which will delay my graduation by one academic year.

Student initials: _____
I understand that I will be required to submit my logged clinical hours within 7 days of completion.

Student initials: _____

I understand that if I fail to submit my logged clinical hours within 7 days, the hours will not count towards the minimum semester hour requirement, but will count toward the maximum hours.

Student initials: _____

I understand that I will have a mandatory conference at least 1 time per semester with the PD to review my mid-semester evaluation and for academic advising.

Student initials: _____

I have been given a copy of the Southern Miss AT Program Personal Appearance Policy and will abide by the policy at all times.

Student initials: _____

I understand the Southern Miss Athletic Training Policies and Procedures and will abide by the policies and procedures at all times.

Student initials: _____

I have been given a copy of the Southern Miss AT Program student illness policy and will abide by the policy at all times.

Student initials: _____

I understand that I should inform my preceptor whenever I will be absent from an assigned clinical activity.

Student initials: _____

I understand that if it becomes necessary to request an extended leave of absence I must request it in writing from the PD and it must be approved before my leave of absence begins. I understand that a leave of absence may delay my date of graduation.

Student initials: _____

I understand that if I am employed, my employment must not conflict with my clinical assignment. If my employment conflicts with my athletic training clinical experience I will adjust my employment schedule around my athletic training clinical assignment.

Student initials: _____

I understand that I may be given an infraction notice for violations of policies and procedures, or exhibiting inappropriate behavior.

Student initials: _____

I understand that if I obtain any infraction as an ATS, I will have a meeting with the PD and the CEC. I understand that subsequent infractions have further consequences in addition to meeting with the PD and the CEC. I understand that infraction notices accumulate throughout my education in the Southern Miss AT Program and they are never expunged from my record.

- First infraction: Meeting with PD and CEC
- 2 Infractions: Suspension from the AT Program for 1 week
- 3 Infractions: Suspension from the AT Program for 1 month
- 4 Infractions: Dismissal from the AT Program

Student initials: _____
I understand that the PD and the CEC will ask for my input on which clinical assignments I have each semester; but the PD and the CEC have the final determination on which clinical assignment I receive.

Student initials: ____

I understand that some clinical assignments are not on the Southern Miss campus (high schools, community colleges or healthcare facilities). I understand that when I am assigned to any of these clinical experiences I must provide my own transportation to and from the facility and that the Southern Miss AT Program or the School of Kinesiology will not reimburse me for any travel expenses I incur.

Student initials: ____

I understand that my preceptor will evaluate me 2 times each semester.

Student initials: ____

I understand that I will evaluate my clinical site and preceptor 1 time each semester.

Student initials: ____

I understand that I will evaluate myself 2 times each semester.

Student initials: ____

I understand that I may be put on probation or terminated from the AT Program at any time during my 5 semesters for failure to progress academically or clinically, for accumulation of infraction notices, or for inappropriate behavior as outlined by the Southern Miss AT Program Personal Appearance policy or the Southern Miss Athletic Training Policies and Procedures.

Student initials: ____

STATEMENT OF AGREEMENT

I have read the expectations herein set forth by the Southern Miss AT Program Student Contract and have initialed the statements with the understanding that I will abide by these expectations to retain my position as a student in the AT Program. I understand that failure to comply with these expectations may result in a probationary period and possible termination from the AT Program.

Student Name: ________________________________
(Print Legibly)

Student Signature: ________________________________ Date: __________

PD Signature: ________________________________ Date: __________

Bill Holcomb, PhD, ATC, LAT, FNATA, CSCS*D, FNSCA
Professor and AT Program Director
School of Kinesiology
The University of Southern Mississippi
bill.holcomb@usm.edu
601.266.6957
The AT Program follows the policies of the College of Health and The University of Southern Mississippi in cases of academic grievances. The AT Program supports each student’s right to a fair and impartial evaluation of their academic experience, and to petition for review of grievances.

Students with grievances over final course grades are to follow the Southern Miss procedures outlined in the current Bulletin.

Students with concerns regarding specific academic courses are to first talk with the instructor of record for the specific course.

All other matters are first to be brought to the attention of the PD who will follow University procedures to address the grievance.

Students should note that any delay in bringing the grievance to the attention of the PD may result in delays in addressing the grievance.
AT PROGRAM POLICY STATEMENTS

Alcohol and Drug Policy

Professional Setting Personal Appearance Policy

Student Illness & Communicable Disease Policy

Gambling Policy
The Athletic Training Program at Southern Miss does not condone or tolerate the misuse or abuse of alcohol and the use of other recreational drugs. Southern Miss provides services through the *Student Counseling Services for students seeking help for problems with alcohol or drugs. The consumption of alcoholic beverages and use of recreational drugs by any ATS is prohibited while participating in any clinical experience. If an ATS reports to ANY clinical site while under the influence of drugs or alcohol, he or she will be immediately removed from that clinical site.

Possible sanctions include:

- Written warning from the AT Program Director
- Removal from clinical site
- Removal from AT Program

Each infraction will be handled on a case by case basis, and sanctions will be determined by the AT Program Director.

**STATEMENT OF AGREEMENT**

By signing this document, I have read and acknowledge the Drug and Alcohol policy of the Southern Miss AT Program. I understand this policy is in effect while I am enrolled as an ATS at Southern Miss.

Student Name: ________________________________

Student Signature: ____________________________  Date: ____________

* Student Counseling Services
  Kennard-Washington Hall (KWH) 200
  118 College Drive #5075
  Hattiesburg, MS 39406
  Phone: 601.266.4829
  Fax: 601.266.5146
**PROFESSIONAL SETTING PERSONAL APPEARANCE POLICY**

**SOUTHERN MISS ATHLETIC TRAINING PROGRAM**

*In order to maintain an expected level of professionalism it is required that all ATS at Southern Miss follow guidelines for dress and appearance. Personal hygiene and appearance are a reflection on Southern Miss athletics, other affiliates and the Southern Miss AT Program. Athletic trainers are health care professionals requiring themselves and their working environment to remain sanitary.*

Hair (including facial hair) will be neatly groomed and an acceptable color. Hair-length that may interfere with daily treatment of athletes will be pulled back and tied up. Facial jewelry shall not be worn at any time for the safety of the ATS during unexpected incidences on the field of play (i.e. strikes from soccer balls, volleyballs, football, etc.). Female ATS may wear stud earrings in the ear lobes. Tattoos should be covered with clothing or bandages and not visible to athletes or other patients. Appropriate hair and jewelry standards are interpreted by the PD, CEC, Director of Sports Medicine and preceptors at affiliated clinical settings.

Students will be issued approved clothing by the department of athletics that may be worn during any clinical experience at Southern Miss. Students will be required to provide Khaki shorts and slacks. Khaki shorts or slacks should be of neutral colors such as black, beige or tan. Black, gold, white or gray nylon shorts may be worn except on game days. Belts are to be worn at all times if pants, slacks, or shorts have belt loops. Pants should be worn at waist level and the length of shorts should be three finger widths from the patella. Shorts such as swim trunks, cutoffs, tight-fitting cycling shorts or spandex are not permissible.

Shirts must be tucked in at all times unless the shirt is designed to be un-tucked. These shirts must be at a length where the bottom of the shirt reaches well below the top of the pants (skin of the back and/or abdomen should not be visible). V-neck and tank top shirts are not permitted. Undershirts are permitted only if they are of the solid colors: black, gold, white or gray with no prints and patterns. Shirts should include no profanity, innuendos or any suggestive materials. Shirts should have no logos from schools other than Southern Miss. Clothing should have no permanent stains, rips, tears, holes, fraying, and should not be cutoff.

Hats are not permitted in any athletic training facility at any time. Southern Miss issued hats along with sunglasses may be worn during outdoor events. Tennis shoes or dress shoes are required at all times. Sandals, open toe shoes, heels, boots, clogs, platforms, flip-flops, or other footwear are not appropriate at any time. A watch with seconds display should be worn.

This policy is in effect at all times and covers all athletic training facilities. If you are not dressed appropriately please do not enter any athletic training facility or perform any duties until your appearance is appropriate.

If your appearance is not appropriate you will be asked to leave the facility by a preceptor, PD or CEC with the expectation that when you return your appearance conforms to these standards. The final decision on personal appearance is the interpretation of your preceptor, PD or CEC. Continually failing to follow these guidelines may result in an official infraction notice.

At no time should Southern Miss athletic training apparel be worn to bars, nightclubs, or other similar adult establishments.

In addition to the general guidelines there will be specific guidelines that apply to particular clinical assignments. For example, the Southern Miss issued polo shirts should only be worn for games, and a coat and tie must be worn at all basketball games. Students should follow the specific guidelines required by each preceptor at specific assignments and sites.
Southern Miss ATS should maintain professional appearance and dress when participating in clinical experiences at off campus affiliated sites. Clinical affiliates may have additional guidelines that should be followed at all times. Students will be issued Southern Miss AT Program t-shirts and polo shirts that they can wear with khaki shorts or slacks. Students may also wear any clothing that is provided by the clinical affiliate that meets the general Southern Miss guidelines.

**STATEMENT OF AGREEMENT**

By signing this document, I have read and acknowledge the personal appearance policy of the Southern Miss AT Program. I understand that if my appearance is not appropriate, I will be asked to leave and return when my appearance conforms to these standards. I understand that my preceptor, PD or CEC has the final judgment as to if I am following the personal appearance policy.

Student Name: ________________________________

Student Signature: ____________________________  Date: __________
STUDENT ILLNESS & COMMUNICABLE DISEASE POLICY
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

We understand that illnesses are common amongst college-aged students and that illnesses are usually difficult to predict. We want all of our ATS to remain healthy but understand that illnesses do occur. If you become ill and feel that you are unable to attend class and/or your clinical assignment you must contact the PD, your individual preceptor, as well as any instructors in any class you are missing (whether the instructor is affiliated with the Southern Miss AT Program or not) in a timely manner. It will be noted that your absence was because of an illness and the absence may be excused. Your instructors will determine if any assignments and/or tests missed during your absence may be “made-up” based on their particular guidelines described in the syllabus of each class.

If you are ill for more than 2 days we will ask you to see a physician for your health and the health of others (classmates, instructors, athletes, and coaches) to determine if your condition is communicable or requires further treatment. If the physician believes you should not return to class or your clinical assignment because the illness is contagious please inform the PD, CEC, and your individual preceptor so you are not unfairly penalized.

If you attend a practice, game, or event and your preceptor determines that you are ill or if your preceptor believes that you may spread the illness to athletes, coaches, clinical staff, or other students; the preceptor may require you to leave the facility and return when your symptoms have resolved. The preceptor may require you to leave for the health of others despite how many hours you are deficient in your clinical assignment or how your departure may affect your grade. If this occurs, it is your responsibility to arrange to make-up the missed hours or assignments that you were unable to perform because of the illness.

You may ask for an extended leave of absence from the Southern Miss AT Program if you are diagnosed with a condition that requires further treatment or the condition prevents you from continuing your education while you are being treated. If this occurs you must request an extended leave of absence from the Southern Miss AT Program from the PD. An extended leave of absence may delay your date of graduation.

STATEMENT OF AGREEMENT

By signing this document, I have read and acknowledge the Southern Miss AT Program Student Illness & Communicable Disease Policy. I understand this policy is in effect while I am enrolled as an ATS at Southern Miss.

Student Name:__________________________________________

Student Signature:______________________________________ Date: ____________
GAMBLING POLICY
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

Athletic training students are not permitted to gamble on any NCAA sanctioned athletic events or on any sport where Southern Miss participates. Information that may be gained as a result of time spent in the athletic training clinic may not be divulged to anyone for the purpose of monetary gain.

STATEMENT OF AGREEMENT

By signing this document, I have read and acknowledge the Southern Miss AT Program Student Gambling Policy. I understand this policy is in effect while I am enrolled as an ATS at Southern Miss.

Student Name: ________________________________

Student Signature: ___________________________  Date: ____________

COMPENSATION FOR CLINICAL EDUCATION POLICY
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

The CAATE standards provide that all clinical education must be educational in nature. Students may not receive any payment during this education experience. However, this does not include scholarships. Therefore, you may not be paid but may receive scholarships associated with your clinical experience as part of the USM AT Program.

STATEMENT OF AGREEMENT

By signing this document, I have read and acknowledge the Southern Miss AT Program Compensation for Clinical Education Policy. I understand this policy is in effect while I am enrolled as an ATS at Southern Miss.

Student Name: ________________________________

Student Signature: ___________________________  Date: ____________
AT PROGRAM FORMS

HIPAA Letter of Instruction Form

First Responder Statement Form

Technical Standards for Participation Form

Infraction Form

General Physical Examination Form
HIPAA LETTER OF INSTRUCTION FORM
SOUTHERN MISS ATHLETIC TRAINING STUDENTS
ANNUAL NONDISCLOSURE ACKNOWLEDGEMENT

Name: ____________________________________ Starting Date: ______________ Position: ___________________

As a student in the AT Program with access to private health information, I am expected to maintain the privacy and confidentiality of student-athlete health information, as well as personal information such as age, address, telephone, marital status, etc. The Health Insurance Portability and Accountability Act “HIPAA” mandates requirements designed to enhance patient privacy.

In an effort to maintain the privacy of student-athlete information, The University of Southern Mississippi Athletic Training Department has required that I reaffirm my commitment made at the time of my employment/assignment to protect the confidentiality of health information.

I understand that I may be reminded of these confidentiality obligations on a periodic basis to help ensure compliance, due to the significance of this issue. By my signature below, I acknowledge that I made the commitment set forth below at the time of my assignment, I confirm my past compliance with it, and I reaffirm my continued obligation to it.

I understand that I have a legal and ethical responsibility to safeguard the privacy of all student-athletes and to protect the confidentiality of their health information. In the course of my assignment at The University of Southern Mississippi, I may come into possession of confidential patient information, even though I may not be directly involved in providing patient care.

I understand that such information must be maintained in the strictest confidence. As a condition of my assignment, I hereby agree that, unless directed by my supervisor, I will not at any time during or after my assignment with The University of Southern Mississippi Athletic Training Department disclose any patient information to any person whatsoever or permit any person whatsoever to examine or make copies of any patient reports or other documents prepared by me, coming into my possession, or under my control, or use patient information, other than as necessary in the course of my assignment. When patient information must be discussed with other healthcare providers in the course of my clinical internship, I will use discretion to ensure that others who are not involved in the patient’s care cannot overhear such conversations.

The violation of these rules could result in significant civil and criminal penalties for me and Southern Miss, particularly if an improper disclosure of information is done knowingly and for personal gain. I have/will receive training regarding these rules. In general, however, disclosure of health information to anyone other than the student-athlete typically requires their express written authorization except in the following situations: 1) to co-workers who need the information for their job, or to a supervisor, 2) to another medical provider for treatment purposes, or 3) to an insurance company to obtain payment for a service.

As part of my clinical assignment, I am expected to comply with HIPAA and all procedures developed for its implementation. I understand that violation of these rules may result in discipline up to, and including, termination for a first offense.

If you have questions, please discuss this policy with your supervisor or the designated privacy officer. Please acknowledge receipt of this letter by signing below.

__________________________________________ ____________________
Signature of Employee/Student/Volunteer Date

29
When an athletic training student (ATS) is not under the direct supervision of a preceptor, the ATS is not permitted to act in the role of a FIRST RESPONDER. To be in direct supervision the preceptor must be in direct sight and sound of the ATS and possess the ability to intervene immediately to protect patients and the ATS from hazards that may incur without proper supervision.

Southern Miss ATS are not authorized to function as a First Responder in conjunction with their clinical assignment.

STATEMENT OF AGREEMENT

I have read and understand the First Responder Statement. I will comply with this policy during all practices, games, and events I attend as an ATS in the Southern Miss AT Program. I will comply with this policy also during any road practices, games, and events I may attend.

Student Name: _________________________________

Student Signature: _______________________________  Date: __________
The Athletic Training Program at The University of Southern Mississippi is a demanding and concentrated program that places detailed and specific requirements on the students enrolled in the program. An objective of this program is to prepare graduates for entry-level employment in a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the AT Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Athletic Training Education [CAATE]). The following abilities and expectations must be met by all students participating in the AT Program. The AT Program technical standards are also available on the Southern Miss AT Program website.

Compliance with the technical standards does not guarantee students' eligibility for the Board of Certification (BOC) exam.

Candidates for selection to the Southern Miss AT Program must demonstrate:

1. The mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm.

2. Sufficient postural and neuromuscular control, sensory function and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely and efficiently use equipment and materials during the assessment of patients.

3. The ability to record physical examination results and a treatment plan clearly and accurately.

4. Accurately, safely and efficiently use equipment and materials during the assessment and treatment of patients.

5. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.

6. The capacity to maintain composure and continue to function well during periods of high stress.

7. The perseverance, diligence and commitment to complete the AT Program as outlined and sequenced. This includes reporting to campus on or about August 1st each year for orientation and to begin your clinical experience. This also includes a minimum of 935 logged hours in the clinical experience. The clinical experience may include hours during early mornings, late evenings, weekends and time outside of the academic calendar.

8. Flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.

9. Affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates for selection to the AT Program are required to verify that they understand these technical standards and believe to the best of their knowledge that they can meet each of these standards.
I certify that I have read and understand the technical standards for Athletic Training listed previously.

Student Signature

Date

*ADA Syllabus Statement

If a student has a disability that qualifies under the American with Disabilities Act (ADA) and requires accommodations, he/she should contact the Office for Disability Accommodations (ODA) for information on appropriate policies and procedures. Disabilities covered by ADA may include learning, psychiatric, physical disabilities, or chronic health disorders. Students can contact ODA if they are not certain whether a medical condition/disability qualifies.

Address:
The University of Southern Mississippi
Office for Disability Accommodations
118 College Drive # 8586
Hattiesburg, MS 39406-0001

Voice Telephone: (601) 266-5024 or (228) 214-3232   Fax: (601) 266-6035

Individuals with hearing impairments can contact ODA using the Mississippi Relay Service at 1-800-582-2233 (TTY) or email Suzy Hebert at Suzanne.Hebert@usm.edu.

UPDATED SEPTEMBER 2015
Athletic Training Students are expected to follow all policies and procedures associated with the AT Program. Any behavior that violates the policies and procedures may result in infractions. Each infraction will be documented on an infraction notice form and discussed with the student, preceptor, CEC, PD and Director of Sports Medicine. Patterns of behavior or an increase in frequency of inappropriate behavior will be weighed. Continued infractions may result in termination from the program. Infractions are never expunged from the student’s record and the following actions may be taken:

- First infraction: Meeting with PD and CEC
- 2 Infractions: Suspension from the AT Program for 1 week
- 3 Infractions: Suspension from the AT Program for 1 month
- 4 Infractions: Dismissal from the AT Program

Students Name: ____________________________________________________________

Date of Notice: _________________ Date of Occurrence: _______________________

Incident: ________________________________________________________________

Category of Infraction: MILD MODERATE SEVERE

Date of meeting with student: __________________________________________________

Outcome of meeting: _______________________________________________________

Student Response: _________________________________________________________

Student Signature: ___________________________ Date: ______________

Preceptor Signature: ______________________________ Date: ______________

AT Program CEC: __________________________________________ Date: __________

AT Program PD: __________________________________________ Date: __________
As part of the application to the AT program students were required to provide immunization records. Immunization for TB requires an annual screening. Prior to fall camp each year (end of July) students must complete TB screening and submit the results to the PD. Applicants to the AT program completed a general physical examination using the form that appears on the following page. Prior to the start of fall camp each year students must do one of the following:

1. Sign the general physical examination waiver attesting that your physical health status has not changed.
2. Complete an additional general physical examination using the form on the following page.

General Physical Examination Waiver

I ___________________________ attest that my health status has not changed since I completed the general physical exam during the AT program application process. Therefore, I am waiving the opportunity to complete an additional exam at this time. However, if my health status changes while I am in the AT program I will complete the general physical examination to insure that my health status allows safe participation in the clinical program.

Sign ___________________________ Date ____________
The University of Southern Mississippi complies with state and federal disability laws. To ensure opportunity for all qualified persons, the university will make reasonable accommodation for its students with qualified disabilities that might affect the application process or participation in the Southern Miss AT Program. To qualify for accommodation students must contact the Office of Disability Services. If this form is needed in an alternate format, please contact Dr. Bill Holcomb at 601-266-6957.

Please complete the following Health History

Drug Allergies_________________________________ Other Allergies_____________________

List any prescription medications that you take
______________________________________________________________________________________
______________________________________________________________________________________

Medical problems and chronic illnesses_____________________________________________________
______________________________________________________________________________________

<table>
<thead>
<tr>
<th>Have you had any of the following in the past 6 months?</th>
<th>Yes</th>
<th>No</th>
<th>Please explain “yes” responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Weakness of the arms, hands, legs, or feet</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Difficulty fully moving arms and/or legs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Pain or stiffness when you lean forward or backwards at the waist</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Difficulty fully moving head up or down</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Difficulty fully moving head side to side</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Difficulty squatting to the ground</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Difficulty climbing a flight of stairs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Difficulty carrying more than 25 pounds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Difficulty with vision or loss of an eye</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Surgery, an illness, or injury in the past 2 months</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. Has a physician ever disqualified you from physical activity?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Please list any other health or physical problems that might affect your duties as an ATS</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please use this space for additional explanation
______________________________________________________________________________________
______________________________________________________________________________________
______________________________________________________________________________________
______________________________________________________________________________________
Please check all of the following conditions that you have ever had

- Lost consciousness
- Concussion
- A seizure
- Fainting spell
- Hernia
- Eating disorder
- Asthma
- Lung problems
- Tuberculosis
- Exposure to tuberculosis
- Heart murmur
- Heart problems
- Chest pain or discomfort
- High blood pressure
- Irregular heart beat
- Shortness of breath with exercise
- Fatigue with exercise
- Concussion
- Lung problems
- Heart problems
- A seizure
- Tuberculosis
- High blood pressure
- Irregular heart beat
- Fatigue with exercise

Please explain any items you checked above

__________________________________________________________________________

__________________________________________________________________________

Physical Examination

<table>
<thead>
<tr>
<th>Height</th>
<th>Weight</th>
<th>Blood Pressure</th>
<th>Pulse</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Visual Acuity
- Right 20 / _____
- Left 20 / _____

With / Without Correction

Pupils: L = < R

CBC Drawn? YES NO

Flexibility

Grip Strength:
- Right
- Left

Heart Auscultation in Standing

Heart Auscultation in Supine

Femoral Pulses:
- Right
- Left

Marfanoid: YES NO

Lungs

Abdomen

Musculoskeletal: General Posture / Deformities

Neck / Back / Cervical Spine

Shoulder / Arm / Elbow / Wrist / Hand / Fingers

Hip / Thigh / Knee / Shin / Calf / Ankle / Feet / Toes

Additional Findings (skin, ENT, etc)

Assessment

Disposition
- Not Cleared
- Cleared with Concerns
- Full Medical Clearance

Signature of Physician (MD, DO, NP, PA NOT DC)

Date
Medical History Signature Form

Please read and sign both statements below.

I hereby state that I have fully and completely disclosed and described every part of my medical history of which I have knowledge. I have disclosed any medical conditions which would potentially cause me to be unable to perform as an ATS. As to anything which I have not disclosed, I hereby waive all my rights to any claims against The University of Southern Mississippi, the School of Kinesiology and their employees, and the physicians associated with The University of Southern Mississippi Athletics for medical expenses, and any or all other claims.

Athletic Training Student Signature ____________________________ Date ______________

I authorize The University of Southern Mississippi and its designated medical facility to perform an evaluation as deemed necessary or requested to determine my ability to safely participate in The University of Southern Mississippi Athletic Training Program. I authorize the full release of the results of this evaluation to The University of Southern Mississippi to enable the Southern Miss AT Program Director to evaluate my ability to safely participate in the Southern Miss AT Program. I understand that incorrect information or omission of information could endanger my health and others by promoting a misinformed medical determination to The University of Southern Mississippi. I further understand that this evaluation is specific for my participation in the Southern Miss AT Program and is not meant to take the place of routine medical health evaluations.

Athletic Training Student Signature ____________________________ Date ______________
This exposure control plan has been implemented in order to minimize the exposure to disease transmitted by blood borne pathogens (BBP).

This is accomplished by:

1. Educational Program
2. Hepatitis B Vaccination
3. Standard Precautions
4. Post Exposure Follow-up
5. Record Keeping

1. Educational Program
All students will receive annual training in BBP. This will include the hazards and the procedures necessary to minimize risks associated with BBP. The educational program will include:

   A. How to access the Exposure Control Plan
   B. Epidemiology and symptoms of bloodborne diseases
   C. Modes of transmission
   D. How to limit the risks of exposure
   E. Personal protective equipment (PPE)
   F. Hepatitis B vaccine information
   G. Steps to take and who to contact in case of a potential exposure
   H. Information on signs and labels of potentially hazardous material
   I. Opportunity for questions
   J. Written Records of training sessions will be kept in each student’s file or in a separate folder when group training is completed
      a. Date of training session
      b. Content summary
      c. Names and qualifications of people conducting training
      d. Names and signatures of students completing the training

2. Hepatitis B Vaccination
All students entering the athletic training program will be required to have a Hepatitis B vaccination or have written documentation of declining the vaccination. Records of this vaccination will be kept in the students’ files.

3. Standard Precautions
   All students will utilize standard precautions during health care practice.

   A. Hand washing facilities and waterless hand cleaners are available in all patient care areas.
   B. Dispose of sharp materials in the designated “Sharps” container. (Red label)
   C. Dispose of bio-hazardous materials in the designated “Biohazard” container. (Red Label)
   D. PPEs will be provided in all patient care facilities. (May include gloves and CPR masks)
   E. Gloves shall be worn when in contact with blood, mucous membranes, non-intact skin, or other potentially hazardous materials. These should be changed between patients.
   F. CPR masks shall be used in place of mouth-to-mouth resuscitation and afterwards decontaminated or disposed of.
4. Post-Exposure Evaluation and Treatment Procedure
   A. Student should report exposure to their preceptor immediately
   B. Student/Preceptor should report exposure to Athletic Training Program Director or Clinical Education Coordinator
   C. Student will schedule an appointment with University of Southern Mississippi Health Clinic for evaluation.
      a. If University of Southern Mississippi Health Clinic is not available student should immediately report to nearest Emergency Room for treatment. All charges incurred will be the responsibility of the individual.
   D. Student will follow post-exposure recommendations of attending physician or similar health-care professional.

5. Record Keeping
The following records will be kept of all students currently in the Athletic Training Program in order to ensure compliance with CAATE standards.
   A. Copy of Hepatitis B vaccinations which include the date of vaccination
   B. Initial notification record of exposure
   C. Copies of the results of any post-exposure examinations
   D. Any copies of evaluating medical professional’s written opinion of an exposure
   E. Any subsequent post-exposure follow-up instructions
GOALS AND OBJECTIVES
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

➢ To provide each student with the competencies and clinical skills necessary to successfully complete the BOC certification examination.

➢ To produce qualified athletic training professionals for employment in college/university, high school, clinical, industrial, performing arts and/or professional sports medicine settings.

➢ To prepare each student for graduate education directed toward improving employment opportunities in traditional athletic training settings and in athletic training education.

➢ To provide each student with professional and ethical conduct guidelines and require students to act according to these guidelines at all times.

➢ To promote an educational atmosphere that will provide each student with quality educational experiences, in both the classroom, laboratories and the clinical setting.

➢ To provide each student with opportunities to develop and enhance clinical skills necessary to function as an entry level athletic trainer.

➢ To provide each student with a variety of clinical rotation experiences including: individual and team sports, sports requiring protective equipment, patients of different sexes, non-sport patient populations, and a variety of conditions other than orthopedics.

RETENTION EXPECTATIONS AND STANDARDS
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

The PD and CEC will evaluate retention in the AT Program. Athletic training students will be required to maintain identified retention standards to remain in the AT Program. Retention standards are as follows:

➢ Athletic training students who fall below a cumulative collegiate GPA of 2.8 will be placed on one semester of academic probation. During the probation semester, the ATS will be permitted to take the scheduled AT Program clinical course and will be given a clinical assignment. However, if the cumulative collegiate GPA remains below 2.8 at the end of the probationary semester, the student will be removed from the AT Program and must re-apply for admission.

➢ Any student who earns a grade lower than “C” in any class required for the Athletic Training Major will be placed on probation (includes AT labs). If the deficient grade is earned in an AT Program class (any class exclusively taken by AT students) then the student will not be able to proceed in the clinical courses until the class is remediated. Because the AT Program courses are only offered once per year, this will delay graduation by one academic year. A student may repeat any required course one time, but may only repeat two required courses during their enrollment in the AT Program. A withdrawal (WP) counts as one of the classes for which a repeat is used. Students who do not meet the grade requirement after a second attempt at a required class will be dismissed from the AT Program.
Students who earn a grade lower than “C” in any class required for the AT major must inform the PD of their intent to retake the class during the School of Kinesiology advising week in the semester following the deficient grade or they will be required to reapply to the program.

Probation is provided to a student only twice during their time in the AT Program. A third probationary incident warrants dismissal from the program. Students who do not meet the minimum requirements to remain in the AT Program after the second probation is used will be dismissed from the AT Program.

Athletic training students are required to accept all clinical assignment responsibilities. Clinical settings and rotations require that students conduct themselves in a professional manner, including a strict professional dress code as established by the clinical site. Lack of attendance, excessive tardiness, the inability to fulfill technical standards or function safely in a clinical setting is cause for dismissal from the program. It will be the responsibility of each preceptor to document any infractions committed by ATS. The AT Program Director, CEC and the preceptor will then discuss these behaviors with the ATS. Patterns of behavior, which are not consistent with the expectations of the preceptor, Southern Miss Director of Sports Medicine, the CEC and PD, will result in termination from the AT Program.

Each student must log a minimum of 175 clinical hours in each of the five semesters. These hours are to be accumulated from the first day to the last day of instruction for each semester. Hours logged prior to and after the conclusion of the semester will not be used to meet the minimum required hours for that semester. It is important to emphasize that these are minimum requirements. Students are encouraged to accumulate as many hours as necessary to ensure a quality clinical experience, not to exceed the set maximums of 300 hours in each semester. In addition, students must log a minimum of 30 and a maximum of 150 hours in each preseason session. Athletic training students are required to maintain accurate documentation of clinical hours. Clinical hour documentation will be checked on a regular basis. Students who fail to remain current with their clinical hour documentation will receive one written warning from the CEC. After one warning, all delinquent hours will not count toward the clinical hour minimum requirement but will count toward the maximum requirement.

It will be the responsibility of the CEC and the preceptor to determine the validity and quality of documented clinical hours.

Athletic training students are required to achieve standards of clinical proficiency by completing required CIPs, evaluations, and clinical rotations. Athletic training students matriculate from one clinical semester to the next by successfully completing all CIPs and clinical rotations and by receiving satisfactory evaluations from their preceptor.

Failure to complete the CIPs, evaluations, and clinical rotations during the required semester will result in the student being placed on one semester of clinical probation. While on probation, the ATS may continue in the clinical experience. However, if the requirements are not fulfilled by the end of the probation semester the student will be removed from the program and must re-apply for admission. The ATS should keep in mind that they must satisfy the next set of clinical integrated proficiencies within the same semester and fulfill all clinical requirements.

It will be the responsibility of the PD or CEC to decide if the student has fulfilled the clinical hour requirement and CIPs in a manner that will assist in assuring a quality educational experience.
Athletic Training Students are expected to abide by the conduct expectations as outlined in the SOUTHERN MISS ATHLETIC TRAINING PROGRAM POLICIES AND PROCEDURES, SOUTHERN MISS STUDENT CODE OF CONDUCT BOOKLET and THE NATIONAL ATHLETIC TRAINERS’ ASSOCIATION CODE OF ETHICS. Failure to comply with conduct regulations may result in expulsion from the AT Program and/or the university.

**APPEAL FOR READMISSION**
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

Students who have previously enrolled in AT courses, have a break in attendance of one or more terms, and leave in good standing may reapply. The deadlines for return of completed applications are March 15 for fall term readmission and October 15 for spring term readmission.

The following are considered when an application for readmission is received by the AT program director:

1. Student's standing in both academic and clinical courses prior to withdrawal
2. Student's cumulative collegiate GPA
3. No grade lower than a C in any completed program curriculum course
4. Availability of space in the AT program

Students wishing to appeal for readmission should meet with the PD who will determine if they are eligible to reapply.

**STANDARDS FOR BOC EXAM APPLICATION**
SOUTHERN MISS ATHLETIC TRAINING PROGRAM

Students successfully completing the AT Program and graduating with a major in AT will earn PD endorsement to take the BOC exam. This includes earning a score of competent (C) or proficient (P) on each of the CIPs that are assigned to the first four clinical classes. These include CIPs 1, 2, 3, 4, 6, 7 and 8. The CIPs assigned to KIN 456L are not required for exam eligibility because students may have an opportunity to apply for the BOC exam prior to the end of their final semester.

To take the exam prior to graduation students must demonstrate preparedness and a high likelihood for success. Student must have demonstrated a consistent record of above average performance as indicated by course grades during the 5-semester program. In addition, students must pass a comprehensive written examination with a score of no less than 70%. The exam will be given in KIN 479 on two occasions prior to the BOC application deadline for the March/April exam. Students must achieve a passing grade of 70% on one of the two exams in order to gain PD pre-graduation endorsement for the BOC exam. The exam may be curved based on the cohort’s average score and will be revised each year to insure that the test is a true indicator of BOC exam preparedness. The final decision for early endorsement will be at the sole discretion of the PD with consultation from other program faculty and may not be appealed.

Updated January 2017