Dr. Casey Maugh Funderburk welcomed the Staff Council to the Gulf Park

campus and gave an overview of ongoing projects and events.

 **1.0** **Call to Order** – Anna Jo Berry-Barrett, President, 9:33 a.m.

1. **Adoption of Agenda** motioned by Anna Jo Berry-Barrett, seconded by Kelly James Penot, passed by vote.
2. **Call for Proxies**

**3.0.1** Rusty Anderson for Mary Alexander

**3.0.2** Jelisa White for Leslee Potvin

**3.0.3** Kelly James Penot for Dr. Peggy McArthur

**3.0.4** Linda Jordan for Michelle Templeton

**3.0.5** Carla Culpepper for Christen Bowman

**3.0.6** Kim Brown for Kayla Johnson

**3.0.7** Shannon Ladner for Melissa McDaniel

**3.0.8** Stacey Ready for Pamela Thornton

* 1. Recognition of Guests – Heather Richey and Heather Sison
1. **Approval of Minutes**
2. **Officers’ Reports**
	1. **President’s Report – Anna Jo Berry-Barrett –**

 Thank you to the everyone who helped set up the holiday party today – you are all appreciated! Before I give my report, I want to offer everyone a chance to add my name and telephone number in your contacts on your telephones. Please let me know if there is ever anything I can do to help you. I told the Executive Committee on Thursday, December 12, 2019 that my goals for this council were to increase fundraising, have a greater presence on all campuses (including visual aspects on the website and through volunteer work) and to be more personable with staff from all campuses. Regarding Action Item 1.4: I can report that HR is still collecting data and once the data is cleaned there will be conversations that will take place about timing and appropriate funding to address the compensation plan.

* 1. **President-Elect’s Report – Anna Jo Berry-Barrett.**

 IHL:

 No report

 Faculty Senate:

 Faculty voiced concern about the annual evaluation timelines. I reported that Dr. Donavan Johnson resigned, and I made an announcement about our efforts to raise money and donations for the Eagles’ Nest Food Pantry.

 Budget:

 Travel: Encumbered: $300.00; Expended: $491.95;

 Remaining: $208.05

 Contractual: Encumbered: $275.00; Expended: $295;

 Remaining: $780.00

 Commodities: Encumbered: $2,568.50; Expended: $88;

 Remaining: -$756.50

 Actual remaining: $231.55

 DE: Remaining: $3,607.24

Off-Campus Account: $2,057.05

* 1. **Secretary’s Report** – **Ashley McGinty**. None
	2. **Secretary-Elect’s Report – Shannon Ladner.** Reported on proxies.
	3. **Immediate Past-President’s Report** – **Kelly James-Penot** Report given orally
1. **Unfinished Business**
	1. Presidency – Pam Bullard gave recommendations to fill the President-Elect position.
	2. Vacancies – Research needs to be done to see if another delegate from Academic Affairs is needed to replace Donovan.
2. **Standing and Ad Hoc Committee Reports**
	1. Communications – Pamela Thornton – No report
	2. Constitution, Bylaws, & Standing Rules – Pamela Bullard – given during unfinished business.
	3. Fundraising – Carla Culpepper and Christy Bowman – No report
	4. Legislative – Melissa McDaniel – No report
	5. Professional Development – Kim Brown – No report
	6. Salaries & Benefits – Allison Mojzis – No report
	7. Scholarship – Rusty Anderson – Scholarship recipients chosen but are being kept confidential at this time
	8. Technology – Kenneth Elwin – No report
	9. University Relations and Cultural Diversity – Erin Sessions – No report
	10. Wellness – Kayla Johnson – No Report

## Liaison to University Committee Report

## ARIC – Martha Resavy - No report

## Calendar Committee – Kelly James-Penot – No report

##  Commencement Executive Committee – Anna Jo Berry-Barrett – No report

## Handbook Advisory Committee – Dr. Peggy McArthur – No report

## Master Campus Facility Planning Committee – Jelisa White – No report

## Parking Committee – Linda Dorsey – No report

8.7 Textbook and Course Materials Advisory Committee – Kathy Hayman – No report

1. **New Business**
	1. Officer Nominations Committee: Discussion was held for Officer Nominations Committee. The Staff Council is conducting a special election to fill the position of Staff Council President-Elect. The call for nominations will close at 5:00 pm on Tuesday, February 4, 2020, so ballots can be prepared.  Nominations from the floor will also be accepted during our meeting, however, the committee would prefer to have a slate of candidates to present to the staff council.

 Nominations Committee includes:

 Ken Johnson, Chair

 Rusty Anderson

 Linda Dorsey

## Announcements

## Chairs Meeting – Thursday, January 16, 2020 at 9:30 a.m. in Asbury Hall 317BB

* 1. Executive Committee Meeting with Allyson Easterwood Monday, January 27, 2020 at 3pm
	2. Next meeting – February 6, 2020 at 9:30 a.m. with AVP of HR Krystyna Varnado and Bookstore Manager Kathy Hayman sharing time as guest speakers.
1. **Adjournment:** 10:09 a.m.Motioned by Kent Johnson, seconded by Linda Dorsey, passed by vote.