STATE OF MISSISSIPPI
VEHICLE RENTAL CONTRACT PROVIDERS

Clicking on the links below will take you to websites set up for university employees to rent vehicles using the state contact.

OUT-OF-STATE RENTALS (Arriving at a location out of state)

- ENTERPRISE (PRIMARY)  
- BUDGET (SECONDARY)  

IN-STATE RENTALS (Departing locally)

- BUDGET  
- USAVE  
  [www.usave.com](http://www.usave.com)
- ENTERPRISE  
- HERTZ  
  [www.hertz.com](http://www.hertz.com)

All faculty, staff, and students of the current State rental car contracts for use on official business that can help reduce travel costs. Did you know that on a day trip to the coast or to Jackson, using a state contract rental car could cut your costs nearly in half? Of course, those savings will depend on the distance, vehicle size, and number of days your travels keep you away from your office. Although you must purchase the fuel on your own and seek reimbursement through the Travel Office, you can pay for rental car using your USM procurement card if you have one.

REMINDERS

- Do NOT purchase Collision Damage Waiver (CDW), Loss Damage Waiver (LDW), Supplemental Liability Protection (SLP), and Personal Accident Insurance (PAI). Insurance is provided for employees with the contact (see contact for more information).
- Confirm daily rate is state contract rate when checking out car
- Return Vehicle with full tank of gas or at same level when rented
- Full Size, Luxury or Sport Utility Vehicles require a WAIVER prior to renting. Waivers can be found on the Travel website under Travel Forms.
- **An intermediate size vehicle is normally the largest rental that will be reimbursed.** Naturally, there will be occasions for which a larger vehicle will be required in order to carry out the state’s business. A eWaiver request form should be submitted along with the Travel Voucher for reimbursement. The state will not reimburse for rental cars obtained for personal use, such as sightseeing or optional travel to and from restaurants while on official state business travel. Only the rental vehicle which is consistent with the size requirements of the business task to be performed will be reimbursed.

[https://www.usm.edu/procurement-contract-services/travel-forms-and-instructions](https://www.usm.edu/procurement-contract-services/travel-forms-and-instructions)
OUT-OF-STATE RENTAL CONTACT INFORMATION

- ENTERPRISE (PRIMARY)
  Corporate # XZ55049
  Phone # 877.881.5500, 601.824.6309
  Corporate Contact: Cynthia B. Washington
  Email: Cynthia.B.Washington@ehi.com

- BUDGET (SECONDARY)
  Corporate # T243900
  Phone # 800-527-0700
  Corporate Contact: Josh Ellzey
  Direct Line: 800-314-3932
  Email: Joshua.Ellzey@avisbudget.com

IN-STATE RENTAL CONTACT INFORMATION

- BUDGET
  Corporate # T243900
  Phone # 800-527-0700
  Corporate Contact: Josh Ellzey
  Direct Line: 800-314-3932
  Email: Joshua.Ellzey@avisbudget.com

- USAVE
  Corporate # N/A
  Phone # 601-545-9555
  Corporate Contact: Harry Turner
  Email: usave1757@yahoo.com

- HERTZ (PIB Airport Location)
  Corporate # N/A
  Phone # 601-544-4914
  Corporate Contact: Tami M. Vetter
  Direct Line: 225-303-5973
  Email: tvetter@hertz.com

- ENTERPRISE
  Corporate # XZ55012-MS
  Phone # 877.881.5500, 601.824.6309
  Corporate Contact: Cynthia B. Washington
  Email: Cynthia.B.Washington@ehi.com

Local Locations:
- 6148 US Hwy 98 Hattiesburg, MS 601-264-7184
- 410 Broadway Drive Hattiesburg, MS 601-544-0022
- 535 Pass Road Gulfport, MS 228-865-0234
- 8455 Tennessee Avenue Gulfport, MS 228-865-0087
- 11044 Auto Mall Pkwy Biloxi, MS 228-392-6368

If using www.enterprise.com corporate # is XZ55049 pin # UNI

IF YOU ARE IN AN ACCIDENT

If you are involved in an accident while driving a rental car you should:
— Contact the police immediately
— Contact the State Contract Car Rental Office where you rented the vehicle
— Obtain the Officer's badge number and the phone number of where you would call to get a copy of the accident report
— Call and request a copy of the accident report be sent to you
— Contact the Campus Accident Liaison (601-266-4414) and inform the representative of the accident. Once you receive a copy of the accident report, forward a copy of it to the representative. They will then file the necessary paperwork for any liability damages caused in the accident.