NOTE: This handout reflects recent changes in APA format. Some instructors are still using the older APA Guidelines.

Common In-text Citations

Citing Journal Articles

I. Journal article written by one author is cited as follows: (author’s last name, date)

Example
The writing scores of business students was compared to history students’ writing scores (Jones, 2006).

II. Journal article written by multiple authors: (first author followed by et al. (no italics and with a period after “al”)

Example
Experts agree that much research in the area needs to be conducted (Davis et al., 2003).

III. Direct quote from an article is cited as follows: (author’s last name, date, page number)

Example
“If students are to gallop into the 21st century, technology is the horse they will be riding” (Schmidt, 2008, p. 1).

IV. If electronic sources (articles) are used, the paraphrased citation should contain the author’s name, and date the information was created or retrieved. If the author’s name is not available, use the title of the article, if no title, use the name of the Web site (e.g. CNN.com).

Example
According to a recent news article, the culprit was not identified (“Thieves in the Night,” CNN.com, 2008, n. p.).

When quoting or paraphrasing an Internet source, include the paragraph number (¶ 2) or n. p. (for no page) following the quote or paraphrase.

Example
According to a recent Internet article, “Employers often decide whether an applicant will fit in with their organization based on a first impression” (“FAQs about Your Professional Image,” UoW Web site, 2008, ¶ 1).

Block Quotes

I. Block quotes or quotes of 40+ words do not require quotation marks but do require an in-text citation. Start a new line for the quote and indent all of the quote approximately ½ inch from the left margin. Double-space the entire quote.

Example
Display a quotation of 40 or more words in a freestanding block of typewritten lines, and omit the quotation marks. Start such a block quotation on a new line, and indent the block about ½ in. (1.3 cm, or five spaces) from the left margin . . . (APA Editorial Style, 2001, p. 117).
**Personal Communications**

**I. Personal communications** need only be referenced in-text. No reference page citation is necessary. Use the initials and surname (last name) of the individual interviewed as well as the exact date of the communication.

*Example*

The country of Sweden is known for its potato-growing season (T. K. Jones, personal communication, April 8, 2008).

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**APA Reference Page**

References are double-spaced, and a hanging indent is used.

I. **Journal article** > author name, date of publication, name of article, name of journal (italics), volume number (italics also), (no space after comma) issue number in ( ), and page number. Be sure to use an *en dash* (–) between page numbers, not a hyphen (-).

*Example*


II. **Multiple authors** > **journal article**

*Example*


III. **Electronic source** > **journal article** > **online version**

*Example*


IV. **Electronic source** > **no author**, use title of article, date written, Web site name (italics), date retrieved, URL

*Example*


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