AGREEMENT FOR PRACTICUM EXPERIENCE
LIBRARY AND INFORMATION SCIENCE

This agreement, made and entered into this ___ day of _______ by and between, ____________, hereinafter known as the "Facility," and the University of Southern Mississippi, hereinafter referred to as "Program".

It is agreed by the aforesaid parties to be of mutual interest and advantage for selected library and information science students, hereinafter known as "LIS Students," of the aforesaid indicated Program to be provided practicum experiences at the Facility.

It is further agreed by the aforesaid parties that:

I. MUTUAL RESPONSIBILITIES

A. The Facility may accept at their discretion an LIS Student or Students who wish to have a practicum experience. The practicum shall be arranged by the Student and Facility representative who agrees to serve as the on-site practicum supervisor, with the approval of a Program faculty advisor.

B. The rules and regulations of the Facility shall be applicable to the LIS Student(s).

C. The Program maintains the privilege to visit the Facility before, after and/or during practicum period.

D. The Program will consider suggestions from the Facility's personnel regarding curriculum improvement.

II. PROGRAM RESPONSIBILITIES

The Program shall:

A. reserve the right to revise any LIS student practicum hours or assignment(s) when participating in the practicum.

B. provide the evaluation forms and other forms necessary for the practicum.
C. reserve the right to withdraw a LIS Student from his/her assigned practicum at the Facility when in the Program's judgment the experience does not meet the needs of the LIS student.

D. not discriminate against any LIS Student or applicant for enrollment on its course of study because of race, creed, color, religion, sex, disability or national origin.

III. **FACILITY RESPONSIBILITIES**

The Facility shall:

A. provide the physical facilities and equipment necessary for the practicum.

B. designate the on-site practicum supervisor to be the liaison representative to the Program.

C. reserve the right to request the Program to withdraw a LIS student from his/her assigned practicum experience when his/her performance is unsatisfactory or his/her behavior is disruptive or detrimental to the Facility and/or the persons it serves.

D. hold the University harmless in any resulting litigation from either service recipient or student related claims.

IV. **LIS STUDENT RESPONSIBILITIES**

A. be responsible for obtaining his/her own professional liability insurance, via billing to their university student account.

B. have the responsibility of transportation to and from the Facility and on any special assignment by the Facility.

C. be responsible for all emergency room and other medical expenses for treatment of on-the-job incurred injuries.

D. be responsible for following the administrative policies of the Facility.

E. be responsible for reporting to the designated individual at the Facility on time.

V. **GENERAL AGREEMENT**

A. The term of this agreement shall begin on _________ and terminate on ________.
The University of Southern Mississippi  
College of Education & Psychology  
School of Library and Information Science

B. It is understood and agreed that the parties hereto may revise or modify this agreement by written amendment wherever the same shall be agreed upon.

C. Both parties reserve the right to terminate the agreement with thirty days written notice.

SIGNED:

________________________________         __________________________________
Steven Moser, PhD                             Facility Contact
Provost                                      Title
The University of Southern Mississippi       Facility
                                                 Address