|  |  |
| --- | --- |
|  | **Eagle SPUR Grant Proposal Budget Form** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Student’s Name** | Click or tap here to enter text. | | | **Student ID** | | Click or tap here to enter text. |
| **Student’s Email** | Click or tap here to enter text. | | |  | |  |
| **Mentor’s Name** | Click or tap here to enter text. | | | **Mentor’s Email** | | Click or tap here to enter text. |
|  |  | | |  | |  |
| **Project Title** | Click or tap here to enter text. | | | | | |
| **Project Period** | Choose an item. | **Year** | Click to enter text. | |  | |

**The allowable budget for a research or creative project is $1,000. If you expect to incur substantially higher domestic travel costs during the proposed project period, you may ask for a supplement of up to $500 (requires justification). Please note that any funds not used for the project will be returned to DCUR.**

Please provide a detailed, itemized list (do not aggregate individual items) of items to be purchased and their estimated cost. For materials and supplies, preliminary prices and sources should be included in the justification (check with your mentor about purchases that are allowable under state law).

**DCUR will not provide funds for:**

* Purchase of portable electronic devices (laptops, tablets, smartphones, etc.)
* Manuscript publication costs
* International travel
* Your mentor’s travel

It is expected that you will have investigated the possibility of sharing equipment, computer software, and books commonly available on campus; otherwise you must explain their inclusion in your budget. If you are asking for a **stipend**, please explain the reason (why is compensation for your time and/or travel related to the project needed); you should be aware that a stipend may affect your financial aid package.

Note that requested travel funds must reflect your actual travel and lodging costs, and you must provide a link to the website for any conference, show, competition, exhibition, or other project-related venue you plan to visit. Please itemize lodging, travel and meal costs for each day as appropriate. You will not receive a fixed *per diem* meal allowance; reimbursement for meals will require original receipts. DCUR covers $0.18 per mile (approximate gasoline cost) for approved travel in a personal vehicle.

**Research-related Activities:**

|  |  |  |
| --- | --- | --- |
| **Category** | **Items** | **Cost** |
| **Commodities** | Click or tap here to enter text. | Enter $ |
| **Equipment** | Click or tap here to enter text. | Enter $ |
| **Stipend** | Click or tap here to enter text. | Enter $ |
| **Other** | Click or tap here to enter text. | Enter $ |

**Project-related Domestic Travel:**

|  |  |
| --- | --- |
| **Link to venue (required)** | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| **Category** | **Dates** | **Cost** |
| **Registration/Fees** | Click here to enter text. | Enter $ |
| **Lodging** | Click here to enter text. | Enter $ |
| **Transportation (personal vehicle)** | Click here to enter text. | Enter $ |
| **Transportation (public carrier)** | Click here to enter text. | Enter $ |
| **Transportation (taxi/Uber/Lyft)** | Click here to enter text. | Enter $ |
| **Transportation (rental car)** | Click here to enter text. | Enter $ |
| **Meals** | Click here to enter text. | Enter $ |
| **Other** | Click here to enter text. | Enter $ |

**Cost-sharing (Must be filled out!)**

Although cost-sharing is not a prerequisite for granting DCUR support, in order to broaden the impact of the available DCUR funds and benefit the maximum number of students, we must know which other sources of funding exist that can help bear the cost of your project. Please indicate whether you will receive any financial support from other entities and/or whether your mentor, program or School will provide financial assistance. If you are requesting travel funds, please indicate any cost-sharing plans (e.g. shared hotel rooms or travel by car, meals provided by conference, etc.).

|  |  |  |  |
| --- | --- | --- | --- |
|  | | **Yes/No/Pending** | **Amount** |
| **Mentor’s Grant** | | Yes/No/Pending | Enter $ |
| **Professional Society Travel/Research Grant** | | Yes/No/Pending | Enter $ |
| **McNair Program Grant** | | Yes/No/Pending | Enter $ |
| **Honors College Grant or Discovery Scholarship** | | Yes/No/Pending | Enter $ |
| **Other (list)** | Click here to enter text. | Yes/No/Pending | Enter $ |

Please explain briefly how any non-DCUR funding you list in the above grid will be used to support your project.

|  |
| --- |
| Click here to enter text. |